

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

**DUNBARTON BOARD OF SELECTMEN
MINUTES OF WORKSHOP MEETING
WEDNESDAY, JANUARY 6, 2016
TOWN OFFICES - 7:00 P.M.**

The Dunbarton Board of Selectmen held the scheduled Workshop meeting of the Dunbarton Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following were present:

**Brian Pike, Chairman
Ted Vallieres, Vice Chairman
Tom Groleau, Selectman
Line Comeau, Town Administrator
Alison Vallieres, Recording Secretary**

Departments and Board Members:

**Patrick Bowne
Jeff Crosby, Road Agent
Tim Terragni, Board of Assessors
Linda Landry, Town Clerk**

Aflac Representatives:

**Douglas Cass
Jeremy Bourgeois, Former Town Administrator of New Durham
Jonny Burgess**

Brian Pike, Chairman, called the meeting to order at 7:06 p.m. with a full Board present and Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

Aflac Representatives appeared before the Board of Selectmen to explain Aflac insurance.

The following points were brought out.

- 1. The Affordable Care Act provides that all insurances must provide certain benefits. It doesn't matter where you purchase health insurance, they are almost all the same. There are no pre-existing conditions clauses.**
- 2. The Affordable Care Act provides that deductibles will be \$6,000/person or \$12,000/family.**
- 2. Aflac will offer the Town the exact same coverage they presently have.**
- 3. The Town can set up a fund for the deductible for employees. This way the employee pays no deductibles. A certain amount is set up and drawn upon throughout the year. Any monies not used goes back into town surplus.**
- 4. Claims go through ClaimLinx.**
- 5. Each employee covered under the Aflac plan will have two cards.**
- 6. Employees will receive \$25.00 in cash from Aflac after a physician's visit.**

7. Aflac will offer the same health insurance and the Town will be able to save up to \$40,000/year.

8. Aflac also offers employees up to \$100/month in additional Aflac benefits for accident/health/critical care insurance. Employees can pick and choose what coverage they would like. Anything over \$100 will be paid for by the employee.

After considerable discussion, the Board of Selectmen noted they would like to have the following information from Aflac.

1. A list of clients that have Aflac insurance along with phone numbers and contact persons.
2. What paperwork is required for Cobra and would Aflac be taking care of any and all paperwork involved in Cobra?

The Board of Selectmen will take Aflac insurance under advisement.

Employees Comments:

Linda Landry - Asked if the copay out of pocket was the \$25.00 reimbursement from Aflac. Also wanted to make sure that privileged information regarding health issues of employees was not available to the Town. It was noted that HIPPA laws protect the employees from this.

Patrick Bowne - Stated it appeared to be "Too good to be true".

Line Comeau - Asked if they have a "Wellness Program", etc. It was noted there is.

TIM TERRAGNI, BOARD OF ASSESSORS:

Tim Terragni, Board of Assessors, appeared before the Board of Selectmen to discuss the Utility Assessing budget line.

It was noted that originally in the first budget figures presented, the utility assessor budget line was \$10,000. The revised budget presented at Board of Selectmen's meeting was \$14,000.

A lengthy discussion ensued on the appropriation of \$14,000 and the Board of Selectmen reached a consensus to leave it at \$14,000.

JEFF CROSBY, ROAD AGENT:

Jeff Crosby, Road Agent, appeared before the Board of Selectmen to discuss possible Warrant Articles for road work as follows:

Option 1: \$200,000 Warrant Article (Two Year Plan 2015 & 2016)

Top Coat on Burnham Lane and Grapevine, Tenney Hill to the Bow Line	\$100,000	
7,500' Grapevine, shim and overlay	\$140,000	
3500' Reclaim, (starts where ended in 2015)	<u>\$140,000</u>	
		\$380,000
Holmes Road	<u>\$ 35,000</u>	
Culvert Replacement Repairs	\$ 30,000	
	Total	<u>\$445,00</u>

Option 2 - \$100,000 Warrant Article (Three Year Plan 2015, 2016 and 2017)

Top Coat Burnham Lane, Grapevine and Tenney Hill Road	\$ 100,000	
Grapevine, 3500 Reclaim & pave, limited drainage work	\$ 140,000	
	Total	\$240,000
Holmes Road	\$ 35,000	
Repairs, culvert replacements	<u>\$ 30,000</u>	
	Total	<u>\$305,000</u>

Option #3 - \$ 0 No Warrant Article (Three to four year Plan 2015, 2016, 2017 and 2018)

Top Coat Burnham Lane, Grapevine and Tenney Hill Road	\$100,000	
Holmes Road	\$ 35,000	
Culvert Replacement and repairs	\$ 30,000	
Grapevine Road Drainage and paving, etc.	<u>\$ 80,000</u>	
	Total	<u>\$245,000</u>

Jeff Crosby asked how much do we want to ask the voters for this year.

Ted Vallieres stated we could have a Warrant Article and have part of the Operating Budget as a fall back. To get everything done you need to have Option #2 and fall back on the operating budget.

Minor Traffic Accident:

It was reported there was a minor traffic accident during the recent storm with one of the contractors. Police did a report.

Request for Quotes for Printing of Town Report and Ballots:

Line Comeau, Town Administrator, reported that she had obtained telephone/internet quotes from the following for printing of the Town Report and Ballots:

Premier Printing 7 School Street Hillsboro, NH 3244	No Response	
Bridge & Byron Printers 45 South State Street Concord, NH 03301	Town Reports \$ 4.67 each for a total	\$5,461.50
	1000 white ballots folded	\$65.00
	500 colored ballots folded	<u>\$35.00</u>
	Total	\$5, 561.50
Fedex 10 Fort Eddy Road	No Response	

Concord, NH

Wharf Industries Printing 107 Storrs Street Concord, NH 03301	Town Reports \$8.20 each No Response for Ballots	\$9,594.00
Town & Country Reprographics 230 North Main Street Concord, NH 03301	Town Reports \$4.19 each Delivery 1000 white ballots folded 500 colored ballots folded	\$4,902.30 25.00 95.00 <u>60.00</u>
Total		\$5,082.30
New Hampshire Print & Mail 30 Terrill Park Drive Concord, NH 03301	Town Reports \$7.30 each 1000 white ballots folded 500 colored ballots folded	\$8,537.01 410.00 <u>145.30</u>
Total		\$9,092.31
Rapid Reproduction 520 Main Street Wilmington MA 01887	Town Reports \$2.77 each Delivery 1000 White ballots folded 500 colored ballots folded	\$3,246.00 175.00 70.00 <u>25.00</u>
Total		\$3,531.00
Sir Speedy 41 Elm Street Manchester NH 03101	Town Reports \$6.82 each 1000 white ballots folded 500 colored ballots folded	\$ 7,979.40 111.30 <u>77.35</u>
Total		\$8,168.05

Line Comeau reported that in the past we had done business with a Broker from Massachusetts and there had been difficulty getting the Town Reports on the due date because of a storm. We have done business with Town and Country Reprographics for several years and had good success. Would recommend that the bid be awarded to Town & Country Reprographics.

The Board of Selectmen reached a consensus to continue with the printing of the Town Reports and Ballots with Town & Country Reprographics at a total cost of \$5,082.30.

Lawn Care/Town and School:

Line Comeau, Town Administrator, reported that she had reached out for telephone quotes for the lawn care for the Town and School. She received quotes as follows:

Mike Underwood 339 Gorham Pond Road Goffstown, NH 03045	Lawn Care Town/School 2016 Lawn Care Town/School 2017 Total	\$3,900.00 <u>\$3,900.00</u> \$ 7,800.00
Saints Lawn Care 325 Pembroke Street Pembroke, NH 03275	Lawn Care Town/School 2016 Lawn Care Town/School 2017	\$ 4,800.00 <u>\$ 4,800.00</u>
Total		\$9,600.00

J & J Landscaping 1086 Gorham Pond Road Dunbarton, NH 03046	Lawn Care Town/School 2016	\$12,000.00
	Lawn Care Town/School 2017	<u>\$12,000.00</u>
	Total	\$24,000.00

The Board of Selectmen reached a consensus to continue the Lawn Care Town/School with Mike Underwood at a bid price of \$3,900 per year for a total for two years (2016 and 2017) of \$7,800.00.

There being no further business, the meeting adjourned at 10:00 p.m. with the following motion:

MOTION:

Tom Groleau made a motion that the Dunbarton Board of Selectmen adjourn the meeting at 10:00 p.m. Ted Vallieres seconded the motion. The motion passed unanimously.

Respectfully submitted,

**Alison R. Vallieres
Recording Secretary**

Brian Pike, Chairman

Ted Vallieres, Selectman

Tom Groleau, Selectman