

**DUNBARTON BOARD OF SELECTMEN  
MINUTES OF MEETING  
THURSDAY, MAY 23, 2013  
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman  
Ted Vallieres, Selectman  
Travis James, Selectman  
Line Comeau, Town Administrator  
Alison Vallieres, Recording Secretary

**Members of Boards/Committees and Town Officials:**

Jeff Crosby, Road Agent  
Linda Landry, Town Clerk  
Denise Morin, Deputy Town Clerk  
Patrick Bowne, Transfer Station Manager  
Ken Swayze, Planning Board Chairman

**Members of the Public:**

Gary MacCubbin, American Legion  
Fred Mullen, American Legion  
Lisa Poirier  
Michael Poirier, Eagle Scout  
James Presher, Concord Coop

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

**APPROVAL OF PREVIOUS MEETING MINUTES (Thursday, May 16, 2013)**

***MOTION:***

*Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of the Thursday, May 16, 2013 Board of Selectmen's meeting as written. Travis James seconded the motion. The motion passed unanimously.*

**MICHAEL PORIER, EAGLE SCOUT - AMERICAN LEGION CERTIFICATE OF ACHIEVEMENT AWARD:**

At this point in the meeting, Gary MacCubbin and Fred Mullen, Dunbarton American Legion, presented Michael Poirier, Eagle Scout, the American Legion Certificate of Achievement Award.

Gary MacCubbin stated that Michael Poirier was the only Eagle Scout in Dunbarton.

Congratulations to Michael Poirier for this great achievement.

**CONCORD REGIONAL SOLID WASTE/RESOURCES RECOVERY COOPERATIVE, JAMES  
PRESHER:**

Jim Presher, Concord Cooperative, appeared before the Board of Selectmen to explain the process going on with the Concord Cooperative as follows:

Presented a draft document with information as follows:

**Concord Regional Solid Waste/Resource Recovery Cooperative  
Summary of Estimated Costs  
April 2013**

**Summary of Estimated Costs Per Ton  
Existing WCC Contract and Proposed WCC 2033 Contract**

	Existing Contract 2013 & 2014	New Contract 2013 & 2014	New Contract 2015 - 2022
<b>COOP PROJECTED COST</b>			
<u>Wheelabrator Concord Contract Payments</u>	<u>\$/ton</u>	<u>\$/ton</u>	<u>\$/ton</u>
WCC Tip Fee	\$51	\$64	\$64
Property Taxes - Coop Responsible	\$11	\$ 0	\$ 0
Ash Credit (\$23/ash ton)	\$ 0	- 17*	\$ 0
<u>Coop Costs</u>			
Landfill Costs	\$20	\$20	\$ 0
Cooperative Administrative Costs	\$ 6	\$ 6	\$ 2
2022 Contract Credit Back to Communities	\$ 0	15**	\$ 0
<b>Total Project Costs (\$)</b>	<b>\$88</b>	<b>\$88</b>	<b>\$66</b>
<u>Coop Revenue/Use of Reserves</u>			
Coop Community Tipping Fee	\$66.80	\$66.80	\$66
Shortfall/Use of Reserves	\$ 21	\$ 21	\$ 0

**Note: All numbers in current dollars. WCC Tipping Fees inflate each year at rate of inflation.**

\* Relates to revenue from ash credits

\*\* The credit back to Cooperative members participating in the 2022 contract is based upon BOTH ash credits received and the change in WCC tipping fees between the current contract and the 2022 contract.

He explained options as follows:

**I. Option 1**

- Agreement will run from April 2013 through November 2022

A. If Dunbarton does not enter into WCC 2022 Contract



c. COOP would expect not to have any obligations at other disposal facilities, under any future circumstances, for closure, post-closure or remediation costs and to be clearly held harmless by WCC for all such costs in the future.

5. Property Tax:

a. WCC will be responsible for 100% of (1) State Utility Tax and (2) taxes paid to the City of Concord (together the "City/State RE Tax").

b. WCC shall have a right to terminate this agreement in the event that the City assessment of the facility exceed \$58,886,150 inflated annually by the CPI northeast beginning as of 12-1-13.

WCC shall also have the right to terminate this agreement in 2019 in the event that the total City/State RE Tax payable by WCC for the immediately preceding year is in excess of \$2,234,000. WCC notice of any such termination shall be given within 180 days after the due date for the tax payment first following the occurrence of the condition giving rise to the right of termination and shall be effective twelve (12) months after WCC's written notice.

II. Option 2

- Existing agreement remains as is through December 31, 2014
- As of January 1, 2015, new tipping fee if \$62/ton, inflated starting on 12/1/13.
- Second bullet item under Retention of Waste does not apply.
- All items under "Landfill" do not apply.
- WCC will determine the disposal location and pay for all ash produced by the facility after December 31, 2014.
- All other provisions of the Term Sheet apply as stated.

**GOFFSTOWN 250TH CELEBRATION - SCOTT GROSS AND ELIZABETH DUBRULLE:**

Scott Gross, Selectman, and Elizabeth Dubrulle, members of Goffstown's 250th Celebration appeared before the Board of Selectmen to offer suggestions regarding the 250th Celebration as follows:

1. Stated they started four years prior to the Anniversary year (2011). Formed a Committee but ending up with a Core Committee consisting of two Co-Chairs instead of a Chairman along with six or seven other people. Noted that with a very large Committee, it was difficult to get decisions done in a timely manner.
2. Various organizations throughout the Town were responsible for an event from start to finish with approval from the Core Committee.
3. Did major fund raisers from the business community.
4. Had a year long celebration with various events throughout the year.
5. Had a representative from each Department on the Committee. This made it easier for permits, traffic control, etc. Schools were also involved.
6. Did a concert with an ice cream social. Tried to offer free events.
7. Noted that Goffstown is a larger community than Dunbarton. Goffstown's population is 18,000.
8. Held a Gala Ball @ St. Anselm's College.

9. Various businesses donated items such as CocaCola, water, etc. which were sold at a profit.
10. Had a large cake from Hannaford's which they donated. Selectmen dressed up in period costumes. Had a Birthday Party!
11. LGC has a booklet for community activities.
12. Had a Block Party.
13. Donations were in various amounts i.e. \$500, \$250, \$100, etc.
14. Banks gave nothing toward the event. Other business such as Shaw's, Hannaford's, CocaCola all gave.
15. Should consider incorporating a sign company into the plans.
16. Did a monthly calendar with what the events were. Union Leader gave us a deal where every dollar we spent on advertising, they gave us \$2 or \$3.
17. Sold T-shirts, bumper stickers and coffee mugs as fund raisers.
18. With regard to sponsorships, you have to make a promise if they are a sponsor. We gave tickets to an event.
19. Had a lot of bouncy houses. Because this is a Town event, liability insurance is covered by the Town.
20. Had a Town-wide scavenger hunt.
21. Spent a lot of time on a Logo and Mission Statement.
22. Town gave \$10,000 for two years in a row prior to the event.
23. Noted it was very important to have Co-Chairs. Keep decision making down to 5 or 6 people.

#### **OTHER DEPARTMENTS:**

Travis James reported on the Arts on the Common Project as follows:

1. Grossed \$9,000 from the event. This included money from sponsors.
2. Many people went up into the upper Town Hall.
3. The beer tent made about \$1,000.
4. The Garden Club did not do as well as expected.
5. The Church did very well on their refreshment booth.
6. Have two new Trustees.
7. Paula Mangini did a great Dunbarton Time Line which everyone commented on.
8. The net profit was about \$5,000 after expenses.

At this point, Les Hammond stated that James Davenport would like to get together a Dunbarton Band for the 250th Anniversary Celebration.

Les Hammond noted that the Recreation Committee was concerned because one of their tents had been damaged at the event.

Fred Mullen asked if DOT would allow the Town to close off Route 13 and re-route up Mansion Road for a Town-wide event. Noted that in the past, the Town had the 39th Army Band along with a Strawberry Festival. Also noted could have a geocaching event for one hour.

Line Comeau, Town Administrator, brought up the following items for discussion and/or action:

**Legal Quotes:**

Reported that she had received five quotes from various legal firms.

Ted Vallieres stated he felt it was important to try to get a firm that was fairly close by instead of having to pay mileage for travel for long distances, etc. Noted there were two companies in Concord and one in Manchester.

It was suggested that surrounding towns be called regarding references, etc.

**New Personnel Plan:**

Reported that the Police Chief had noted that the section re the Board of Selectmen shall be the personnel officers of the Town of Dunbarton..... be included in the new Personnel Plan.

After discussion, the Board of Selectmen reached a consensus to include the following paragraph under the title RECRUITMENT, SELECTION, PROMOTIONS AND TRANSFERS on page of the new Personnel Plan.

*"Recruitment of persons for positions of employment with the Town of Dunbarton shall be the responsibility of the Department Heads, subject to the approval of the Board of Selectmen. A written recommendation shall be presented to the Board of Selectmen. "*

**Fire Safety Complex:**

Jon Wiggin, Fire Chief, has reported that the school generator was recently inspected. The battery backup is dead and needs to be replaced. It is over five years old.

**Milfoil:**

Amy Smagula, DES, recently checked Gorham Pond for Milfoil. There are a few shoots of Milfoil on the south shore and a few single stems in the pond area. The treatment in 2012 took care of 95% of the milfoil. Don't know at this time whether or not we will need a fall treatment. At a minimum, she will assign divers to go out and hand pull the milfoil stems.

**Arts on the Common:**

Travis James stated he would suggest writing a letter to the Larson's, Paula Mangini and Pat Murphy thanking them for all their efforts in working on the Arts on the Common.

**Vacation - Line Comeau, Town Administrator:**

Noted that she will be on vacation this coming week.

***MOTION:***

*Ted Vallieres made a motion that the Dunbarton Board of Selectmen award the excavation part of the replacement of the Transfer Station wall to Jeff Crosby. Les Hammond seconded the motion.*

**Board Discussion:**

It was noted that Jeff Crosby can do the work because he will use town personnel. He would probably do it for less money than if we hired a contractor.

In addition, it has always been the policy of helping individuals that help the Town and live in the Town. Jeff Crosby does a lot of volunteer work .

*The motion passed unanimously.*

There being no further business, the following motion was made:

***MOTION:***

*Ted Vallieres made a motion that the Board of Selectmen meeting adjourn at 9:45 p.m. The motion was seconded by Travis James and passed unanimously.*

Respectfully submitted,

Alison R. Vallieres, Recording Secretary

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Les Hammond, Chairman

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Ted Vallieres, Selectman

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Travis James, Selectman