OHD Meeting Minutes Aug. 7, 2018
Meeting start 7:05 PM
Present: Allison Vallieres, Mark Lang, John Stevens
Public: Dan Sklut
Public comment: Dan Sklut
July 25 minutes approved with schedule modifications noted

1. Music
   - Another youth singer has requested to perform, this brings the total to 4.
   - John will make a trial schedule for the music performances for review.
   - Danny Van Kalken will not be available for music, John will look for a replacement
2. On-site day of event
   - Need parking supervisor after 10 AM. Chief Sklut will supervise parking before 10 AM
   - Allison offered to be the contact person to get exhibitors to their assigned sites. John will provide a map with locations
   - Mark offered to assist in Commons supervision on event day. Possibly music schedule supervision.
   - John will make a map and table of locations on the Common.
   - We need to print a few large schedule posters for display around the Common.
3. Exhibitors
   - The American Legion has requested a space, likely near the other veteran’s locations on the Common and requested that it be located near Fred Mullen’s exhibit. We will look at location options to satisfy those needs.
4. Activities
   - Need to finalize the Magician location.
   - How many ice cream flavors will we have for the free ice cream? In discussion. 6 was the preferred number.
   - John will send a list of games and materials available to Enid Larsen.
5. Parking
   - Chief Sklut presented a map of parking location restrictions.
   - John will ask Dunbarton Telephone whether handicap parking would be allowed on the south side of Robert Rogers Rd. at their property. Another possible handicap parking location discussed was in the Library parking area.
6. Budget
   - We can split the $150 prizes budget item into $75 for game (Bingo? or other) prize certificates and $75 for kids games equipment.
   - Have the walkie talkies been purchased yet? (Tom)
7. On site setup
   - John will contact Heidi for access to the tents from the shed behind the school
   - Mark offered the use of his trailer to store equipment for event set-up.
   - John will get the yellow OHD t-shirts from the storage room upstairs in the Town Hall
   - Dan Sklut offered use of his pickup to transport the round tables from VanKalken’s to the common on Friday and return Saturday evening.

Meeting adjourned 7:52 PM        Respectfully Submitted: John Stevens
Next meeting Tuesday, August 14 for final planning.