

**DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL**

**DUNBARTON BOARD OF SELECTMEN  
MINUTES OF MEETING  
THURSDAY, FEBRUARY 19, 2015  
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held the regularly scheduled meeting of the Dunbarton Board of Selectmen at the above time, date and place with Ted Vallieres, Chairman, presiding.

The following were present:

Ted Vallieres, Chairman  
Brian Pike, Selectman  
Tom Groleau, Selectman  
Line Comeau, Town Administrator  
Alison Vallieres, Recording Secretary

**Members of Boards/Committees and Town Officials:**

Patrick Bowne, Transfer Station Manager  
Linda Landry, Town Clerk  
Travis James, Town Hall Theatre Restoration  
Donna Dunn, Historic Awareness Committee  
Mark Lang, Fire Department

**Members of the Public:**

Fran Hill  
Robert Martel  
Leo Martel  
Gail Martel

Ted Vallieres, Chairman, called the meeting to order at 7:00 p.m. with a full Board present along with Line Comeau, Town Administrator, and Recording Secretary Alison Vallieres.

**Approval of Minutes of Previous Budget Workshop Meeting - Thursday, February 12, 2015**

***MOTION:***

*Tom Groleau made a motion to approve the minutes of the Budget Workshop Meeting held on Thursday, February 12, 2015 Board of Selectmen's as written. Brian Pike seconded the motion. The motion passed unanimously.*

**Approval of Minutes of Public Hearing of the Town Hall Theatre Restoration Proposed Warrant Article for Thursday, February 12, 2015:**

*Tom Groleau made a motion to approve the minutes of the Public Hearing of the Town Hall Theatre Restoration Proposed Warrant Article held on Thursday, February 12, 2015 as written. Brian Pike seconded the motion. The motion passed unanimously.*

**DONNA DUNN, APPOINTEES FOR THE HISTORIC AWARENESS COMMITTEE:**

Donna Dunn, Chairman of the Historic Awareness Committee, presented the names of Leo Martel and Gail Martel as proposed members of the Historic Awareness Committee. She stated the

Committee needs new members that will work actively with the school children on programs relating to the history of Dunbarton, etc. Both Leo Martel and Gail Martel have agreed to do this.

Tom Groleau asked what grades this program involved. Tom noted there is a 4th grade New Hampshire History program which the school also does.

Donna Dunn answered that this covers grades K-6.

Based on Donna Dunn's recommendation, the following motion was made:

**MOTION:**

*Brian Pike made a motion that the Dunbarton Board of Selectmen appoint Leo Martel as a member of the Historic Awareness Committee with a term ending in 2018 and Gail Martel as a member of the Historic Awareness Committee with a term ending in 2016. Tom Groleau seconded the motion. The motion passed unanimously.*

**TOWN BUSINESS:**

**Signing of Contract with CAI Technology for Web Support:**

Ted Vallieres, Chairman, signed the contract on behalf of the Board of Selectmen with the consensus of the two other members of the Board of Selectmen.

**Signing of Contract for Auditors - Melanson and Heath:**

Ted Vallieres, Chairman, signed the contract on behalf of the Board of Selectmen with the consensus of the other two members of the Board of Selectmen.

**Signing of MS-636:**

All members of the Board of Selectmen signed the MS-636.

**Signing of Warrant:**

All members of the Board of Selectmen signed the Warrant for posting.

Line Comeau, Town Administrator, noted she would be posting the Petition Warrant Article for the Town Hall Restoration Project along with the signed copies of the Warrant.

**Notice of Lien - Welfare Department:**

All members of the Board of Selectmen signed the Lien for the Welfare Department which will be filed at the Merrimack County Registry of Deeds.

**Review of Town Warrant:**

The Board of Selectmen reviewed the Town Warrant and determined who would be speaking on behalf of the Warrant Articles as follows:

**Article 2. Town Hall Theatre Restoration Warrant Article:**

Travis James stated that members of the Town Hall Theatre Restoration Committee i.e. Tiffany Dodd, Clem Madden, and Jeff Trexler would be speaking on behalf of this article.

**Article 3. Proposed 2015 Town Budget:**

Ted Vallieres, Chairman, will explain the proposed 2015 budget.

**Article 4. Amend Purchasing Policy of the Town:**

Brian Pike will explain the Purchasing Policy Warrant Article.

**Article 5. Capital Improvement Program:**

Brian Pike will explain the CIP Warrant Article.

**Article 6. Discontinuance of a portion of Rangeway Road:**

Brett St. Clair, Chairman, Conservation Committee, will explain this Warrant Article.

**Article 7. Heart Monitor Defibrillator in the amount of \$30,000:**

Jon Wiggin, Fire Chief, will explain this Warrant Article.

**Article 8. Statistical Property Revaluation in the amount of \$29,500:**

Tim Terragni, Chairman, Board of Assessors, will explain this Warrant Article.

**Article 9. Capital Reserve Fund for \$10,000 for Revaluation:**

Tim Terragni, Chairman, Board of Assessors, will explain this Warrant Article.

**Article 10. Capital Reserve Fund from the sale of Highway vehicle for \$8,000:**

Tom Groleau will explain this Warrant Article.

**Article 11. Capital Reserve Fund for Highway Vehicle for \$25,000:**

Jeff Crosby, Road Agent, will explain the Warrant Article.

**Article 12. Milfoil Control at Gorham Pond:**

Lou DeBerio will explain this Warrant Article after requesting permission to speak because he is a non-resident.

**Article 13. Purchase of Six defibrillators (AED'S ) and two storage cabinets for \$10,000:**

Mark Lang, Fire Department, and Dan Sklut, Police Chief, will explain the Warrant Article.

**Article 14. Town Office Computer Equipment for \$11,725:**

Tom Groleau will explain this Warrant Article with assistance from Line Comeau, Town Administrator, if needed.

**Article 15. Cemetery Monument Repairs for \$20,000:**

Tom Groleau will explain this Warrant Article.

**Article 16. Fire Department Capital Reserve for Emergency vehicle for \$20,000:**

Jon Wiggin, Fire Chief, will explain this Warrant Article.

**Article 17. Transfer Station Equipment Capital Reserve for \$20,000:**

Patrick Bowne, Transfer Station Manager, will explain this Warrant Article.

**Article 18. Transfer Station Roll-off Containers for \$57,000:**

Patrick Bowne, Transfer Station Manager, will explain this Warrant Article.

**Article 19. Solar Panels for \$58,440:**

John Stevens, Chairman, Energy Committee, will explain this Warrant Article.

**Article 20. Town Hall Roof (in the event that Warrant Article 2 does not pass) in the amount of \$61,000:**

Ted Vallieres will explain this Warrant Article.

**Article 21. Reconstruction of Grapevine Road (Phase I) for \$200,000:**

Jeff Crosby, Road Agent, will explain this Warrant Article.

**MOTION:**

*Brian Pike made a motion that the Dunbarton Board of Selectmen accept the names of the people assigned to the appropriate Warrant Articles as presented this evening. Tom Groleau seconded the motion. The motion passed unanimously.*

**OTHER BUSINESS:**

**Transfer Station Attendants Hourly Rate:**

Brian Pike, Selectman, noted that the Board of Selectmen had discussed wage increases for the workers at the Transfer Station but it had never been finalized. Suggested that the Board of Selectmen review the hourly rate for the Transfer Station workers. It was noted that there had not been an increase within the Transfer Station Budget for these increases.

**Line Comeau, Town Administrator, reported the following items:**

**Warrant Articles Increase in Tax Rate:**

Line Comeau, Town Administrator, reported the following with regard to increases in the Tax Rate:

- .81/thousand if all Warrant Articles pass, with exception of Solar Panels
- .32/thousand if the Town Hall Theatre Restoration Bond Warrant Article passes
- .15/thousand if the Solar Panels Articles passes

\$ 1.28/thousand

This would amount to a tax increase of \$202.00/year for a home assessed @ \$250,000.

There was discussion as to the price of an average home in Dunbarton. The total tax base is \$3,000,000+ with 1,000 homes therefore the average assessment would be \$300,000.

**Town Report:**

The Town Report will be ready by next Wednesday or Thursday.

**Dunbarton Telephone vs. Town of Dunbarton:**

An agreement has been reached between the Dunbarton Telephone Company and the Town of Dunbarton.

**Nick Holmes Response to Letter of Complaint:**

Received a call from Nick Holmes, resident of Grapevine Road, stating that he wanted the Board of Selectmen to know that he had received a copy of a letter of complaint insinuating that he was representing Mr. Welin due to the fact that he was copied on the bottom of the letter. Mr. Holmes stated that he was not involved in any way. Nick did want to say however that whoever has been doing the snow plowing has been doing a great job. In addition, he stated that the Transfer Station continues to amaze him and is a job well done by the workers who work there.

**Auditors Schedule:**

Auditors are tentatively scheduled to be in the Town Offices the third week in March.

**Recycling Board:**

Brian Pike reported that the suggested Recycling Board is still being considered. Patrick Bowne, Transfer Station Manager, is checking with New Hampshire Beautiful and several others. NRRA has taken over New Hampshire Beautiful. Brian Pike suggested putting a couple of Boards up, one possibly in the Town Offices.

There being no further business, the following motion was made:

***MOTION:***

*Tom Groleau made a motion that the Dunbarton Board of Selectmen's meeting adjourn at 7:45 p.m. Brian Pike seconded the motion. The motion passed unanimously.*

Respectfully submitted,

Alison R. Vallieres  
Recording Secretary

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Ted Vallieres, Chairman

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Brian Pike, Selectman

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Tom Groleau, Selectman