



**TOWN OF DUNBARTON
BOARD OF ASSESSORS
MINUTES MEETING
November 17, 2015**

Present: Tim Terragni, Chairman
Mary LaValley

Scott Marsh, Municipal Resources, Inc.

The meeting was called to order at 7:00 PM.

Bryan Clark was unable to attend due to a prior commitment.

Bruce LeDuc, H2-03-02, 66 Winslow Road: Mr. LeDuc was present to discuss his abatement. He found a mistake on his property tax card. Scott Marsh went to the property to check on this and discovered there was an error. This reduced Mr. LeDuc's assessment by \$20,700.00. The motion was made by Mary LaValley to grant an abatement in the amount of \$20,700.00 resulting in a return in tax money of \$488.31. Tim Terragni seconded the motion. The vote was in the affirmative, motion carried.

David Nault / Gary Chicoine, 34 Kelsea Road, B6-01-04: An abatement was granted changing the value of the property from \$100,000 to \$70,000 at time of disqualification from Current Use due to further analysis of comparable sales. The abatement was in the amount of \$3,000.00. The motion to grant this abatement was made by Mary LaValley; Seconded by Tim Terragni. The vote was all in favor; motion carried.

Land Use Change: David Naugler, 71 Gile Hill Road, H5-02-01. This lot is 4.76 acres. After the property transferred, it no longer qualified for Current Use. The value of this 4.76 acre parcel was determined to be \$12,000.00. The Current Use Penalty will be \$1,200.

Veteran's Tax Credits: The following applications for Veteran's Tax Credits were reviewed.

1. David Gravel, 10 Clifford Farm Road, map H2-01-04: It was determined that Mr. Gravel qualified for tax credit and it was approved.
2. David Stimmler, 10 Holiday Shore Drive, map K1-03-06. It was determined that Mr. Stimmler did not qualify since he did not receive a qualifying service medal.

The following items were approved and signed by the board:

1. Certificate of Yield Tax Assessed to Jack & Frances Earle, Map D4-01-02, in the amount of \$2,867.57.
2. Timber tax permit for Rodney W. Doucet, Map B4-04-01.

Invoices: The following invoices were reviewed and approved for payment.

- **Municipal Resources, Inc. for appraisal services rendered in the amount of \$992.88**
- **Mitchel Municipal Group, PA, in the amounts of \$108.90; \$241.47; and \$92.49**
- **George Sansoucy, PE, LLC, in the amounts of \$292.41 and \$75.00**

Invoice Tabled: The invoice from Vision Government Solutions in the amount of \$2,951.12 was tabled until the Town receives all documentation for the revaluation.

Correspondence: The following correspondence was reviewed by the Board:

1. **Notice from Alison Vallieres, accounts payable, to submit 2015 invoices for payment no later than January 19, 2016 at noon.**
2. **Notice from DRA stating that after their review, there were two properties that needed information corrected on their property tax cards.**
3. **Letter from Mitchel Municipal Group – Legal**

Budget Items for 2016:

1. **Correspondence from Vision Appraisal with regard to our software maintenance agreement. It will be \$5,510.00 for 2016.**
2. **Correspondence from George Sansoucy regarding the contract for the coming year which needs approval by the board.**

There being no further business, the meeting was adjourned at 8:00 pm

Timothy Terragni, Chairman

**Mary LaValley
Dunbarton Board of Assessors**

**Recorded by: Mary LaValley
Transcribed by: Janice VandeBogart**