The meeting was called to order at 7:00 PM.

Bryan Clark was unable to attend due to a prior commitment.

Bruce LeDuc, H2-03-02, 66 Winslow Road: Mr. LeDuc was present to discuss his abatement. He found a mistake on his property tax card. Scott Marsh went to the property to check on this and discovered there was an error. This reduced Mr. LeDuc's assessment by $20,700.00. The motion was made by Mary LaValley to grant an abatement in the amount of $20,700.00 resulting in a return in tax money of $488.31. Tim Terragni seconded the motion. The vote was in the affirmative, motion carried.

David Nault / Gary Chicoine, 34 Kelsea Road, B6-01-04: An abatement was granted changing the value of the property from $100,000 to $70,000 at time of disqualification from Current Use due to further analysis of comparable sales. The abatement was in the amount of $3,000.00. The motion to grant this abatement was made by Mary LaValley; Seconded by Tim Terragni. The vote was all in favor; motion carried.

Land Use Change: David Naugler, 71 Gile Hill Road, H5-02-01. This lot is 4.76 acres. After the property transferred, it no long qualified for Current Use. The value of this 4.76 acre parcel was determined to be $12,000.00. The Current Use Penalty will be $1,200.

Veteran's Tax Credits: The following applications for Veteran's Tax Credits were reviewed.
1. David Gravel, 10 Clifford Farm Road, map H2-01-04: It was determined that Mr. Gravel qualified for tax credit and it was approved.
2. David Stimmler, 10 Holiday Shore Drive, map K1-03-06. It was determined that Mr. Stimmler did not qualify since he did not receive a qualifying service medal.

The following items were approved and signed by the board:
1. Certificate of Yield Tax Assessed to Jack & Frances Earle, Map D4-01-02, in the amount of $2,867.57.
2. Timber tax permit for Rodney W. Doucet, Map B4-04-01.
**Invoices:** The following invoices were reviewed and approved for payment.

- Municipal Resources, Inc. for appraisal services rendered in the amount of $992.88
- Mitchel Municipal Group, PA, in the amounts of $108.90; $241.47; and $92.49
- George Sansoucy, PE, LLC, in the amounts of $292.41 and $75.00

**Invoice Tabled:** The invoice from Vision Government Solutions in the amount of $2,951.12 was tabled until the Town receives all documentation for the revaluation.

**Correspondence:** The following correspondence was reviewed by the Board:

1. Notice from Alison Vallieres, accounts payable, to submit 2015 invoices for payment no later than January 19, 2016 at noon.
2. Notice from DRA stating that after their review, there were two properties that needed information corrected on their property tax cards.
3. Letter from Mitchel Municipal Group – Legal

**Budget Items for 2016:**

1. Correspondence from Vision Appraisal with regard to our software maintenance agreement. It will be $5,510.00 for 2016.
2. Correspondence from George Sansoucy regarding the contract for the coming year which needs approval by the board.

There being no further business, the meeting was adjourned at 8:00 pm

____________________________________
Timothy Terragni, Chairman

____________________________________
Mary LaValley
Dunbarton Board of Assessors

Recorded by: Mary LaValley
Transcribed by: Janice VandeBogart