The Dunbarton Board of Selectmen held the regularly scheduled meeting of the Dunbarton Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following were present:

Brian Pike, Chairman
Ted Vallieres, Selectman
Tom Groleau, Selectman
Alison Vallieres, Recording Secretary

Members of Boards/Committees and Town Officials:

Patrick Bowne, Transfer Station Manager
Jon Wiggin, Fire Department
Leo Martel, Historic Awareness Committee

Members of the Public:

David Stilson
Robert Martel
Don Larsen
Lorie McGrath
Fran Hill
John Herlihy
Merton Mann
Les Hammond

It was noted for the record that Video Taping of the meeting was done by Don Larsen.

Brian Pike, Chairman, called the meeting to order at 7:04 p.m. with a full Board present along with Recording Secretary Alison Vallieres.

Approval of Minutes of Previous Meeting - Thursday, April 23, 2015:

MOTION:

Ted Vallieres made a motion to approve the minutes as written of the Board of Selectmen’s Meeting held on Thursday, April 23, 2015. Tom Groleau seconded the motion. The motion passed unanimously.

Approval of Minutes of Non-Public Meeting - Thursday, April 23, 2015:

MOTION:

Ted Vallieres made a motion to approve the minutes as written for the Thursday, April 23, 2015 Non-Public Meeting as requested by Patrick Bowne, Transfer Station Manager. Tom Groleau seconded the motion. The motion passed unanimously.

TRANSFER STATION: DISCUSSION RE BURN PILE
Brian Pike, Chairman, reported that both he and Tom Groleau had received a telephone call about the burn pile and about the public not being able to use the bathroom at the Transfer Station.

The resident was upset because they would not able to bring their brush to the burn pile and was not able to use the bathroom at the Transfer Station.

It was noted that the Board of Selectmen were aware that the burn pile had gotten to the point where they could not take any more brush. This was brought to their attention at last week’s Board of Selectmen’s meeting by Patrick Bowne, Transfer Station Manager.

There was considerable discussion relative to how to address the problem. Due to the fact that fire conditions are high, the burn pile cannot be burned at this point. The possibility of chipping was discussed.

Jon Wiggin, Fire Chief, reported that the burn pile could not be burned until there was a day of rain. This is not expected in the next week according to the weather outlook. When the burn pile burns, it will be putting up a lot of embers up and will create a fire hazard. Also the burn pile is drying out due to windy conditions.

Patrick Bowne, Transfer Station Manager, reported that regarding the use of the bathroom, if someone really needed to use it and asked, he would allow it.

Les Hammond, former Selectman, stated that restricting the use of the bathroom was decided previously due to the fact that there was broken glass on the floor along with other hazards to the public. This was decided by the Safety Committee at that time.

Brian Pike noted these are the reasons for the bathroom not being able to be used by the public.

Regarding the burn pile, Patrick Bowne stated there was a possibility of stock piling the excess onto the asphalt and when burning the pile feed the excess into it but this might cause problems, etc. Stated he tries to do a burn before winter each year. We tried burning the pile early in the spring but due to snow in the pile, it would not burn. There is still snow in the pile at this point. It usually does not get this big.

At this point in the meeting, John Herlihy arrived at the meeting. He stated he was the resident who complained. He stated that in the past, they would take the Fire Truck and sit in the truck while the burn pile was burning. He stated he has a problem when he pays his taxes of $6,000 and can’t come to the Transfer Station and drop off his brush.

John Herlihy noted that the Transfer Station has equipment i.e. skid steer, bucket, etc. You could chip the brush pile and make compost which sells for $30.00/yard. Find it hard to believe that I have to take my brush to another place to dump when I pay taxes in this Town. Heard that the Transfer Station was short handed. That is because they only are paid $10.00/hour. Surrounding Towns pay between $12.00- $15.00/hour for Transfer Station workers. No other towns turn people away. This is why you find trash along the side of the road and at Kimball Pond, etc.

At this point, Brian Pike stated that the Town increased the hourly wages for the employees to between $12.00 and $13.00/hour effective January 1, 2015.

At this point in the meeting, there was a direct debate between Patrick Bowne and John Herlihy, which is contrary to the standing rules of the meeting and stopped by the Board of Selectmen.

John Herlihy asked about the problem with the ash. How often do you haul it away?
Patrick Bowne stated that according to State regulations, the ash must be tested prior to being disposed of. The test is $225. Disposal of the ash costs $90/Ton. The ash has been hauled away twice. Noted he did not have all the figures with him at this time.

John Herlihy again stated that he finds it wrong that we can't go to the Transfer Station with our stuff considering what our taxes are in this Town.

Brian Pike noted that the Board of Selectmen will look into the chipper suggestion. It was brought up last week also. As soon as we can burn, we will burn the pile. This is dependent on the weather. The Town is limited on our options at this point. We cannot create a safety hazard to the public.

John Herlihy stated he had received an e-mail from Shelley Westenberg which noted that they could not dump brush at the Transfer Station. It was also posted on Facebook and on the Marquee sign on the Common.

TECHNOLOGY COMMITTEE UPDATE:

Tom Groleau reported on the progress of the Technology Committee as follows:

Franchise with Granite State Telephone for Services:

1. Reported that they had recently met with Dunbarton Telephone Company, Granite State Communications and their legal representative.

2. Reported that Granite State Communications had previously met with the Dunbarton Board of Selectmen regarding their having a franchise agreement to provide a service to town residents. At that time, the Board of Selectmen was not conducive to agreeing to the franchise agreement. In addition, they were in the middle of budgets.

3. Granite State Communications would still like to pursue this franchise option with the Town of Dunbarton.

4. They will provide nine channels to residents at a approximate cost of $20/month. In addition, residents must purchase a ROKU Box at about $100, or lease one from GSC. Would provide Netflix, etc

5. One of the concerns of the previous Board of Selectmen, was that the franchise agreement would restrict other companies from coming to Dunbarton with similar services.

6. Presently DSL is provided through the Dunbarton Telephone Company with an agreement they have with Granite State Communications.

7. Noted that some residents have up to twenty devices. The more devices you have operating at the same time, the weaker the signal would be with the proposed system.

8. Dunbarton has approximately 900 houses.

9. Suggested that the Town Attorney look over any proposed agreement before committing to it.

10. Dunbarton Telephone Company is in the process of getting fiber optics to the Town. It presently is on Grapevine Road. Has not been hooked up yet. According to Dunbarton Telephone, the cost to install to the entire town is around $5 million dollars. Possibly within the next five years we will have optional cable. There are 75 homes that are being connected on Grapevine road.

11. The next regular meeting of the Technology Committee will be on Monday, May 11, 2015 at the Dunbarton Town Office at 7:00 p.m. Interware Development Co will be presenting a solution to on-
line services for the town in addition. The Technology Committee is looking into the possibility of having the Town have the ability to pay taxes, registration of vehicles, dog licenses, etc. with credit cards. Have invited Linda Landry, Town Clerk, to the meeting to discuss Credit Card payment to be held on May 11, 2015. It was noted that this is also an option through BMSI in conjunction with Interware.

In addition, there will be a joint meeting of the Board of Selectmen and the Technology Committee on Tuesday, May 5, 2015 at the Town Offices at 7:00 p.m. to go over the RFP for Computer Services.

Don Larsen asked if the residents would have to pay a 3% fee for using credit cards.

At this point, it is undetermined whether the Town will absorb the fee or it will be paid by the residents. Per the Interware website, it claims that the Town will receive all monies due it, any convenience fee would be absorbed by the user.

RFP - COMPUTER TECHNOLOGY SERVICES:

The Board of Selectmen reviewed the RFP for the Information Technology Services as revised on April 30 by Tom Groleau.

Tom Groleau stated that the Technology Committee had also reviewed the RFP and made several suggestions.

1. Regarding the Server, disaster recovery.

2. More information on the scope of work to be done. If the Transfer Station computer will be connected to the Town Office Server and on the Town Network. If so, this needs to be addressed within the RFP.

3. More discussion on Town Hardware.

OTHER BUSINESS:

Brian Pike, Chairman, went through the Board of Selectmen's mail box as follows:

1. Letter from Employment Services with an updated profile of the community.

2. Community Profile reminder of the meeting on Friday, May 1 at 5:30 p.m. and Saturday, May 2 at 8:45 am.

3. Communication from the Attorney General's Office regarding a training for the Trustee of Trust Funds on June 4, 2015 at 8:30 a.m. - 2:30 p.m. at Concord and Library Trustees on June 22, 2015 for a half day.

Advanced Trustees training on June 22 also.

4. Letter authorizing Jon Wiggin to sign on behalf of the town, etc. Jon Wiggin, Fire Chief, explained that this was because the dealer the town is purchasing the vehicle; to replace the un-inspectable fire vehicle, requires it for their records.

At this point in the discussion, John Herlihy asked why Jon Wiggin needed a vehicle.

It was explained that he needed a vehicle to replace the present fire vehicle which is used as a Command vehicle for fires, etc.
There was considerable discussion regarding the difference between qualified and certified Building Inspector.

It was noted that Jon Wiggin is currently the Assistant Building Inspector and the Building Inspector position is vacant.

Jon Wiggin stated the letter of authorization is strictly relating to the purchase of the vehicle.

Business Operations Assessment:

The Board of Selectmen will be going over the Business Operations Assessment which was completed last year by Municipal Resources. Brian Pike, Chairman, noted there was considerable information on suggested Policies and Procedures from that report that we need to start incorporating.

Personnel Plan:

Tom Groleau noted that regarding the Personnel Plan and Purchasing Plan, they should be distributed to all Departments and employees. All employees involved in purchasing should receive a copy of the updated Purchasing Policy. In addition, would like to make sure that all employees sign on receipt of the Personnel Plan on a yearly basis.

Police Station Roof:

Ted Vallieres reported that he had contacted Keith St. Pierre regarding the Police Station roof where it had been torn off. The metal roof was put on with nails instead of screws. Because of this, the wind got under the metal roofing and tore it off. Will need to contact a metal roof company to see how to fix it.

Town Hall Roof:

Ted Vallieres asked what the status of the Town Hall Roof repairs was. It was noted that Line Comeau, Town Administrator, was going to get in touch with several architects.

Les Hammond stated that in 1996-98 the ceiling of the Town Hall came down due to leakage and all the insulation and ceiling fell in. Should make sure this doesn’t happen if the roof is leaking now.

Dunbarton Fire Department - Chicken Barbecue:

Jon Wiggin, Fire Chief, asked permission to put Chicken Barbecue signs up on Town Property.

The Board of Selectmen reached a consensus to allow the Fire Department to put up Chicken Barbecue signs on Town Property including the Transfer Station.

At this point in the meeting, Patrick Bowne, Transfer Station Manager, requested a Non-Public Executive Session with the Board of Selectmen for this evening.

MOTION:

Brian Pike made a motion that the Dunbarton Board of Selectmen go into a Non-Public Executive Session in accordance with RSA 91-A-3 (a) at 8:30 p.m. at the request of Patrick Bowne, Transfer Station Manager. Tom Groleau seconded the motion. The motion passed unanimously with the following Roll Call Vote:

Vallieres - Yes
Pike - Yes
Groleau - Yes

The Board of Selectmen reconvened their regular meeting at 8:45 p.m.

*It was noted that no Decisions or Motions were made during the Non-Public Executive Session.*

There being no further business, the following motion was made:

**MOTION:**

*Brian Pike made a motion that the Dunbarton Board of Selectmen adjourn the meeting at 8:46 p.m. Ted Vallieres seconded the motion. The motion passed unanimously.*

Respectfully submitted,

Alison R. Vallieres  
Recording Secretary

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Brian Pike, Chairman

___________________  
Ted Vallieres, Selectman

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Tom Groleau, Selectman