

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON BOARD OF SELECTMEN

MINUTES OF MEETING

Thursday, October 27th, 2016

TOWN OFFICES 7:00 PM

Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following Board Members were present:

Brian Pike, Chairman
Tom Groleau, Selectman
Robert "Bob" Martel, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Dan Sklut, Police Chief
Jon Wiggin, Fire Chief
Linda Landry, Town Clerk
René Ouellet, Town Moderator
Patrick Woody Bowne, Transfer Station Manager
Fred Mullen, Kuncanowet Town Forest & Conservation Area Committee (KTFCA)

Members of the Public:

Jacquelyn Gray
Ronald Gray
Lee Martel
Karen Lessard
Mike Lessard

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Brian Pike, Chairman, called the regular Board of Selectmen's meeting to order at 7:00 PM with a full Board present.

Old Business:

Motion:

Tom Groleau made a motion to approve the minutes of the BOS public session held on October 20, 2016. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Motion:

Tom Groleau made a motion to approve the minutes from the Non-public session on October 20, 2016. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Public Comments: None

Town Business:

René Ouellet, (Town Moderator) and Linda Landry, (Town Clerk) Election update:

René Ouellet commented that the last Primary election was a good practice run for the General Election. Discussing the layout for the election, René Ouellet asked if Brad and Ed from the Town Transfer Station would be available for set-up. Line Comeau said she would follow-up on using Brad and Ed to set-up. She has to work on the rate of pay for the set-up as well. René Ouellet said he would bring a diagram for the placement of voting booths and tables. Fred Mullen let the Town Moderator know that the Town has 8-8'-0" tables, 3- 6'0" tables and 10 old wood tables. Linda Landry expects that we will need extra tables in anticipation of a large General election turn-out. Brian Pike asked Linda Landry how the search for ballot counters proceeding. She said that she still needs more counters and had just posted a call for ballot counters on the Town Website's hot topics page. Linda Landry mentioned that their source for voting booths, Douglass Mfg., went out of business and she will be looking for a new source for both booths and parts.

Consideration for a name change for Guinea Road:

Ronald Gray presented the proposal to change the name of Guinea Road to Stone Farm Road. Ron Gray said he checked with Jon Wiggin on changing the name of Guinea Rd. Jon Wiggin presented the BOS a copy of RSA 231:133 titled Cities, Towns and Village Districts highways-Street Names and Markers. Jon said the only conflicts he could see is that there is a road in Dunbarton called Stone Rd. and one resident on Guinea Road said he likes the name of Guinea Road and would not like to see it changed. Jon Wiggin made mention that Stone Rd. is a class six road and does not have any current

resident addresses. Jon also said that he would not be in favor of only naming a portion of the road to Stone Farm Road and leave the other portion Guinea Road. Fred Mullen told the BOS that Guinea Road was named after the freed slaves from Guinea, Africa who lived on that road. One such person was a man named Sampson, who fought in the Revolutionary War and attained the rank of Major. He was the first African American to lead American soldiers in battle. Major Sampson also is responsible for rescuing a wounded Marquis de Lafayette and possibly saving his life from the battlefield. Fred Mullen said his point is that Guinea Road has great historical significance and he thinks the name should not be changed. Fred Mullen said he researched the above and found it in our Town's local History books.

Motion:

Brian Pike made a motion to table the Guinea Road name change proposal until further research. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Donna Dunn gift:

Motion:

Brian Pike made a motion to accept a gift from Donna Dunn of \$200.00 per RSA 31:95-b (Funds made available under \$10,000.00). Tom Groleau seconded the motion. With funds to be deposited into the Energy Committee funds.

Discussion: None

Vote: (3-0)

Highway maintenance worker job description:

Brain Pike asked the Board to table the job descriptions because he had not had the opportunity to review them.

Motion:

Bob Martel made a motion to table till the next meeting to accept the Highway Maintenance Worker job description so the BOS can review it in greater detail. Tom Groleau seconded the motion.

Discussion: None

Vote: (3-0)

Highway Snow Plow Removal Rates for the period of October 15th, 2016 through May 1st, 2017:

The BOS is satisfied with the snow removal rates for this snow season. Brian Pike mentioned that we may have to look into rates for other combinations of snow removal vehicles for the future.

Motion:

Brian Pike made a motion to accept the snow plow rates as presented for 2016/2017. Bob Martel seconded the motion.

Discussion: Would like to expand on the contract form to list the attachment options with a separate rate for future years.

Vote: (3-0)

Police Chief update:

Dan Sklut, Police Chief is still trying move personnel around in order to have coverage over the week-ends. He is still working that issue but feels they are going to need one or two additional part-time officers.

New Cruiser is awaiting some installation of equipment and should be in service by early November.

The Police Cruiser that was in an accident is still being used on details. The appraisal to fix the grill, fender and hood has not been received.

Health Trust:

Line Comeau presented the BOS with a medical rate exhibit for the Town of Dunbarton, 50 and under Rating unit. The overall change increase is 8.6% for groups 50 and under and the Town of Dunbarton's increase is 5.3%. There is no increase in the 2017 dental plan. BOS said they would like to see the Health Trust representative to review the other options with the Selectmen.

John Stevens, Energy Commission update:

John Stevens' looked at the Town Maintenance building and is going to get an analytical lighting report. John said there are rebates up to 50% on certain lighting packages and that should be taken in consideration in looking at the options.

John Stevens presented the BOS with past electrical usage for the Town Buildings. The Librarian went over the lighting issues with John Stevens and he will recommend courses of action.

Fire/Police Station electrical usage was addressed and the BOS feel that getting an analytical report on that building would be worthwhile. John to get back to the Selectmen on cost of the report for the Fire/Police Station.

Mailbox:

Line Comeau requested leave for 11/21 through 11/23 November and leave from 11/28 and 11/29. The Selectmen approved.

The BOS approved the draft letter to the tenant of the town's rental property at Kimball Pond. Tenant to sign first and then 2 Selectmen sign next week.

Public Comment:

Leo Martel commented that the action list of old business seems to be growing. On some of the issues the BOS explained that procedures were in place on as the Peddlers' Ordinance, Town Common Policies, Ordinances update/review and warrant articles for 2017 but have not been put in writing. Selectmen understand Leo's concern and said these items will eventually be cleared but it will take some time.

Linda Landry, Town Clerk:

Linda Landry presented the Selectmen an appointment letter requiring their signatures for Deputy Welfare Director and a petition for two pole licenses. The pole licenses were tabled till the Road Agent has been notified and his input given on the locations. Linda Landry mentioned that at the Town Clerk Conference she was awarded a 20-year certificate from the NH Town Clerk Association. Linda also thanked the Selectmen for opening up the town faucets for those residents who have run out of water.

Brian Pike closed Public Comments.

Motion:

Brian Pike made a motion to go into non-public session per RSA 91: A-3 II (c) at 8:51 PM. Tom Groleau seconded motion.

Vote: Roll Call

Brian Pike	yes
Tom Groleau	yes
Bob Martel	yes

Tom Groleau made a motion to come out of non-public at 9:25 PM and return to the public session. Brian seconded Motion.

Vote: Roll Call

Brian Pike	yes
Tom Groleau	yes
Bob Martel	yes

Motion:

Tom Groleau made a motion to adjourn the meeting at 9:26 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

Koren J. Maccubbin, Recording Secretary

Brian Pike, Chairman

Tom Groleau, Vice-Chair

Robert Martel, Selectman