DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
Thursday, December 29th, 2016
TOWN OFFICES 7:00 PM

Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following Board Members were present:

Brian Pike, Chairman
Tom Groleau, Selectman (Arrived during Budget Proposals)
Robert “Bob” Martel, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Michael Kaminski, Zoning Board of Adjustment (ZBA)

Members of the Public:

John Herlihy
Leo Martel

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Brian Pike, Chairman, called the regular Board of Selectmen’s meeting to order at 7:00 PM with a full Board present.

Old Business:

Motion:

Tom Groleau made a motion to approve the minutes of the BOS public session held on December 22nd, 2016, 7:05 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Public Comment:
Leo Martel asked the Board of Selectmen why is it taking so long to replace Tom Groleau as a Selectman for the Town. Brian Pike answered Mr. Martel and said that Tom Groleau has not resigned implying there is not a need to replace him. Leo Martel said he does not think Tom Groleau should be making decisions that affect the Town when he is about to move outside of Dunbarton. Brian Pike told Leo Martel that that the Selectmen had carried out business to the letter of the law. Leo Martel said that even though Tom Groleau was within his rights to stay on as Selectman, he should have resigned. Brian Pike said Tom Groleau chose not to resign and the rest of the Selectmen respected his wishes.

John Herlihy said he heard that Tom Groleau was resigning and he wanted to congratulate Tom Groleau for serving and looking out for the interest of the Town. John ended by saying he wished Tom Groleau the best in his endeavors.

**Town Business:**

**Welfare Proposed Budget:**

Line Comeau said that Debra Donahue could not make in for tonight but told Line Comeau that the budget would be the same as 2016 except for a $40.00 the CPI increase. The final figures for the 2017 proposed budget are as follows:

<table>
<thead>
<tr>
<th>General Fund (01)</th>
<th>Acct. Name</th>
<th>Proposed 2017 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-4415.03-000</td>
<td>Salvation Army</td>
<td>2,000.00</td>
</tr>
<tr>
<td>01-4415.04-000</td>
<td>Community Action Plan</td>
<td>2,100.00</td>
</tr>
<tr>
<td>01-4442.02-120</td>
<td>Admin-Overseer of Welfare</td>
<td>5,645.00</td>
</tr>
<tr>
<td>01-4442.03-000</td>
<td>Direct Assistance-Vendor/Other</td>
<td>5,000.00</td>
</tr>
</tbody>
</table>

**General Fund (01) Total** | **Welfare** | 14,745.00

This is an increase of $40.00 over the 2106 budget.

**New Business:**

Request to restore involuntary merged lots per RSA 674:39-aa

Brian Pike recused himself from board deliberations on the above subject. Line Comeau explained that Brian Pike’s address, 2 Twist Hill Road was made up of two lots purchased separately in 1966-67. The Town involuntary merged the two lots Brian Pike purchased and he has requested to restore the land into 2 lots per RSA 674:39-aa.

The Selectmen reviewed the material presented on the law and the lots. With no proof of the lots being voluntarily merged, the law requires the lots to returned to original status of independent lots.

**Motion:**
Bob Martel made a motion to accept Brian Pike’s request per RSA 674:39-aa to restore the land into two lots. Tom Groleau seconded the motion.

**Discussion:** None

**Vote:** (2-0)

Brian Pike resumed his post as a Selectman.

**Budget worksheet (Expenditures)**

Line Comeau presented a draft worksheet showing the budget for 2016 and the actual expenditures through most of December. She will update this worksheet next week after checking with Department heads on their outstanding invoices.

<table>
<thead>
<tr>
<th>Total Budget</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget 2016</td>
<td>2,164,543.00</td>
</tr>
<tr>
<td>Actual 2016</td>
<td>2,055,535.00</td>
</tr>
<tr>
<td>Surplus*</td>
<td>109,008.00</td>
</tr>
</tbody>
</table>

*Outstanding invoices still need to processed

**Mailbox:**

Line Comeau explained the copier quotes as well as the service contract for the copiers. Selectmen asked Line Comeau to see about taking the old copiers to auction, or see if the Library might want the old meeting room copier after it was gone through for service.

**Motion:**

Brian Pike made a motion to accept the sales quote for a Konica or Xerox copier at the discretion of the Town Administrator with funds from this year’s budget. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**Motion:**

Brian Pike made a motion to accept the maintenance contract quote for the copiers funded out of the 2017 Budget. Bob Martel seconded the motion.

**Discussion:** None
Vote: (3-0)

Received a post card from Health Trust letting the Town know that the fiscals for Health Trust are now online.

Mitchell Municipal Group sent email concerning what the Town can collect interest on past due special duty details. A policy needs to be developed before we can assess interest. Line was asked to see if any other town or city might have a policy in place already.

FYI for the Board of Assessors, George E. Sansoucy, PE, LLC sent a bill for management of the appeals from PSNH and NHEC. The BOS may want to adjust the legal line after review of the invoice, this will be during budget talks.

Quote received for repairs and maintenance for Town generators.

Motion:

Brian Pike made a motion to accept the contracts to repair the School generator and a maintenance contract for the School generator and the Fire Department’s generator. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Brian Pike signed the above contract to repair and maintain the Town’s generators.

Tom Groleau submitted his resignation as Selectman and Cemetery Trustee effective December 30th, 2016.

Motion:

Brian Pike made a motion to accept with regret the resignation of Tom Groleau as Selectman and Cemetery Trustee. Bob Martel seconded the motion.

Discussion: None

Vote: (2-0) 1 -Abstention

Brian Pike and Bob Martel thanked Tom Groleau for his Service.

Motion:

Brian Pike made a motion to appoint Mike Kaminski to replace Tom Groleau as a Selectman until the March 2017 Town Meeting. Bob Martel seconded the motion.
Discussion: None

Vote: (2-0)

Public Comment: None

Motion:
Brian Pike made a motion to adjourn the meeting at 8:54 PM. Tom Groleau seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

__________________________________
Koren J. Maccubbin, Recording Secretary

____________________________________
Brian Pike, Chairman

____________________________________
Tom Groleau, Vice-Chair

____________________________________
Robert Martel, Selectman