The Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

- Mike Kaminski, Chairman
- Robert “Bob” Martel, Vice-Chairman
- Line Comeau, Town Administrator
- Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

- Linda Landry, Dunbarton Town Clerk
- Ken Swayze, Chairman, Dunbarton Planning Board
- Jeff Crosby, Road Agent
- Patrick “Woody” Bowne, Dunbarton Transfer Station Supervisor
- Don Larsen, Dunbarton Cemetery Trustee

Members of the Public:

- Leo Martel

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:06 PM with Selectman Dave Nault away on vacation.

It is noted for the record that Leo Martel was video recording tonight’s meeting.

Old Business:

Motion:

Bob Martel made a motion to accept the minutes, as amended, of the BoS Public Session held on October 19th, 2017 at 7:00 PM. Mike Kaminski seconded the motion.

Discussion: None

Vote: (2-0)
Public Comment:

Don Larsen, on behalf of the Dunbarton Garden Club & the Historical Awareness Committee, requested to put up Halloween Decorations in the upstairs windows on the South Side of the Library. He also requested permission to play movies, serve treats and coffee on the Town Common on Halloween. It was approved by the BoS consensus.

Don Larsen made a public announcement the tickets for the Chili Supper fundraiser in support of the “Wreaths across Dunbarton for Veterans” would be on sale at the Transfer Station, the Town Business Office and the DES.

Don Larsen made a public announcement that there will be a Harvest Supper at the Community Center on November 4th, supporting the Dunbarton Elementary School PTO.

Woody Bowne advised the BoS that the Transfer Station would be open the Wednesday before Thanksgiving till 4:00 PM. He also asked if the BoS if the Transfer station should stay open on Saturday, November 11th, Veterans’ Day. The BoS by consensus decided to have the Transfer Station open on November 11th.

Don Larsen also announced that the DES would host a Veterans’ Day breakfast on November 9th for Veterans. Please RSVP to Shelley Westenberg in you are a Veteran and interested in attending.

New Business:

Motion:

Mike Kaminski made a motion to accept the funds from the sale of fire equipment in the amount of $1938.00 per RSA: 95-b III (b). Bob Martel seconded the motion.

Discussion: None

Vote: (2-0)

Board of Selectmen’s Mailbox:

The Town Administrator sent an inquiry to NHMA for an opinion clarifying the use of the money from SB 38 for possible use in the construction of the Stark Bridge.

*The response from Legal Services was that we were correct in our assumption, so long as all the dollars previously appropriated in 2014 are expended on the bridge project, then and only then can the Town use SB 38 funding to pay the balance of the cost for the project. (attached)*

Bob Martel has also made an inquiry to the NH DOT on SB 38 funding and expects an answer from them shortly.
The stakeholders in the review process; i.e. Planning Board, Zoning Board, and the BoS will have a work session to interview the applicants for the vacancy in the Building Department.

The BoS received a summary sheet from Health Trust on the Town’s medical and prescription plans. The Town Administrator stated she would prepare spreadsheets for the BoS showing the proposed rates and last year’s rates.

The Town Administrator handed out to the Selectmen 2 proposed warrant articles for the Dunbarton School District. The first warrant article would have the School District adopt the provisions of RSA 32:5 V-a. The second warrant article would adopt the provisions of RSA 32: V-b for the School District to have a tax impact statement on each warrant article indicating the estimated cost to the taxpayers. The BoS support this recommendation as it would keep the citizens better informed.

**Town Business:**

The Town Administrator gave an update on Score Construction. She said Score Construction is unresponsive in solving the steel support for the Library Roof issue. Bob Martel and Mike Kaminski said the next step is to contact the Town’s attorney. Jeff Crosby gave some options on storing the Steel Support beams that are in the Library’s parking lot for safety reasons. It was agreed by the BoS & Road Agent that he would temporary store the steel at the town garage, and would move it before Halloween.

**Public Comment:**

Jeff Crosby made the suggestion to coordinate with the School Board on the back parking lot on the September 30th meeting. The BoS agreed that would be a good idea.

The Town Clerk advised the BoS and the Town Administrator that Town Residents must be the ones who sign the RSA 32 petitions for warrant articles.

Don Larsen asked the BoS for the process and criteria to get our cemeteries on the Historical Landmark register. Once, the cemeteries are historical landmarks, funding can be derived from the NH State Moose Plate Fund. It was suggested to contact the Town of Seabrook who have had their cemeteries registered as historical landmarks.

The Town Administrator informed the BoS that due to rain the Library gutter installers would have to reschedule the installation.

The Town Administrator will contact the handyman that Mary Girard gave to her and get a quote to fix the Library door.

Ian McSweeney, the Director of the Russel Foundation working with O.R.I.S. Fresh Start Farms would like to set up a meeting to go over proposed project off Story Hill Road on Lot B4-03-05. The BoS asked the Town Administrator to set the meeting up for November 9th and to contact the abutters of the above property about the meeting.
Bob Martel complemented Tuttle painting’s quick response in finishing up the punch list items. Line Comeau said Tuttle Painting invoice came $70.00 under of his “high” quote.

Mike Kaminski mentioned that Library door is still a work in progress as we are still collecting quotes. He further stated that Mary Girard identified a good location to hang 250th anniversary quilt away from sunlight.

Mike Kaminski mentioned the Town should get its water supply tested for arsenic and radon. This item is for consideration for next year’s budget.

**Motion:**

Mike Kaminski made a motion to go into a non-public session per RSA 91-A: 3 II (a) at 7:43 PM. Bob Martel seconded the motion.

**VOTE: Roll Call:**

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**MOTION:**

Bob Martel made a motion to come out of the non-public session per RSA 91-A: 3, II (a) at 8:33 PM. Mike Kaminski seconded the motion.

**VOTE: Roll Call:**

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**DISCUSSION/MOTION:** Bob Martel made a Motion to table the non-public meeting and reconvene at the next BoS meeting, on November 2nd. Mike Kaminski seconded the motion.

Vote: 2-0.

**General Town Business:**

The BoS acknowledged that two Transfer Station Employees qualify for sign on bonus.

The BoS signed the Eversource Poll license at the request of the Town Clerk.

**Motion:**
Bob Martel made a motion to adjourn the meeting at 8:41 PM. Mike Kaminski seconded the motion.

**Discussion:** None

**Vote:** (2-0)

Respectfully submitted,

__________________________________
Koren J. Maccubbin, Recording Secretary
Transcribed from recording

____________________________________
Mike Kaminski, Chairman

____________________________________
Robert “Bob” Martel Vice-Chairman