

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

**DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
THURSDAY, OCTOBER 10, 2013
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman
Ted Vallieres, Selectman
Travis James, Selectman
Line Comeau, Town Administrator
Alison Vallieres, Recording Secretary

Members of Boards/Committees and Town Officials:

Jeff Crosby, Road Agent
Linda Landry, Town Clerk
Patrick Bowne, Transfer Station Manager
Jon Wiggin, Fire Chief
Dan Sklut, Police Chief

Members of the Public:

None

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

APPROVAL OF PREVIOUS MEETING MINUTES (Thursday, October 3, 2013)

MOTION:

Travis James made a motion that the Dunbarton Board of Selectmen approve the minutes of the Thursday, October 3, 2013 Board of Selectmen's meeting as written. Ted Vallieres seconded the motion. The motion passed unanimously.

PUBLIC HEARING PER RSA 31:95-B III (a): ACCEPT AND DISCUSS UNANTICIPATED MONEY IN EXCESS OF \$5,000.00 (FEMA STORM FEBRUARY 2013 \$12,201.34 AND PD OHRV GRANT \$1,080.00)

Les Hammond, Chairman, opened the Public Hearing at 7:00 p.m.

At this point in the Public Hearing, Ted Vallieres made the following motion:

MOTION:

Ted Vallieres made a motion to accept unanticipated money in the amounts of \$12,201.34 from FEMA and \$1,080 from the Police Department OHRV Grant.

Discussion:

It was noted that the entire \$12,201.34 from FEMA would be going back to the Highway Department, Winter Maintenance expenditure line. The Highway Department was the only Department that submitted any expenses.

Jeff Crosby, Road Agent, stated that 75% of these monies were expended for sub-contractors snow removal for the February 2013 winter storm which was in excess of 20 inches of snow over a weekend. In the past, FEMA did not reimburse for salaries paid for regular work hours, only overtime hours for weekends and/or holidays.

The Police Department monies are for an OHRV Grant which the Police Department applied for. These monies (\$1,080.00) will reimburse the Police Department for already expended monies for this Grant.

Travis James seconded the motion. The motion passed unanimously.

Les Hammond, Chairman, closed the Public Hearing at 7:08 p.m.

GENERAL TOWN BUSINESS:

Line Comeau, Town Administrator, brought up the following items for discussion/action by the Board of Selectmen:

Town Office Rug Cleaning:

Reported that she has contacted five rug cleaning companies with regard to prices for cleaning the rugs at the Town Offices. Two of the five do not service this area. It was suggested that she contact Angie's List to find a reputable rug cleaning vendor.

Electrical Shot with Fans in Meeting Room:

Ernie's Electric came this past week and checked out the electrical problem with the fans. He has reported that it is a short circuit in the electrical system but did not have the time to look for it until next week. The breaker has been shut off so there won't be a fire issue.

Setting the Tax Rate:

Waiting to hear from DRA regarding an appointment for setting the Tax Rate.

Town Office:

Les Hammond asked if Kyle Parker had been asked to put the storm windows back on the Town Offices. He has been notified.

Meeting with School Principal:

A meeting with the School Principal regarding snow blowing issues, storage sheds, chairs and tables and other business will be held on Monday, October 21, 2013 at 3:00 p.m. at the School with the following attending:

Principal, Dunbarton Elementary
 Les Hammond, Chairman, Board of Selectmen
 Ted Vallieres, Selectman
 Travis James, Selectman
 Patrick Bowne, Transfer Station Manager
 Jeff Crosby, Road Agent
 Fred Mullen, Moderator

Retroactive Holiday Pay - Police Officers:

One Police Officer's Retroactive Holiday pay has been resolved. The other is still outstanding and in process.

Stinson Hill:

Travis James stated he will be speaking with the Police Chief regarding a speed limit sign at Stinson Hill. Would suggest only lowering the speed limit in the area where the children play. Will be putting a speed trailer radar up next week.

Gravel Pit Shooting Issues:

Travis James stated he had spoken with the Police Chief regarding setting limits on shooting at the Town Forest Gravel Pit. Any attempt to limit the use at the pit, will tie up the Police Department immensely. They will continue to patrol the area on a daily basis.

Jeff Crosby, Town Forest Committee Member, noted that he had been in the pit after Eric Blow, Police Officer, cleaned it up. A lot of stuff is back there again. The gravel pit is part of the Winslow Town Forest which was given to the Town with an easement to the SPNHF (Society for the Protection of New Hampshire Forests). If the Town does not take care of the Forest, the Society can take it from us. The Town has continued to take gravel from the pit for years. In 2006, there was a change in management of the Society. They thought our gravel and sand operation was getting extreme. It was 7-8 years ago and we have done some slope work, etc. We placed material to stabilize the banks, etc. They don't want to see us take any more sand out. We agreed only to go so far. If you let the public in there shooting, is this Good Stewardship of the property? It will be a matter of who has the better lawyers, etc. There are new people running the show now. They wanted it shown on the plan where we are going to stop excavating, etc.

Les Hammond noted that Ed White stated he was going to get in touch with the Army Corps of Engineers. Jeff Crosby noted it was Town owned land and not Army Corps.

Line Comeau, Town Administrator, reported there are three RSA's that apply to shooting, and posting, destroying Town Property, etc.

Jon Wiggin, Fire Chief, noted that they had prosecuted someone for having a fire down there without permission.

Noted that Boy Scouts used to camp there.

This would become an enforcement issue. Even if the sign is there, you have to have some "teeth" in it and follow through. How can you let the Police Department shoot there and not let anyone else. It will become an enforcement problem.

Jon Wiggin, Fire Chief, reported that there will be a shooting event at the Pioneer Sportsmen Club on October 17, 18, 19, 2013 with over 300 shooters a day. It is some sort of State Championship. Lyme Fire Department will provide ambulance coverage for the event.

Linda Landry, Town Clerk, asked if hunting is allowed there. It was noted that hunters have to get a license to hunt whereas these people are just shooting. There is no hunting in the pit area.

Selectmen agreed to put up the "No Shooting" signs up again.

Welfare Director's Insurance:

Line Comeau, Town Administrator, presented the Board of Selectmen a copy of the insurance policy for the Welfare Director's Food Pantry at her residence. It was noted that the Selectmen did not have any objection to paying for this policy from the Welfare Salvation Army budget line. They just wanted to see the insurance policy and coverage. The coverage is \$580/year.

MOTION:

Travis James made a motion that the Dunbarton Board of Selectmen authorize the payment of \$580 for property liability insurance reimbursement to the Welfare Director for insurance coverage. Ted Vallieres seconded the motion. The motion passed unanimously.

Jeff Crosby asked if the Food Pantry was affiliated with other Towns or the Dunbarton Church Food Pantry. It was noted that it is not associated with the Dunbarton Church Food Pantry but that residents of other towns i.e. Weare and Goffstown also use the Food Pantry at Urella's.

It was reported that the issue surfaced because Dunbarton is in Merrimack County and the other towns and the Salvation Army are in Hillsborough County.

The Board of Selectmen noted that the Food Pantry serves many people in other towns.

LINDA LANDRY, TOWN CLERK:

Linda Landry, Town Clerk, reported on the following items:

Pole Licensing Procedure:

Reported that we received our first Pole License and it is on the old style forms.

Board of Selectmen suggested it be sent back to Public Service Company with a request that they use the updated forms, etc.

Motor Vehicle Audit by Department of Safety:

Recently had the Annual Audit of the Motor Vehicle Registrations, etc. Everything was fine.

JON WIGGIN, FIRE CHIEF:

Jon Wiggin, Fire Chief, appeared before the Board of Selectmen and noted the following:

Jon Wiggin, Fire Chief, stated he was here to officially inform the Dunbarton Board of Selectmen that the public cannot use the upper Town Hall for any type of use. This is brought about by the fact that the area does not meet any type of fire code. There is nothing that you could possibly do with the money available. It doesn't matter if it is only two or three people, they cannot use it.

Stated that this does not relate to private parties. Can only be less than 50 people in the upper town hall. Don't have a problem with doing small tours at this point.

The question was asked if the Library uses the upstairs of the Town Hall. It was noted that the Library uses the Upstairs for the Children's Story Hour. The question arose as to whether this was considered "public use" or not. There are about ten children who attend.

Jon Wiggin noted that a Private Event is something that is not something that is opened to the general public. Another issue is that there is not two egresses from the Upper Town Hall. The Fire Escape has not ever been checked as far as he is aware. It is held onto the building with only two bolts which have never been tested.

Jon Wiggin, Fire Chief, state after reviewing the Code, no one should be using the area.

With regard to tours, etc., some person from the Town or Town Committee should be with them. Any other gathering is not allowed.

PATRICK BOWNE, TRANSFER STATION:

Patrick Bowne, Transfer Station Manager, appeared before the Board of Selectmen and reported the following:

1. As of October 1, 2013, trash disposal is down by 29.38 tons from the previous year.
2. Old snow blower has been dropped off at the State Surplus Auction.
3. Water pump has failed on the Transfer Station pickup.
4. Mack truck will be going into the shop for service and maintenance.
5. New staff is working out alright. Employee driving large truck has made several trips to the incinerator with no problems. Will start doing things on his own in the near future.

JEFF CROSBY, ROAD AGENT:

Jeff Crosby, Road Agent, reported on the following items to the Board of Selectmen:

1. Presently working on Holmes Road
2. Town Office Parking Lot paving - Reported he did not get figures for the repaving of the Town Office parking lot this week. The Board of Selectmen noted they would like to do the repaving of the parking lot this year if at all possible.
3. Will be working on commitment to carry monies forward into the next budget year.

LINE COMEAU, TOWN ADMINISTRATOR:

Presented the Board of Selectmen a copy of the worksheet regarding the calculations for the setting of the Tax Rate.

250th ANNIVERSARY:

Travis James stated that the people who are interested in working on the 250th Anniversary need to meet and organize in some fashion and come up with something to present to the Board of Selectmen. They need to start moving. It was decided to have an Organizational Meeting with all interested participants in the 250th on Thursday, October 24, 2013 at 7:00 p.m. at the Board of Selectmen's Meeting at the Town Offices.

DAN SKLUT, POLICE CHIEF:

Dan Sklut, Police Chief, appeared before the Board of Selectmen and stated they had been very busy. Asked the Board of Selectmen if he could work a Holiday and take another day off. This would be considered a Floating Holiday. Stated when he was in Shrewsbury, he worked a lot of Holidays and took another day off. Stated he has difficulty getting part-timers to work on Holidays and this would help this situation. Stated the issue may be because the day taken off in lieu of the Holiday, might not be in the same pay period. Stated he had spoken with the former Police Chief and he stated he took Holidays off and there would be no coverage. Stated we are too busy for that now.

The Board of Selectmen reached a consensus that it would be alright with them for the Police Chief to adjust his schedule accordingly for Holidays. They noted he could also have someone on call instead of working the Holiday.

There being no further business, the following motion was made:

MOTION:

Ted Vallieres made a motion that the Board of Selectmen meeting adjourn at 8:15 p.m. Travis James seconded the motion. The motion passed unanimously.

Respectfully submitted,

Alison R. Vallieres, Recording Secretary

Les Hammond, Chairman

Ted Vallieres, Selectman

Travis James, Selectman