

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON BOARD OF SELECTMEN

MINUTES OF MEETING

Thursday, November 17th, 2016

TOWN OFFICES 7:02 PM

Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following Board Members were present:

Brian Pike, Chairman
Tom Groleau, Selectman
Robert "Bob" Martel, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Linda Landry, Dunbarton Town Clerk
Woody Bowne, Transfer Station Manager
Dan Sklut, Chief of Police
Jeff Crosby, Town Road Agent
Ken Koerber, Old Home Day Committee
John Stevens, Old Home Day Committee

Members of the Public:

Tammy Bowne
Leo Martel

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Brian Pike, Chairman, called the regular Board of Selectmen's meeting to order at 7:02 PM with a full Board present.

Old Business:

Approval of past minutes:

Motion:

Bob Martel made a motion to approve the minutes of the BOS public session held on November 10th, 2016, 7:06 PM. Tom Groleau seconded the motion.

Discussion: None

Vote: (3-0)

Public Comments:

Leo Martel asked the Selectmen if there were other options for the Town Health plans other than Anthem. Brian Pike said that there are but this late in the Town's Budget season it would not be enough time to properly check into other options with lack of a human resource person. Line Comeau, the Town Administrator, did look into other options a few years ago and the other bids were not even close to what we are using now.

Woody Bowne asked if the leaves on the school grounds are going to be picked up. Line Comeau said that they were picked up but more leaves have blown onto the school grounds.

New Business:

Old Home Day Committee Budget recommendations:

John Stevens said the Committee would not recommend Fireworks for the 2017 Old Home Day. John said that the Committee is requesting a budget of \$5,000 for 2017. John Stevens said we are looking for additional activities for the kids and afternoon activities that would lead up to the Ham and Bean Supper. The Committee will be meeting in January 2017 to brainstorm on the type of activities and or games.

John Stevens asked for an Old Home Day tab on the town's web site to keep people informed of activities. Brian suggested that they set up a g-mail account for Old Home Day. Having a g-mail on the Old Home Day Tab on the web site, it would be easy for people to contact the Committee. A suggestion was made to move up the time for the Ham and Bean Supper to 4:30 PM in the hope to keep people and their kids in Town for the after supper activities.

Motion:

Brian Pike made a motion to appoint Allison Vallieres to the Old Home Day Committee with a term ending in March 2017. Tom Groleau seconded the motion.

Discussion: None

Vote: (3-0)

Town Road Agent Budget:

Jeff Crosby, the Town Road Agent, presented his 2017 Budget Worksheet to the Selectmen.

<i>Account Name</i>	<i>2017 Dept. Recommendation</i>
General Highway	
Telephone	\$800.00
Supplies/Hwy	\$8,000.00
Class V Highway	
Admin Hwy-full time	\$43,325.00
Admin Hwy-part time	\$38,000.00
Admin Hwy-Over-Time	\$6,000.00
Hwy Paving & Construction. *	\$261,875.00
Roadside mowing	\$7,000.00
Uniforms	\$1,100.00
Gasoline	\$400.00
Diesel Fuel	\$500.00
Dept. Equip. & Maint.	\$10,000.00
Equip. Rental-Hwy	\$14,500.00
Patching-Hwy	\$5,500.00
Blasting-Hwy	\$1,500.00
Road-striping	\$3,500.00
Tree Cutting-Hwy	\$8,000.00
	\$8,000.00
Highway Winter	
Winter Ind.-Contractors	\$80,000.00
Winter-Road Salt	\$50,000.00
Winter-Sand	\$20,000.00
Total	\$568,000.00

Jeff Crosby informed the Selectmen on the following:

The turbo-charger on the dump truck will have to be repaired or replaced.

Jeff told the BOS the Asplundh is doing a great job in removing limbs and trees. Jeff is waiting to see how much they do before he starts tree work.

The School's parking lot can use a seal coat, which would cost \$1.50 a square foot. Behind the Police station would require more extensive work.

On Grapevine Road a culvert needs to be repaired. Jeff Crosby received a quote for \$7000.00 to line it, which should be cheaper than replacing it.

The third phase for Grapevine Road has two options. The first option is to shim and overlay. The approximate cost for the first option is \$100,000.00. Jeff Crosby said this is a viable option because the road is in good shape. Option two is to do the road just like phase one and two (grind, gravel and top-coat). This option would cost approximately \$150,000.00. Brian Pike said the BOS will be looking to Jeff to recommend which option the Town should choose.

The Road agent said the Ray Road bridge project would most likely not start till Spring 2017.

Jeff Crosby informed the Selectmen that overhead door in maintenance bay is not done.

Employee Raise based on CPI for 2017:

Motion:

Brian Pike made a motion to give the Town employees a .7% raise based on the BOS policy of using the previous years CPI. Tom Groleau seconded the motion.

Discussion:

Bob Martel discussed the advantages for the employees to get a raise based on the CPI as opposed to a raise based on the Cost of Living Index.

Vote: (3-0)

Health Care Package for the Town:

Line Comeau presented the BOS with spreadsheets on the Health Care Options. The options are as follows:

Current Plan AB20	\$0 deductible w/ copay \$20/20/100/50
Plan AB1SIPDED	\$500/\$1000 Deductible w/ copay \$15/15/100/50
Plan AB1540IPDED	\$1000/3000 Deductible copay \$15/40/250/125
Plan LUMENOS 2500	\$2500/\$5000 Deductible

Selectmen discussed each plan and came up with the consensus to stay with the Current Plan. Selectmen also recommended that we look at other plans for next year.

Motion:

Bob Martel made a motion to keep the current Health Plan for 2017. Tom Groleau seconded the motion.

Discussion: None

Vote: (3-0)

Mailbox:

Notice from Primex on changes, which Brian Pike signed to acknowledge.

School Board sent notice of their budget meeting on February 1, 2017 with a snow date of February 6th. They also requested to use the Town scanners to copy floor plans. Line Comeau said she would help them but only after office hours.

Received a letter informing the BOS of Health Trust meeting on December 8th.

A memo was read on a passed due invoice to Asplundh/Eversource for \$27,000. Line Comeau asked the Selectmen if she could put a statement of late charges on the bottom of the Town's invoice on accounts over 30 days.

Kimball Pond rental agreement papers were sent in and the Selectmen signed it to make it official.

Line Comeau had a report of monies that would be available to cover the \$28,000.00 cost of construction to the Library roof. Line gave copies to the Selectmen.

Other Town Business:

Line Comeau informed the BOS that she would not be taking the requested vacation days the week after Thanksgiving.

Brian Pike asked Line Comeau about the Town accepting credit cards. Line Comeau mentioned that the Town has "The Square" which they utilized during the Town's 250th celebration. Linda Landry said that Towns who accept credit cards for paying for registrations and Titles are a one-pay town. This means both the Town portion and State portion go on one transaction. Linda Landry feels that if we accept credit cards that would be the bulk of the payments. Selectmen agreed that the use of credit cards needs further study.

Public Comment:

Leo Martel told the BOS that he feels the Health Plan that has the \$1,000.00 deductible seems reasonable to him and it saves the Town almost \$13,000.00 per year. Leo Martel also informed the board that he has wooden rails that the Cemetery Trustees could use but has not heard back from them.

Woody Bowne informed the Selectmen that the double-framed truck needs repairs from rust. Woody Bowne also thanked the Selectmen for keeping the current health plan. Woody Bowne said to expect

some bills coming in that need to be paid and he has given the Town Administrator a heads-up. Woody said a few employees have been ill but he expects them back this Saturday.

Linda Landry, the Town Clerk informed the Selectmen that Massachusetts would accept the 1985 Brush fire truck without a Title. Linda Landry also told the Selectmen that there is a recount on Monday up at the State House.

Motion:

Bob Martel made a motion to adjourn the meeting at 9:37 PM. Tom Groleau seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

Koren J. Maccubbin, Recording Secretary

Brian Pike, Chairman

Tom Groleau, Vice-Chair

Robert Martel, Selectman