DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL
DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, November 9th, 2017
TOWN OFFICES 7:02 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

Mike Kaminski, Chairman
Robert “Bob” Martel, Vice-Chairman
David Nault, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Linda Landry, Dunbarton Town Clerk
Michael Cumings, Dunbarton Building Inspector
Jeff Trexlere, Dunbarton School Board
Deb Trottier, Dunbarton School Board
Sgt. Chris Remillard, Dunbarton Police Department

Members of the Public:

Leo Martel
Andy Stone
Samuel and Crystal Dewyngaert
Lisa and Paul Modzeleski
Mark Rondeau
Steve and Jane Owen
Arvid Rain
Keith and Kerri Lavoie
Jonathan Hammond
Martha Hammond
Judy Stone
Andrea Bye
Jennifer Flemings
Joe French
Jessica Jacques
Charles Higgins
Sarah and Lloyd Peterson
BOS meeting 11/09/2017

Mukhtar Idhow, Exec. Director, for Organization for Refugee & Immigrant Success
Ian McSweeney, Director of the Russell Foundation working with ORIS
Donna Dunn
Jason Connor

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:02 PM with the full Board present.

Old Business:

Motion:

Bob Martel made a motion to accept the minutes, as amended of the BoS Public Session held on November 2nd, 2017 at 7:02 PM. Dave Nault seconded the motion.

Discussion: None

Vote: (3-0)

Motion:

Dave Nault made a motion to accept the minutes as amended of the BoS Non-Public Session held on October 26th, 2017 and concluded on November 2nd, 2017 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Public Comment:

Paul Modzeleski asked the BoS if they had come up with any findings on Story Hill Farming Project. The Chairman said that issue would be next on the agenda after Public Comments are closed.

Deb Trottier, Chairman of the School Board, stated that the subject of impact fees had been brought up at one of their School Board meetings and asked if it had been brought up with the Board. Deb asked the Board if this is something that the Board would consider, from the School Board viewpoint this is not something that they can implement.

Line Comeau said this Town does not have impact fees. The Town administrator suggested going through the Chairman of the Planning Board to get detailed information on enacting impact fees. The Town does enact exaction fees on additional road expansions.
Jeff Trexl, School Board, stated that because we are looking at a lot of growth in town, on the school side, where the budget keeps going up and up, and up, was wondering if we would take another look at implementing impact fees to offset the cost of the rising school population.

Dave Nault said this was the first time that this has been brought up before this Board so the BoS will bring this subject up with the Planning and Zoning Board when we meet next week at the hiring workshop.

Kerri Lavoie said the BoS should look at the tax impact on the Town caused by growth.

**New Business:**

Mike Kaminski introduced Ian McSweeney, the Story Hill Farm Project Overseer. Mr. McSweeney proceeded with an overview on the project. He presented an overhead of the Story Hill Farm Concept Plan. Mr. McSweeney entertained questions from abutters and other Town residents.

In directing their questions to Mr. McSweeney and the BoS, the residents’ main questions concerned the extent of the Story Hill Farm Project, safety concerns, timber harvesting, work that was completed without a Town building permit, what the farming operation consist of exactly, tax impact on the community and why were the abutters not informed of the farm Plan.

The Dunbarton Building Inspector submitted a report of his findings from a site inspection and his contact with State agencies, public and private professionals to the BoS. Notable findings were the well drilled in 2012 did not have a permit, the timber harvesting had no violations and the assessor agent for Dunbarton said if the farm Plan were to proceed, the affected portion would have to come out of current use.

**Town Business:**

Health Benefits Review 2018

The Town Administrator distributed the health care plans’ cost comparison spreadsheet. The spreadsheet compared the cost difference between 2017 and 2018. Rates on the Town’s current Plan (AB 20, with zero deductible, and a co-pay of $20/20/100/50 is 6.2 % lower for the year 2018. The BoS agreed to make a decision on which plan to use at the next meeting.

The BoS looked at the Dunbarton Fuel Service’s heating oil prices for 2017-2018. The Board asked the Town Administrator to get a few more quotes for heating oil and the BoS should make a decision at the next meeting.

**Board of Selectmen’s Mailbox**

Margaret Jewson sent a FYI letter to the Board on the condition of the Town Cemetery.
The Town received a quote for the stone that will be placed around the Town Office Building. Dave Nault said he favors the color of the stone from Mt. Williams and or Henniker Crushed Stone.

The Town received a letter that the Town water would be tested on November 14th, 2017.

The Town Clerk sent a memo to the BoS stating that the Board has the authority to appoint a person to fill the upcoming vacancy of the Trustee of the Trust Funds for the remainder of the term.

Selectmen received an internal memo concerning time sheets.

Mike Kaminski read the public notice that on November 15th, 2017, 6:00 PM at the Town Office, the BoS would hold a hiring workshop to fill the vacancy in the Building department.

Mike Kaminski received a response on the mechanism for unsealing minutes.

Mike Kaminski read a notice that the Zoning Board of Adjustments will have a public hearing concerning Gary Rd. on November 13th, 2017 at 7:00 PM.

**Town Business:**

The Town Administrator handed out suggested changes to further clarify time away from work and other leave benefits in Section 4 of the Personnel Plan.

**Motion:**

Mike Kaminski made a motion to accept the amended language to clarify Section 4 (Highlighted Areas) of the Personnel Plan. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**Public Comment:**

Donna Dunn asked for further information on the stipend given to employees who choose not to accept the Town’s Health Care Plan. The BoS said there are a sizable savings for the Town when employees take the stipend. Donna Dunn feels if an employee does not need the insurance they should not receive a stipend.

Bob Martel stated that many towns or cities compensate their employees hourly or with a stipend.

Bob Martel asked what the status was for the Request for Proposal (RFP) for the Stark Bridge. The Town administrator said she has it and will be working on the RFP packet tomorrow. Bob also asked Line Comeau if she has heard from our attorney on the Score Construction Issue. Line Comeau said she had not heard from the attorney.
The Town Administrator reviewed expected incoming quotes on the stone and Library door.

The Town Administrator asked if the BoS when they want to hold their 2018 Budget Strategy Session. The BoS decided to hold the session next week starting at 6:00 PM.

**Motion:**

Bob Martel made a motion to adjourn the meeting at 9:06 PM. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Respectfully submitted,

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Koren J. Maccubbin, Recording Secretary

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Mike Kaminski, Chairman

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Robert “Bob” Martel Vice-Chairman

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David Nault, Selectman