DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL
DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, December 14th, 2017
TOWN OFFICES 7:06 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen (BoS) at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

   Mike Kaminski, Chairman
   Robert “Bob” Martel, Vice-Chairman
   David Nault, Selectman
   Line Comeau, Town Administrator
   Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

   Dan Sklut, Dunbarton Chief of Police
   Chris Remillard, Sergeant, Dunbarton Police Department
   John Stevens, Old Home Day Committee
   Ken Koerber, Old Home Day Committee
   Jeff Crosby, Dunbarton Road Agent
   Don Larson, Cemetery Trustee
   Brian Pike Cemetery Trustee

Members of the Public:

   Leo Martel

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:06 PM with the full Board present.

Old Business:

Motion:

Bob Martel made a motion to accept the minutes, as amended, of the BoS Public Session held on December 7th, 2017 at 7:03PM. Mike Kaminski seconded the motion.

Discussion: None
Vote: (2-0) Dave Nault abstained.

Motion:

Bob Martel made a motion to accept the minutes, of the BoS Non-Public Session held on December 7th, 2017 at 8:51 PM. Mike Kaminski seconded the motion.

Discussion: None

Vote: (2-0) Dave Nault abstained.

Motion:

Dave Nault made a motion to accept the minutes, as amended, of the BoS Non-Public Session held on December 12th, 2017 at 1:00 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Public Comment:

Don Larson reminded everyone that the chili supper in support of “Wreaths Across Dunbarton for Veterans was this Friday from 5:00 – 7:30 PM and the wreath placement will be on Saturday, the 16th of December, 9:00 AM.

Dave Nault said he was in Maine and saw the trucks hauling wreaths for Wreaths Across America (WAA). The Maine Town’s people lined the streets in support of WAA.

Sergeant Chris Remillard informed the BoS that the Police Department would have their updated job descriptions by the end of the year.

New Business:

Budget Presentations

John Stevens and Ken Koerber asked for a $500.00 more than last year’s budget to get more exhibitors/vendors at the Old Home Day. This would bring their budget for 2018 to $5,000.00. Old Home Day is scheduled for August 18th, 2018. The OHD committee mentioned that funds earned by them were turned over to the Town’s General Fund.
Chief Dan Sklut and Sgt. Chris Remillard presented the Dunbarton Police Department’s proposed Budget for 2018:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Crime Control-Full Time</td>
<td>228,281</td>
<td>213,884</td>
<td>239,469</td>
<td></td>
</tr>
<tr>
<td>Crime Control FT Overtime</td>
<td>8,035</td>
<td>11,870</td>
<td>8,035</td>
<td></td>
</tr>
<tr>
<td>Crime Control Holiday Pay</td>
<td>6,486</td>
<td>7,499</td>
<td>6,770</td>
<td></td>
</tr>
<tr>
<td>Crime Control-Part Time</td>
<td>43,237</td>
<td>48,304</td>
<td>39,060</td>
<td></td>
</tr>
<tr>
<td>Detective-Police Dept.</td>
<td>40,170</td>
<td>32,705</td>
<td>43,897</td>
<td></td>
</tr>
<tr>
<td>Supplies/Exp-Police</td>
<td>4,500</td>
<td>4,962</td>
<td>4,850</td>
<td></td>
</tr>
<tr>
<td>Training Police Dept.</td>
<td>4,000</td>
<td>2,288</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>Prosecution Fees/Policing</td>
<td>7,981</td>
<td>6,653</td>
<td>8,115</td>
<td></td>
</tr>
<tr>
<td>Computer Hardware-Policing</td>
<td>1,572</td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Gasoline-Policing</td>
<td>10,000</td>
<td>9,061</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Police Dispatch</td>
<td>12,159</td>
<td>8,106</td>
<td>12,809</td>
<td></td>
</tr>
<tr>
<td>Computer Software-Policing</td>
<td></td>
<td>1,586</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Network Hosting Service</td>
<td>4,191</td>
<td>2,882</td>
<td>4,191</td>
<td></td>
</tr>
<tr>
<td>IMC Contract-Police</td>
<td>5,314</td>
<td>5,314</td>
<td>5,764</td>
<td></td>
</tr>
<tr>
<td>Physical Plant-Police</td>
<td>450</td>
<td>623</td>
<td>450</td>
<td></td>
</tr>
<tr>
<td>Telephone-Police</td>
<td>5,300</td>
<td>5,762</td>
<td>6,000</td>
<td></td>
</tr>
<tr>
<td>Vehicle Maint-Police</td>
<td>5,800</td>
<td>4,263</td>
<td>5,800</td>
<td></td>
</tr>
<tr>
<td>Dept.Equip.-Police</td>
<td>2,500</td>
<td>4,255</td>
<td>3,750</td>
<td></td>
</tr>
<tr>
<td>Fees &amp; Services-Police</td>
<td>5,000</td>
<td>4,307</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>Radio Repair-Police</td>
<td>1,000</td>
<td>330</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>Crime Prevention-Police</td>
<td>350</td>
<td>88</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Uniforms-Police</td>
<td>4,500</td>
<td>2,990</td>
<td>4,500</td>
<td></td>
</tr>
<tr>
<td>Criminalistics-Police</td>
<td>250</td>
<td></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

**GENERAL FUND (01) Totals**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>401,076</td>
<td>416,460</td>
<td>0</td>
</tr>
<tr>
<td>Actual</td>
<td>377,732</td>
<td>416,460</td>
<td>0</td>
</tr>
</tbody>
</table>

In summary, the Police Department’s budget would increase from $401,076.00 (2017) to 416,460.00 (2018). This is an increase of $15,384.00 for Budget year 2018.
BOS meeting 2/14/2017

Brian Pike brought up a concern about the software compatibility of our and the possibility of changes in the State’s new radio program.

Opening of Bids for Stark Bridge Installation

Five Bids were submitted for the work to be done at the Stark Bridge. The BoS opened bids and decisions were placed on hold till clarifications can be made on some of the bids.

Jeff Crosby said his department’s budget could absorb the additional cost for the installation of the Stark Bridge. He would have to do fewer road maintenance projects in 2018 and complete some of the road maintenance projects in 2019.

Dave Nault said for the 2018 Town Meeting, he would like to have a funding plan in place for the Stark Bridge that includes this year’s funds and the remainder out of the Highway Department’s 2018 budget.

Public Comment:

Leo Martel said he saw no problem with the start date for the Bridge in January that was submitted by one of the bidders.

Brian Pike said we should look at the option of not finishing the Bridge.

Action Item: The BoS asked the Town Administrator to prepare some spreadsheets with funding options for next week’s meeting.

Highway Department 2018 Budget proposal:

Jeff Crosby intends to keep his budget with level services.
Other Business:

Accept road widening dedication from Fred Dutton, owner of the White Tail Court Subdivision, off Grapevine Road. (Lot # H4-02-10).

Motion:

Mike Kaminski made a motion per NH RSA Chapter 674 to accept for the Town of Dunbarton the road widening dedication off Grapevine Road (tract containing .14 acres), for private drive called White Tail Court per the deed instructions. Dave Nault seconded the motion.

Discussion: None

Vote: 3-0

Line Comeau, the Town Administrator, presented a proposed timeline for the 2018 Budget Process.

Board of Selectmen’s Mailbox:

The BoS received a letter from Robert Grondin, Stinson Hills LC, requesting to be placed on the agendas for the Planning Board Meeting and then on the BoS meeting in reference to lowering the Road Bond. The Town Administrator will forward Stinson Hills LLC and the Town Engineer on their recommendations on how much to reduce the road bond.
Contract came in for the Bow recycling Center.

Motion:
Mike Kaminski made a motion to accept the new contract for the Bow Recycling Center and to grant permission for the Town administrator to sign the contract provided the final numbers come in as expected. Dave Nault seconded the motion.

Discussion: None

Vote: (3-0)

Public Comment:
Koren Macubbin commented that she was in favor of striping the Town Office Parking Lot. Without the striping, people park in front of her driveway. She said even if the Town does not do the entire parking lot; at least do the no parking lines in front of her driveway, which is also an exit for the Town Cemetery.

Brian Pike inquired about the Non-Public session on the Agenda. The Town Administrator explained that the Non-Public session on the agenda was cancelled.

Brian Pike elaborated on his views of the Stark Bridge funding and completion.

Bob Martel explained his reasoning for proceeding on the completion of the Stark Bridge. Primarily, his main reason is that the Town Residents voted to rebuild Stark Bridge.

For transparency, Leo Martel said the residents can follow the BoS’s meeting by watching the uncut version which has a link in the Town’s website.

Jeff Crosby stated that any manner that the town funds the Stark Bridge installation, will be transparent.

Town Business:

Motion:
Bob Martel made a motion to move the Town Quilt (250th Town Anniversary) to the Library so it viewed by more people. Mike Kaminski seconded the motion.

Discussion: Mike Kaminski stated that the new location will also protect it from sun damage and soil-
ing.

Vote: (3-0)
Motion:
Bob Martel made a motion to reconsider the elected officials’ 2% raise, and that it be placed in a warrant article. Mike Kaminski seconded the motion.

Discussion: Bob Martel felt that the Town Residents should have a say in voting for elected officials’ pay raises. Mike Kaminski stated that this was his original intent at the previous discussion.

Vote: 2-1 (Bob Martel yes, Mike Kaminski yes, Dave Nault, no)

Bob Martel made a motion to adjourn the meeting at 9:39 PM. Dave Nault seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

__________________________________
Koren J. Maccubbin, Recording Secretary

__________________________________
Mike Kaminski, Chairman

__________________________________
Robert “Bob” Martel Vice-Chairman

__________________________________
David Nault, Selectman