

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

**DUNBARTON BOARD OF SELECTMEN
MINUTES OF PUBLIC HEARING ON THE 2016 BUDGET AND WARRANT ARTICLES
THURSDAY, FEBRUARY 4, 2016
TOWN OFFICES - 7:00 P.M.**

The Dunbarton Board of Selectmen held the scheduled Public Hearing for the 2016 Budget and Warrant Articles of the Dunbarton Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following were present:

**Brian Pike, Chairman
Ted Vallieres, Vice Chairman
Tom Groleau, Selectman
Line Comeau, Town Administrator
Alison Vallieres, Recording Secretary**

Members of Boards/Committees and Town Officials:

**Jon Wiggin, Fire Chief
Jeff Crosby, Road Agent
John Trottier, Chairman, Zoning Board of Adjustment
Patrick Bowne, Transfer Station Manager
Leo Martel, Historic Awareness Committee
Fred Mullen, Town Moderator**

Members of the Public:

**Fran Hill
Bob Martel
Charles "Chuck" Williamson
Scott Kuhn
Ron Slocum
Tamara Bowne
Ralph Fellbaum**

It was noted that Bob Martel was videotaping the meeting.

Brian Pike, Chairman, opened the meeting and asked for a Moment of Silence for former Selectman Ron Wanner who was buried today. He made Dunbarton his home for 35 years.

Brian Pike, Chairman, called the meeting to order at 7:05 p.m. with a full Board present along with Line Comeau, Town Administrator and Recording Secretary Alison Vallieres.

Approval of Previous Meeting Minutes - Thursday, January 28, 2016:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen accept the regular meeting minutes of Thursday, January 28, 2016 as written. Tom Groleau seconded the motion. The motion passed unanimously.

Brian Pike, Chairman, started the meeting with reviewing the Board of Selectmen's mailbox since it was not quite 7:15 p.m., the time the Public Hearing for the Budget and Warrant Articles was posted to start.

Board of Selectmen's Mailbox:

1. Notice from New Hampshire Municipal Association alerting the Town to the fact that they would be destroying all of the client files on legal inquiries from the Town of Dunbarton. This would involve the Planning Board or any other Dunbarton Board that has used their services.

Brian Pike will pick up the files in the near future.

2. Letter regarding legal inquiries regarding voters.

3. Letter from Kasich, candidate for President.

4. E-mail from Jerre Teppe, Architect, regarding Town Hall Roof RFP. It was noted that he had agreed to provide a list of vendors. Board of Selectmen will review the e-mail.

5. Thursday, February 11, 2016 Public Hearing Notice for SB2 Warrant Article and Tax Cap Warrant Article

6. Milfoil agreement - Agreement with the State needs to be in place by the 19th. It was noted that we should sign and submit it in order to get the funds.

The Board of Selectmen reached a consensus to sign the Milfoil Agreement with the State of New Hampshire.

7. NRRRA Newsletter

8. Donna Dunn e-mail regarding preservation funds

9. Notice re School District Meeting starting at 3:00 p.m. instead of 4:00 p.m.

7:15 p.m. - At this point in the meeting, Brian Pike, Chairman, opened the Public Hearing for the 2016 Proposed Budget and the Warrant Articles.

Brian Pike announced that the Board of Selectmen had agreed to give all employees and elected officials a .8% CPI raise. In addition, there are 53 pay days in the year 2016. The budget has provided for an extra pay week.

Ted Vallieres asked if the Moderator would consider not having Article 1. Swearing in of Town Officers (hog reeves) in the interest of time because there were so many Warrant Articles. Fred Mullen, Town Moderator, stated that this was 251 years of tradition and he would not consider this.

At this point, Brian Pike started the explanation of the proposed 2016 Operating Budget as follows

TOWN WARRANT FOR 2016

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 8, 2016 FROM 8:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the eighth day of March next at eight o'clock in the forenoon, and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots, as well as whether to adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all

issues before the Town of Dunbarton, NH on the second Tuesday of March which requires a 3/5-majority vote of those voting.

You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

1. To choose all necessary town officers for the ensuing year.
2. To see if the Town will vote to adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Dunbarton, NH on the second Tuesday of March. Passage requires a 3/5-majority vote of those voting. (By Petition) (3/5 Majority Vote Required) (By Official Ballot)

Estimated 2016 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote _-_)

3. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same in the amount as follows but excluding all appropriations contained in special or individual articles addressed separately:

Executive: 106,083

Sec/Town Office line which increased \$8,213 accounted for 24 hours a week instead of 16 which it is presently.

Recording Secretary increased \$1,000 due to extra meetings.

CPI and extra pay period increased

OVERALL INCREASE \$10,800

Selectmen (Elected Official salary): 6,275

CPI Increase \$50

Elections, Registrations & Vital Stats: 13,259

Deputy Town Clerk decreased \$1,500. Amount to accommodate vacation/sick time.

Ballot Services increased \$5,264 due to four elections in 2016.

Expenses/Meals increased \$920 due to four elections in 2016.

Marriage Licenses increased \$214.

Vital Statistics increased \$101

Voting Booths decreased \$150

OVERALL ELECTIONS, REGIS & VITAL STATS INCREASE \$6,120.

Town Clerk (Elected Official salary & benefits): 75,332

Includes CPI and extra pay period.

PUBLIC COMMENT AND QUESTIONS:

Ron Slocum asked about Vital Records and it was noted that monies come in on the Revenue side of the budget but have to also show on the expense side.

Financial Administration: 70,791

*Audit services decreased \$250
Deputy Tax Collector increased CPI*

Tax Collector (Elected Official salary): 16,806

Tax Collector increased CPI

Treasurer (Elected Official salary): 6,602

Increase Town Treasurer \$1,044 due to extra duties plus CPI

Financial Administration cont.:

*Advertising decreased \$500
Office Equipment and Repair decreased \$9,300
Computer Support Services increased \$1,706
Printing/Town Office decreased \$200
Record Preservation decreased \$400, request for \$3,300 cabinet denied.
Telephone/Town Office decreased \$300
Supplies/Town Office increased \$100
Training/Town Office increased \$200
Education All Departments increased \$1,175*

OVERALL FINANCIAL ADMINISTRATION INCREASE \$6,607

Board of Assessors (Elected Official salary): 1,681

CPI Increased \$13.00

Assessing Department: 26,294

*Secretary BOA CPI increased \$6
Utility Assessor decreased \$8,000 (Utility Contract moved to WA)
Computer Support/BOA increased \$160*

OVERALL ASSESSING DEPARTMENT DECREASE \$7,821

PUBLIC COMMENTS AND QUESTIONS:

Charles Williamson asked what do we get for the Utility Assessor? It was explained that this is necessary for utility assessment. MRI does not do Utility Assessing. Researched local towns and no other utility assessors would put in a bid and the feedback was that they were not interested.

Legal Expenses: 25,100

*BOA, Legal increased \$10,500
Selectmen, Legal increased \$6,000*

OVERALL LEGAL INCREASE \$16,500

It was noted that the increases were due to outstanding utility lawsuits. Town Attorney gets involved in preparing paperwork, etc. This was part (\$3,500,000) of the loss in assessment of the town of \$10,000,000.

Personnel Administration:

Social Security increased \$500

Medicare increased \$500

Retirement increased \$3,897

PUBLIC COMMENTS AND QUESTIONS:

Charles Williamson asked about the difference in costs to the town for employees retirement and police retirement. Line Comeau reported that the employees retirement cost to the town was 11.7% and police was 26.38%. Employees are considered Group I and Police are Group II. Employees pay 7% and police pay 11% due to the fact that group II do not pay into Social Security.

Unemployment increased \$400

Workers Compensation decreased \$8,849 due to Holiday Credits

Step Increase FT Employees decreased \$449

Health Insurance increased \$17,103 (Revised plan to take effect 3/1/16) and added Employee

Dental Insurance increased \$47, added employee.

Ted Vallieres asked if the Stipend cost of \$15,739.19 was included in this figure. Line Comeau state it was included.

OVERALL PERSONNEL ADMINISTRATION INCREASED \$12,721

Planning & Zoning:

20,125

Advertising-Planning decreased \$100

Advertising-Zoning decreased \$200

Secretary/Planning and Zoning decreased \$1,500

Supplies, Pl. & Z increased \$20

Fees & Services increased \$5.00

Mapping increased \$375

Planning Consultant increased \$1,625 (to update Master Plan in two phases, including monies from grants)

OVERALL PLANNING AND ZONING INCREASED \$225

General Government Buildings:

94,793

Town Bldg. Maint. & Improve. increased \$31,779

List of Improvements as follows:

<i>Kitchen Fund</i>	<i>\$1,000</i>
<i>Generator Inspection</i>	<i>\$1,070</i>
<i>School Generator Repair</i>	<i>\$ 990</i>
<i>Town Office Parking Lot Lights</i>	<i>\$5,590 (\$900 for excavating)</i>
<i>Repair 2 sinks - Town Office</i>	<i>\$ 600</i>
<i>Town Office Security System</i>	<i>\$1,488</i>
<i>Annual Monitoring</i>	<i>\$ 168</i>
<i>Additional door contacts/smoke/heat detector/motion detector, remote</i>	
<i> Panic buttons</i>	<i>\$ 542</i>
<i>Lake Host 2016</i>	<i>\$ 300</i>
<i>Town Office Building shingle chimney flashing repair</i>	<i>\$2,860</i>
<i><u>Highway Department:</u></i>	
<i>Fire Alarm System Installation</i>	<i>\$3,330</i>
<i>Electrical Installation/Lift</i>	<i>\$2,300</i>
<i>Annual Monitoring</i>	<i>\$ 268</i>
<i>New 14' door with auto opener</i>	<i>\$3,565</i>
<i>Concrete cutting material/labor</i>	<i>\$2,000</i>
<i>Reframe new door opening</i>	<i>\$1,940</i>
<i><u>Library Building:</u></i>	
<i>Repairs quote</i>	<i>\$5,000</i>
<i>Hardwood floor repairs</i>	<i>\$ 500</i>
<i><u>Transfer Station:</u></i>	
<i>Recycling Center (quote)</i>	<i>\$4,649</i>
<i>Stainless Steel Countertop</i>	<i>\$2,300</i>

Ted Vallieres stated he thought the BOS had taken out the stainless steel countertop at the Transfer Station and had agreed to have the other repairs at the Transfer Station taken from the Transfer Station Maintenance Budget line. Line Comeau will check this.

PUBLIC COMMENTS AND QUESTIONS:

Charles Williamson asked if the snow plowing contractors have shut-off switches for their vehicles that park in the Town Garage. It was noted that all do and that is a requirement.

Ron Slocum asked what percentage of electricity are we saving due to the relighting of the buildings. It was noted that the Energy Committee would be able to determine this. There have also been vapor barriers installed.

Admin.-General Govt. Bldgs decreased \$1,600
Gasoline Town decreased \$2,500
Diesel Town decreased \$2,500
Elec.-Police/Fire decreased \$500
Elec.-Highway Garage decreased \$200
Heating Oil-Town Office decreased \$500
Heating Oil-Highway decreased \$400

Heating Oil-Town Office decreased \$1,850
Heating Oil-Police/Fire decreased \$3,500
Janitor increased CPI \$49
Heating/Maint. & Repairs decreased \$500

OVERALL GENERAL GOVERNMENT BUILDINGS INCREASED \$17,578

Cemeteries:

15,700

No increases or decreases. Flat Line budget

PUBLIC COMMENTS AND QUESTIONS:

Fred Mullen stated that when he and his wife put out the Veteran's Flags, they noticed that there were many broken stones. Are you planning on doing repairs to these stones this year? Tom Groleau stated that there was a Warrant Article passed last year for \$20,000 and we will be starting the repairs this year.

OVERALL CEMETERIES FLATLINE BUDGET WITH NO INCREASE OR DECREASE

Insurance:

14,560

*Property Liability Insurance decreased \$12,995 Annual premium low bid
(moved billing to a calendar year)*

OVERALL INSURANCE DECREASED \$12,995

Police:

383,846

Crime Control-Full Time increased \$10,154 CPI and extra pay period
Crime Control-FT Overtime decreased \$241
Crime Control-Holiday Pay increased \$243
Crime Control-Part Time decreased \$4,168
Secretary-Police Dept. decreased \$674
Computer Hardware-Police decreased \$900
Gasoline-Police decreased \$5,000
Police Dispatch decreased \$17,385 (moved to Goffstown
Network Hosting Service increased \$880
IMC Contract-Police increased \$304
Dept. Equip.-Police decreased \$2,700
Fees and Services-Police increased \$2,222

OVERALL POLICE DECREASE \$17,265

PUBLIC COMMENTS AND QUESTIONS:

Ron Slocum asked what Fees and Services consisted of. It was noted it was subscriptions, Police Chief Assoc. dues, medical exams, online service listing

*stolen items, etc. which is helpful in locating stolen items through pawn shops,
etc.*

Fire: **85,022**

*Administration-Part-Time increased for CPI \$120
Administration-Fire Chief decreased \$280
Forest Fire Fighting increased \$500
Training-Fire Dept decreased \$500
Mutual Aid Compact increased \$1,257
Gasoline-Fire Dept. decreased \$250
Diesel Fuel-Fire Dept. decreased \$500
Telephone-Fire Dept. increased \$500
Radio Repair/Fire increased \$250
Pagers-Fire Dept. increased \$1,500
Protection Equipment decreased \$1,000
Subscriptions/Fire increased \$50*

OVERALL FIRE DEPARTMENT INCREASE \$1,147

PUBLIC COMMENTS AND QUESTIONS:

Jon Wiggin noted that he had not purchased any pagers for some time. Tried to replace 3 or 4 with no luck. This money is to purchase replacement pagers.

Building Department: **61,908**

*Admin.Assistant Bldg/PL-ZBA increased \$1,168 CPI and extra pay period
Admin.Assistant-Overtime decreased \$34
Admin. Bldg. Inspector decreased \$2,253 (it was noted that this position is being filled by the Assistant Building Inspector Jon Wiggin)
Supplies/BI increased \$874
Training/BI decreased \$50
BOCA dues decreased \$50*

OVERALL BUILDING DEPARTMENT DECREASED \$345

NO PUBLIC COMMENTS OR QUESTIONS

Emergency Management: **1,000**

OVERALL EMERGENCY MANAGEMENT NO INCREASE OR DECREASE

Highway Department: **570,000**

*Supplies/Highway decreased \$2,000
Admin. Highway-Full Time increased \$3,306 for CPI, Step Increase and extra
pay period*

Admin. Highway-Part Time increased \$3,000 for CPI and extra pay period
Admin. Highway-Full Time OT increased \$1,000
Highway Paving & Construction increased \$1,094
Roadside Mowing increased \$500
Diesel Fuel decreased \$4,400
Dept. Equip & Maint.-Highway increased \$4,500
Tree Cutting-Hwy decreased \$7,000

**OVERALL HIGHWAY DEPARTMENT FLATLINE BUDGET NO
INCREASES OR DECREASES**

PUBLIC COMMENTS AND QUESTIONS:

Ron Slocum asked what the roadside mowing was. Jeff Crosby stated that it was for mowing the sides of all the Town Roads. We have accepted several more roads over the years. In addition, it includes mowing the school septic system. The work load increases every year.

Leo Martel asked why "Blasting" is not included under the category of Highway Paving and Construction. Jeff Crosby stated that Blasting has always been carried in a separate line.

John Trottier asked if Culverts/Guardrails was also included within the category of Highway Paving and Construction. It was noted that this is the case.

Solid Waste Expenses & Disposal;

Admin-Solid Waste-Full Time increased \$1,272 for CPI and extra pay period
Admin-Solid Waste-PT increased \$2,002 for CPI
Equip. Rental Fees increased \$10
Training/Solid Waste decreased \$195
Supplies, Transfer Station decreased \$650
Dept. Equip. Maint. decreased \$6,500
Dept. Equip. increased \$100
Telephone-Trans. Station increased \$771 due to Internet Service
Uniforms-Trans. Station decreased \$800
Mobile Phone-Trans. Station increased \$105
Fuel Costs decreased \$1,500
Ash & Lab Testing decreased \$25
Fees & Services-Trans. St. decreased \$367 (BOS decision)
MSW increase \$1,512 due to increase in bid price
C&D Removal increased \$882
Hazardous Waste Coll. increased \$2,000 (done at Bow Facility)

OVERALL SOLID WASTE DECREASE OF \$1,383

PUBLIC COMMENTS AND QUESTIONS:

It was noted that the Transfer Station now has a computer and internet service.

The increase in Hazardous Waste was because the vendor who was supposed to pick up the oil at the Hazardous Waste Day in Bow was very ill and could not pick it up. We then had to dispose of the oil and it was classified as hazardous waste which is very expensive to dispose of. DES has to do testing of hazardous waste.

Ralph Fellbaum asked if they had contacted Capital Well which burns recycled oil.

It was noted that we can't just collect oil and give it to anyone. No way of knowing what is in the oil which is brought in on Hazardous Waste Day. You can't burn it in a furnace.

Charles Williamson asked how many tons of Solid Waste we had last year.

Patrick Bowne reported that we had 843 tons of Solid Waste @ \$59.50/ton. It is going up to \$61.25/ton this year. C&D will be going from \$62.50/ton to \$65.40/ton.

Stated that put it out to bid and only received one reply. Put it out to bid again and contracted with Bow Recycling for a three year period. It is a shorter haul. It actually goes to Wheelabrator and then goes to landfill in Bethlehem. It is either burned or buried. Does not get picked over.

Welfare:

14,705

Community Action Program increased \$100

Admin.-Overseer of Welfare increases for CPI \$43

Direct Assistance-Vendor/Other increased \$1,000

OVERALL WELFARE INCREASE OF \$1,143

NO PUBLIC COMMENTS OR QUESTIONS

Parks & Recreation:

1,700

Rec.-Basketball

Rec.-Softball

Rec. Christmas increased \$150

Rec. Excursions increased \$650 for a second bus trip

It was noted that the Recreation Committee has a checkbook for sports and it has \$19,000 in it presently. The Board of Selectmen felt this should be used

for sports of Basketball and Softball. Parents pay a fee for these sports and the monies should be used for those programs

PUBLIC COMMENTS AND QUESTIONS:

Charles Williamson asked if the Recreation Committee was still collecting fees? It was unknown due to the fact that the softball is going to be at Bow instead of Goffstown.

Old Home Day/Memorial Day:

3,800

Old Home Day decreased \$1,500 due to being a one day event instead of two Fireworks Display decreased \$4,500 because received comments that not that many people could see them and thought it was a waste of money. If the residents feel strongly about the Fireworks, it can be amended on the floor at Town Meeting.

OVERALL PARKS AND RECREATION DECREASE OF \$5,200

Library:

93,610

OVERALL LIBRARY BUDGET A FLATLINE BUDGET WITH NO INCREASES OR DECREASES

Total

2,162,543

** Less estimated revenues:*

(\$997,427)

** This appropriation to be offset with from unassigned fund balance*

\$68,116)

Net to be raised from taxes: \$1,097,000

Estimated 2016 tax rate: \$3.64 for operating budget only.

Recommended by the Board of Selectmen (Vote _-_)

At this point in the Public Hearing, Line Comeau, Town Administrator, presented the Revenues estimates as follows:

<u>SOURCE OF REVENUE</u>	<u>Budgeted 2015</u>	<u>Proposed 2016</u>
<u>TAXES</u>		
Land Use Change Tax	18,000	10,000
Yield Taxes	10,000	15,000
Interest & Cost. Property	15,000	15,000
Interest & Cost, Liens	<u>15,000</u>	<u>11,000</u>
Total Taxes	63,000	51,000

LICENSES, PERMITS & FEES

Motor Vehicle Permits	535,000	560,000
Building Permits	17,000	17,000
Other Fines/Penalties	<u>10,000</u>	<u>10,000</u>

Total Licenses, etc. 562,000 587,000

FROM STATE

Highway Block Grant	84,000	90,000
Flood Control Reimb.	71,000	69,000
Rooms & Meals Rev.	<u>130,000</u>	<u>123,000</u>

Total from State 278,000 293,027

CHARGES FOR SERVICES

Income from Dept.	41,000	30,000
Recycling Income	<u>40,000</u>	<u>30,000</u>

Total Services 81,000 60,000

MISCELLANEOUS REVENUES

Interest on Deposits		1,000
Rent of Town Property		<u>5,400</u>

Total Miscellaneous 6,400

Brian Pike, Chairman, stated he would like to thank all of the Department Heads and Committee that did a fabulous job of keeping everything level funded. \$14,000 over last year is pretty good.

At this point in the Public Hearing, Charles Williamson asked if the Board of Selectmen was going to put any of the surplus towards the taxes.

The Board of Selectmen stated that they were putting \$68,116 from unassigned fund balance towards taxes for 2016 as noted above.

This brought up the subject of how much money was in reserve. It was noted the following:

2014	\$394,000	
In 2015 put	\$100,000	towards the Tax Rate
2015	\$251,000	
2016	\$375,000	

Department of Revenue recommends keeping at least \$400,000 in the Rainy Day Fund.

The question was asked if the School had gotten a decision on the Court Case with Goffstown yet. It was reported that it has not been received as yet. It is going through some sort of legal channels. It was also noted that this is two separate budgets, the Town and the School.

The question was asked if any of the profits made for Recycling can be used for equipment repairs. It was noted that all revenue goes into the revenue side of the budget and cannot be expended.

Special Duty:

Charles Williamson asked if there was a spread sheet showing the expenses for Special Duty. It was noted that there is a spread sheet showing the breakdown of the costs, etc. Part of the monies collected is allocated in the Police Department vehicle request.

WARRANT ARTICLES:

At this point in the Public Hearing, the Warrant Articles were discussed as follows:

Brian Pike stated that Warrant Article 4. was done per recommendation of the Town Attorney.

There was considerable discussion, pro and con about the Warrant Article.

Leo Martel asked what Plan B is if this is voted down.

4. To see if the town will vote to discontinue as a public highway the following described portion of a certain gravel drive which is an extension of Kelsea Road and has been previously maintained by the town: beginning at the westerly boundary of the Class V Kelsea Road right of way, running for distance of approximately 127 feet westerly along said gravel drive, terminating at a point along the gravel drive even with a Rebar Found near the southeastern corner of the barn on Tax Map B6, Lot 01-05 North presently owned by Michael Guiney, having an approximate total width of 3 rods from the centerline of the Cart Road Easement, as depicted and more particularly described as the "Cart Road" on the Cart Road Easement Detail on a "Boundary Plat, Land of Michael Guiney, Tax Map 86-01-05, Kelsea Road," dated September 16, 2015, and recorded at the Merrimack County Registry of Deeds as Plan #201500016476.

Estimated 2016 tax rate impact: \$.00
Recommended by the Board of Selectmen (Vote _-_)

5. To see if the town will vote to adopt RSA 41:14-a, to allow the selectmen to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded. (Majority vote required)

Estimated 2016 tax rate impact: \$.00
Recommended by the Board of Selectmen (Vote _-_)

Brian Pike stated that this Warrant Article is necessary in order to accept an easement from Michael Guiney for a turnaround for snow plowing. If this is not approved, they would have to wait for a Town Meeting to resolve any land issues such as the Guiney Turn around.

Ted Vallieres, Selectman, stated that this gives the Selectmen the authority to buy and sell lands and buildings. He was not in favor of this warrant article.

There was discussion about the time frame that the residents would have if they were not in favor of a particular action relating to this. It was noted that it requires a Public Hearing with the Planning Board, a Public Hearing with the Conservation Commission and two additional Public Hearings with the Public by the Board of Selectmen. If anyone does not agree with the Board of Selectmen's action, they can appeal it with 50 signatures and it will be taken up at Town Meeting.

It was noted that there is another outstanding easement which will be acted upon in the same way as the Guiney easement.

6. To see if the Town will vote to adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2.5 percent. (By Petition) (3/5 Ballot Vote Town Meeting)

*Estimated 2016 tax rate impact: \$.00
Recommended by the Board of Selectmen (Vote _-_)*

Brian Pike stated that the Tax Cap Warrant Article above will be discussed at the Public Hearing on Thursday, February 11, 2016 at 7:00 at the Town Office.

7. To see if the town will vote to raise and appropriate the sum of (\$25,000) to be added to the Highway Vehicle Capital Reserve Fund previously established for this purpose as summarized in the Capital Improvement Plan.

*Estimated 2016 tax rate impact: \$.08
Recommended by the Board of Selectmen (Vote _-_)*

No Public Comments

8. To see if the town will vote to raise and appropriate the sum of (\$14,000) to be added to the Revaluation Capital Reserve Fund previously established for this purpose as summarized in the Capital Improvement Plan.

*Estimated 2016 tax rate impact: \$.05
Recommended by the Board of Selectmen (Vote _-_)*

It was explained that this included \$4,000 for the Utility Appraiser for a contract in the amount of \$20,000 which would be done in 2021. We are just putting money away for this as a CRF. In addition, there is \$10,000 for a Statistical Reval in five years.

9. To see if the town will vote to raise and appropriate the sum of (\$60,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund, previously established for this purpose as summarized in the Capital Improvement Plan.

*Estimated 2016 tax rate impact: \$.20
Recommended by the Board of Selectmen (Vote _-_)*

At this point in the discussion, Ted Vallieres stated he had a few questions and one of them was when this fund was first started. In the beginning, Jon Wiggin came to the Board of Selectmen and asked that \$40,000 be put aside in a CRF for a new fire engine in 2021. At that point in the discussion, Patrick Bowne stated he would like to start putting money away for a new roll off vehicle for the Transfer Station. The Board of Selectmen agreed to split the money and gave the Transfer Station Roll Off Truck \$20,000 and the Fire Department vehicle \$20,000. This is how the Fire Department engine CRF started. He would suggest that for this year, we allocate \$30,000 for the Fire Department engine instead of \$60,000 and another \$20,000 for the Forestry Truck in Article 9. Next year we will not need \$20,000 for the Forestry Truck so we could go back to the \$60,000 for the Fire engine.

Ted Vallieres stated that if all the Warrant Articles are passed at Town Meeting, the Tax Rate will increase just for the Warrants by \$1.03 not counting the School Tax Rate. The Operating Budget for the town tax rate is \$3.64. This would make the Town Tax Rate \$4.67. The taxes went up so much last year due to the Reval, the school, etc., we should give the residents a break this year. This year we do not have \$100,000 to put towards reducing the tax rate like we did last year.

Jon Wiggin stated that the cost of a new engine would be around \$400,000. 2021 is six years away. If you put \$60,000 away for six years, you have \$360,000. That is how we came up with the \$60,000. He stated you can put

what you want in the CRF but when the time comes to replace the engine, you will have to come up with the money. Either in a lease/purchase or something else.

It was brought up that we were prepaying for something. It was noted that the monies go into a savings account of the town. They are not prepaying. There is nothing wrong in buying something by leasing. That was the same discussion as the Utility Assessor. We were prepaying for services. Isn't this the same thing?

Fred Mullen asked if we were getting any interest on these investments. It was noted that the Trustees of the Trust Funds are in charge of these funds. There is a Warrant Article where they would like to get better investments but they need the authority of the town before they can pay money for financial advice, etc.

10. To see if the town will vote to raise and appropriate the sum of (\$20,000) for the purchase of a forestry truck.

*Estimated 2016 tax rate impact: .07¢
Recommended by the Board of Selectmen (Vote _-_)*

Jon Wiggin noted that one of the forestry trucks was 1954 - 62 years old and the other was a 1985 - 31 years old. Our plan is to get one used truck probably with an extended cab, 4 wheel drive, and one ton chassis. We need a vehicle that is reliable. The present truck needs repairs. There are electrical issues. Will take the equipment off the truck and put it on the replacement truck.

11. To see if the town will vote to raise and appropriate the sum of (\$44,000) to purchase a new police cruiser with equipment and installation of equipment as summarized in the Capital Improvements Plan. A portion of these funds to come from the Police Special Detail Revolving Fund in the amount of (\$18,000). The balance of (\$26,000) to come from taxes.

*Estimated 2016 tax rate impact: \$.09
Recommended by the Board of Selectmen (Vote _-_)*

At this point in the discussion, Ted Vallieres stated that the Police Department presently has two 2013 vehicles, the Taurus and a Crown Victoria. He noted that the vehicle they plan on replacing is the Crown Victoria which is used by a part-time officer who only logs 500 hours a year. I suggest we wait one more year and then we will have another \$9,000 in the vehicle account towards the purchase. It was noted that the Police Department planned on replacing one of the 2013 vehicles next year and giving the Tahoe to the Fire Department for a Command Vehicle. This would not be possible if we waited another year. It was asked if the vehicle they were trading this year had any major maintenance issues. It was not known at this time.

Fred Mullen stated that he would not recommend taking the Warrant Article out of the Warrant at Town Meeting.

12. To see if the town will vote to raise and appropriate the sum of (\$16,825) to purchase mobile data terminal equipment for two police cruisers and installation of equipment.

*Estimated 2016 tax rate impact: \$.06
Recommended by the Board of Selectmen (Vote _-_)*

Ted Vallieres stated that the data terminals allow the officers to be able to do their reporting in their car and not have to go back to the station to do them.

Fran Hill stated that we are the residents that vote for the Warrant Articles. At this time we are voting, we see Tax Impact of a few cents, but when you add them all up, it is considerable.

The Board of Selectmen noted that they did not want to change any numbers before we had the Public Hearing.

Bob Martel stated that the Departments have made these requests and I don't think it is fair to reduce it here. If they want to reduce it, do it at Town Meeting. They can do what they want. There is more participation at Town Meeting.

It was noted this was a draft of the Warrant Articles and it is in the hands of the Board of Selectmen. We could have made the decision not to put any of them in the Warrant.

Ron Slocum asked if the previous Warrant Article for a vehicle include a data terminal. It was not known at this time but assumed it did not include a data terminal. Are our Police Officers so busy that they can't come into the office.

Charles Williamson asked if the cruisers are purchased through the State bid system. It was noted they were.

13. To see if the town will vote to raise and appropriate the sum of (\$100,000) to reconstruct a section of Grapevine Road (phase II) approximately 7,500 feet. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the construction is completed or by December 31, 2021, whichever comes first.

*Estimated 2016 tax rate impact: \$.33
Recommended by the Board of Selectmen (Vote _-_)*

The Board of Selectmen noted that Jeff Crosby had come in with three choices for this Warrant Article. One being \$200,000, \$100,000 and nothing. The Board of Selectmen choice to have the Warrant Article for \$100,000 along with some funding from the Highway Operating budget.

Jeff Crosby, Road Agent, explained what he would be doing on Grapevine Road. He also noted that we receive \$560,000 in motor vehicle registrations and \$90,000 in Highway Block Grants. We get money back from the State to fix our roads.

Again I realize the impact of the tax increase of last year. I feel that \$100,000 is a good compromise. Last year we did 5,600 feet. Plan on putting the top coat on that section of road for approximately \$100,000. We will be using part of our road construction operating monies. It is a mix of dollars. Will go beyond Arbutus Farm.

14. To see if the town will vote to authorize the establishment of a Capital Reserve Fund, pursuant to RSA 35:1 known as the transfer station roll off truck CRF, for the future purchase of a roll off truck and to raise and appropriate the sum of (\$31,000) as summarized in the Capital Improvements Plan.

*Estimated 2016 tax rate impact: \$.10
Recommended by the Board of Selectmen (Vote _-_)*

Brian Pike stated he had looked at the Transfer Station Roll Off truck and it was in very good shape. This was based on an estimate for repainting, etc. of \$18,000 - \$20,000. He did not feel the Transfer Station Roll Off truck needed a complete body off restoration.

Ron Slocum asked if we need to put that much money in repairs.

It was noted that this was a new Warrant Article due to the fact that the old Warrant Article wording had been changed to include equipment and some monies had been used for other Transfer Station equipment. Next year we will ask to transfer the monies from the previous Warrant Article to this one. Did not want to do it this year because it would be too complicated.

Patrick Bowne stated the cost for a new roll off truck was about \$200,000 now. If we do \$31,000 for six years it comes to \$186,000.

Ralph Fellbaum stated that the transfer station roll off truck should be good for one million miles. It presently has 85,000 miles. We should not be trading it in six years. In another ten years, it will only have 200,000 miles on it.

Ted Vallieres stated that in the beginning we were putting \$20,000 away for 10 years. Now we are compressing it into six or eight years.

There was considerable discussion about the condition of the present roll off truck.

15. To see if the town will vote to raise and appropriate the sum of (\$10,068) for the milfoil control at Gorham Pond and to authorize the selectmen to accept a grant from the State of New Hampshire DES in the amount of (\$4,027), known as the Variable Milfoil Control Grant. The balance of (\$6,041) to come from taxes.

*Estimated 2016 tax rate impact: \$.02
Recommended by the Board of Selectmen (Vote _-_)*

Ron Slocum asked why we were back at \$10,068 if Milfoil was contained last year.

It was reported that last year they could not complete all the dives because it was late in the season. There were a few sprouts left on the lake floor. This is in maintenance mode.

The grant from the State is a 40/60 grant with the State providing \$4,027 and our match would be \$6,041.

16. To see if the town will vote to raise and appropriate the sum of (\$9,860) to fund the position of Deputy Town Clerk. (By Petition) (Majority Vote Required)

*Estimated 2016 tax rate impact: \$.03
Recommended by the Board of Selectmen (Vote _-_)*

It was noted that this is a Petition Article. The Town now has E-Reg which allows residents to register their vehicles online. The Board of Selectmen have included \$2,000 for a Window Clerk to cover for Vacation/Sick leave for the year. This is in addition to that amount.

This would be for a Deputy Town Clerk for 15 hours a week for 52 weeks.

Charles Williamson asked if there was any thoughts about combining the positions of Tax Collector and Town Clerk? There is almost \$17,000 for the Tax Collector. Many towns do this.

It was noted that it would have to be through a Warrant Article done at the time the terms were up for the positions. It was also noted that Elected Officials set their own hours.

It was noted that even if this Warrant Article passed, it is non-binding on the Board of Selectmen. By law, the legislative body cannot force the Selectmen to expend this money. It was agreed that we do need coverage for vacations/sick time.

17. To see if the town will vote to raise and appropriate the sum of (\$101,894) to purchase breathing apparatus for the volunteer fire department. Furthermore to withdraw (\$4,852) from the Fire Department Special Revenue Fund established for this purpose and to authorize the board of selectmen to accept a Federal grant of (\$97,042) for this purpose. This article is contingent on the receipt of the grant. No amount to be raised from taxation. This article is non-lapsing and will not lapse until the equipment is purchased or December 31, 2021 whichever comes first.

*Estimated 2016 tax rate impact: \$.00
Recommended by the Board of Selectmen (Vote _/_)*

Jon Wiggin reported that he had tried to do this the previous year but could not get the funding. Will try again this year. There is no cost to the Town. It is funded through a Grant and the Fire Department Special Revenue Fund.

18. To see if the town will vote to establish a Cemetery Expendable Trust Fund per RSA 31:19-a, for the maintenance and upkeep of town cemeteries and to appoint Cemetery Trustees as agents to expend and further to authorize the transfer of cemetery lot funds received for the sale of said lots to be added to the fund per RSA 289:2-a. Said authority will remain until such time as it is rescinded. *(Majority Vote Required)*

Estimated 2016 tax rate impact: \$.00
Recommended by the Board of Selectmen (Vote _-_)

Tom Groleau, Cemetery Trustee, explained that as it is now, the Cemetery Trustees cannot use any money from perpetual care. They only make about \$12.00 interest a year. If this Warrant Article passes, at least we can use monies from the fund for cemetery maintenance.

19. To see if the Town of Dunbarton will vote, pursuant to RSA 35:9-a, II (which became effective July 26, 2014), to authorize the Trustees of the Trust Funds, without further action of the town meeting, to charge any expenses incurred for professional banking or brokerage assistance for capital reserve funds in their custody as authorized in RSA Chapter 35, against the capital reserve funds involved, such authority to remain in effect until rescinded by a vote of the town meeting, which said vote to rescind such authority shall not occur within 5 years of the adoption of this article. *(Majority vote required)*

Estimated 2016 tax rate impact: \$.00
Recommended by the Board of Selectmen (Vote _-_)

It was noted that if this does not work out, it will have to wait five years to rescind this Article.

20. To see if the town will vote to exclude all funds from unassigned general fund balance (aka surplus) for the purpose of passage of all future warrant articles. This policy to remain in effect until rescinded by the legislative body.

(By Petition) (Majority Vote Required)

Estimated 2016 tax rate impact: \$.00
Recommended by the Board of Selectmen (Vote _-_)

It was noted that this Warrant Article can only be advisory and is not binding on the Selectmen. You can't take away the authority of the Selectmen.

21. To see if the town will vote to have the Selectmen provide, within 60 days, and easily located "link" on the town website for quick access to videotaped Selectman's Meetings, with disclaimers as necessary. Videotaping is being done by volunteers and posted uncut on YouTube and Facebook.

(By Petition) (Majority Vote Required)

Estimated 2016 tax rate impact: \$.00
Recommended by the Board of Selectmen (Vote _-_)

It was suggested that the "and" in the first sentence should be "an". It is presented in the format that it was submitted.

There was considerable discussion relating to this Warrant Article.

It was noted that at a previous Board of Selectmen's Meeting, the Selectmen had agreed to do this providing they had a written Policy in place before it was done. The written policy could be done within two weeks.

The Board of Selectmen are going forward with a policy.

22. To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.

23. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this _____ day of February in the year of our Lord two thousand sixteen.

Selectmen of Dunbarton

Brian Pike, Chairman

Ted Vallieres

Thomas Groleau

Public Comments:

Leo Martel stated he had a problem with the previous meeting minutes. He did not say what was quoted in the minutes. In addition, the spelling of YouTube was incorrectly spelled UTUBE.

Regarding the e-mail from Donna Dunn, he presented the Board of Selectmen with a copy for the record. It made reference to the Hadley Tucker Collection and that it was a Town collection.

The Public Hearing was closed.

There being no further business, the meeting adjourned at 11:32 p.m. with the following motion:

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen's meeting adjourn at 11:32 p.m. Tom Groleau seconded the motion. The motion passed unanimously.

Respectfully submitted,

Alison R. Vallieres
Recording Secretary

Brian Pike, Chairman

Ted Vallieres, Selectman

Tom Groleau, Selectman