The Dunbarton Board of Selectmen held a workshop meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

- Mike Kaminski, Chairman
- Robert “Bob” Martel, Vice-Chairman
- David Nault, (Absent)
- Line Comeau, Town Administrator

Members of Boards/Committees & Town Officials:

- Patrick Bowne, Transfer Station Supervisor

Members of the Public:

None

Mike Kaminski made a motion to open the Workshop meeting with Bob Martel present. (Dave Nault was not present).

New Business:

Warrant review:

Mike Kaminski stated for the record that today’s meeting was to review the final numbers of the budget and to review the proposed warrants for 2018. Mike stated that because Patrick “Woody” Bowne was present, to discuss warrants related to his department that the Board would discuss his request first.

Woody explained to the Board that he would like to include an additional warrant for work needed on the Mac truck. With the pictures provided, Woody could point out that there is substantial rust developing on the frame of the truck that should be addressed sooner than later if the town was looking to keep the truck long term. Woody also stated that the current cover system is controlled with a cable and spring system which is beginning to show its age which was added to the truck in 2002 (older part added onto the 2003 Mac truck).

The Board reviewed the pictures and reached a consensus to add this warrant to the list of warrants as a place holder so Woody could get the final quotes for a dollar amount to do the work. The warrant
should include language for rust mitigation and replacement of the cover system for the Mac truck.

The Board reviewed the remaining warrants as written. The consensus of the Board was to leave all warrants as presented and to provide the Board with completed listing of warrants for the Board to review at the next meeting.

**Budget review:**

Line Comeau presented an up to date expense report showing current expenses. Line Comeau stated that with the additional expenses, the remaining surplus total is $98,060. The Board each category for expenses. The consensus was to show the expenses as posted to reflect true expenses to each budget line.

There was a brief discussion on the use of the surplus and the best way to use that surplus. It was decided that this decision would be made when the full Board was present.

Bob Martel stated that he had reviewed each department request and only found a few items to consider reducing.

**Election, Registration, & Vital**

Bob stated that in the category of the Town Clerk Elections, he felt that the Deputy Town Clerk’s increase could not be justified and felt that with proper time managing of the use of the Deputy that this could be managed with the same amount budgeted in 2017. By consensus, the Board decreased this line to the previous year’s budget of $11,721.

**General Government Buildings**

Bob Martel stated that in this category, for the last few years, the town has been kicking the can down the road for repairs to the town buildings. Bob stated that he would like to see an increase in this line in hopes of being able to tackle some of the bigger projects that have been under funded for too many years. By consensus, the Board increased the Town Building Maintenance & Improvements line $80,000 for a total of $150,000.

**Solid Waste Disposal**

Bob Martel stated that in this category, after hearing the warrant proposals, feels that the department equipment line can be reduced. By consensus, the Board decreased the request of $20,000 down to $14,000.

**Other Business - Mailbox**

The Town Administrator requested her vacation leave slips be approved as a vacation was requested earlier in the year. Chairman Kaminski, approved her leave.
The Board acknowledged a thank you letter received from the Salvation Army for our donation.

**Action Item**

Mike Kaminski stated that because there were no changes to the Welfare budget aside from the payroll increase. Mike asked the Town Administrator to contact the Welfare Director for a report on the number of families that benefited from the donation from the town to the Salvation Army.

**Public Comment:** None

**Motion:**

Mike Kaminski made a motion to adjourn the meeting at 3:40pm PM. “Bob” Martel seconded the motion.

**Discussion:** None

**Vote:** (2-0)

Respectfully submitted

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Line Comeau, Recording Secretary

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Mike Kaminski, Chairman

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Robert “Bob” Martel Vice-Chairman