

DRAFT, SUBJECT TO REVIEW, CORRECTIONS AND APPROVAL

**DUNBARTON BOARD OF SELECTMEN
REGULAR MINUTES OF MEETING
THURSDAY, SEPTEMBER 11, 2014
TOWN OFFICES - 7:00PM**

The Dunbarton Board of Selectmen held the regularly scheduled meeting of the Dunbarton Board of Selectmen at the above time, date and place with Chairman Ted Vallieres, excused.

The following were present:

Patrick "Woody" Bowne, Transfer Station Supervisor

Members of the public:

Robert Martel
Leo Martel
JR Swindlehurst

Travis James, Chairman pro-temp, called the meeting to order at 7:08pm with a partial Board present along with Line Comeau, Town Administrator.

OLD BUSINESS:

Travis James announced that the Board did not have minutes to approve tonight. We received our draft copy about 25 minutes ago and have not had time to review them. They will be published and posted as draft until we can vote on them next week.

Brian Pike made the motion that we table accepting the minutes until next week.

Travis James seconded the motion. **The motion passed unanimously.**

NEW BUSINESS:

Town Administrator presented to the Board the following:

I have scheduled the public hearing for September 25th, to discuss and accept the unanticipated Revenue. There are additional revenues from Primex Workers Comp. coverage period January 1, 2014 through January 1, 2015 that currently show a net contribution of \$4,023.63. If the Board does not request reimbursement for these funds in writing then the net will be applied as a Premium Holiday credit to next year's coverage period.

Brian Pike asked if we apply it to next year then will we have to show it as anticipated revenue toward next year's budget.

Line Comeau stated it would be noted as anticipated revenue. The total budget line expense for this year's workers comp is just under \$16,000.00 annually.

Travis James stated that based on where we stand on revenues to date along with unanticipated revenues; I would recommend we put it off until next year.

Brian Pike made a motion to leave these funds on account to apply to next year's budget.

Travis James seconded the motion. **The motion passed unanimously.**

Line Comeau; update for painting quotes for the Town Hall Library.

Had called local painters to get quotes to paint the library columns. Contacted Brian Little to contact his brother but was told he was at least two months out before he could work for us. Brian Little said he would volunteer to paint the Library columns for just the cost of the paint. He spent all day Monday and part of Tuesday working at the Library.

Travis James asked that we draft up a thank you letter to Brian for volunteering.

Line Comeau stated that the final version of the audit report had arrived and distributed to the Board. Is waiting to hear back from the president to confirm the date of the exit conference.

Line Comeau stated that she has been straight out with Alison being out of the office and having to work on the minutes. Do not have any information at this time from Dead River regarding the questions from the Board as to whether the Grace periods or any of the other questions that came up last week. Regarding this subject; we received a letter from Dunbarton Fuel who revised his quote.

Brian Pike stated because of the lack of information will have to table this discussion for one more week.

Travis James asked what Dunbarton Fuels original quote for heating fuel.

JR reported the price of 3.2225

Brian Pike confirmed the reduced price was down 2.25 cents.

Travis James reminded the Town Administrator that we needed to get some caution tape put up on the front of the Library. Asked Woody if he would be able to dispose of the old rails in the front Town Hall.

Woody report he would take care of it the following day.

Travis James brought up the lights in the Tax Collectors office; would like the Town Administrator to take care of getting it fixed.

Line Comeau stated she had contacted Ernie Gagne once by email, will contact him again to have him come out to fix it.

Travis James also mentions the lights on the outside of the front of the building were not working. We will have to have them repaired or placed on a timer.

Travis James stated that Margaret Watkins from the Conservation Commission has reported that the Stark Pond is free of milfoil.

Travis James had a question regarding the 250th Committee. Stated Line Comeau is on that committee and should be able to speak on it. Asked the question if the executive committee and whether or not they were making the sole decision as the executive committee.

Line Comeau stated that decision made by the executive committee are brought before the whole committee for a vote.

Travis James stated that title executive committee should be disbanded to include only a chair, vice-chair, a secretary, and a treasurer. Then you have a committee that meets and talks together.

Travis James asked who sits on the executive committee.

Line Comeau reported that there was Diane Mullen, myself, Nancy, Gary, Alison and Ted.

Travis James stated that Ted and Alison cannot sit on an executive committee together, they can be on a committee but if they are voting on something then they can only have one vote.

Brian Pike asked the question why; if they are individual members then they have a right to vote.

Line Comeau stated as far as the executive committee members goes, each person has a separate duty; I am the treasurer, Alison is the secretary etc.

Travis James wanted to make sure there are no crossing of lines or conflict of interest between Ted and Alison.

Brain Pike stated that if this is the case then it should be the same for Gary and Nancy. If we are not addressing those two then we shouldn't address Ted and Alison. You're on the right tract, as a town committee all members get to vote and attend the meeting.

Travis James wanted to make sure that decisions aren't made outside of a meeting.

Line Comeau stated that everything that has been done is based on the project that we have in mind. Once this decision has been approved by the board as a whole then when I will monitor the money aspect of it because I am the treasurer for proper payment and or transfer of funds.

Travis James requested an expense report and a revenues report for our next meeting.

Brian Pike stated that if he understands this correctly, everything is done in a public meeting. If everything is done in public meetings then have minutes and we should be pretty good. As far as an executive board meeting separate from a committee as a whole could be very problematic.

Brain Pike reported that he would be attending the budget workshop through NHMA on the 18th at the Radisson.

Would also like to publically thank the PTO for all the food, it was really good. Also thank the ballot clerks and counter and town officials that showed up to help.

Brian Pike reported the Fire Department RFP is just about set but would like to send this out in advance for people to review prior to discussing it.

Travis James asked if there was any public comment.

Leo Martel was asked to look at the Town Hall Library. Wanted to report where the rail was connected to the wall of the building is bare which could let water into the building to cause further damage.

Line Comeau stated she would follow up with this.

Leo Martel stated that the Board had asked him to look at the concrete condition. Would not recommend putting money into it as it is, would recommend removing everything and reforming it. I would estimate it to cost approximately \$10,000.00.

Having no further business, Travis James made the motion to adjourn the meeting.

Brain Pike seconded the motion. **The motion passed unanimously.**

Respectfully submitted,

Line Comeau
Recording Secretary

Travis James, Chairman pro-temp

Brian Pike, Selectman