

DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
THURSDAY, MAY 16, 2013
TOWN OFFICES – 7:00 P.M.

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman
Ted Vallieres, Selectman
Travis James, Selectman
Line Comeau, Town Administrator
Alison Vallieres, Recording Secretary

Members of Boards/Committees and Town Officials:

Jeff Crosby, Road Agent
Dan Sklut, Police Chief
Linda Landry, Town Clerk
Darlene Leone, Ethics Committee

Members of the Public:

Stanley Soule
James Stone

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

APPROVAL OF PREVIOUS MEETING MINUTES (Thursday, May 9, 2013)

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of the Thursday, May 9, 2013 Board of Selectmen's meeting as written. Travis James seconded the motion. The motion passed unanimously.

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of the Thursday, May 9, 2013 Non-Public Executive Session as written. Travis James seconded the motion. The motion passed unanimously.

At this point in the meeting, Ted Vallieres stated he would like to make the following motions regarding the Salary Step Increase Program and the update to the Personnel Plan.

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen accept the Salary Schedule for the Step Increase Pay Plan to be effective May 5, 2013. Travis James seconded the motion. The motion passed unanimously.

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen accept the new Personnel Plan to be effective May 9, 2013. Travis James seconded the motion. The motion passed unanimously.

DEPARTMENTS:

Line Comeau, Town Administrator, reported on the following items/issues for discussion and/or action by the Board of Selectmen:

Milfoil:

Reported that Lou DeBerio had notified her that they will be holding the first meeting for the Milfoil Committee and would like to get a few more people on the Committee. The meeting will be held this coming Wednesday, May 22, 2013. It was noted the following individuals are presently on the Committee:

James Stone
Nancy Lang
Jacques Belanger

LIBRARY TRUSTEES UPDATE - MARK ANTONIA:

Mark Antonia, Library Trustee, appeared before the Board of Selectmen and updated the Board of Selectmen regarding the following activities scheduled for the Library for the month:

Month of May:

1. Had the 5K road race at Flintlock Farm last Sunday. Did not have as many participants as the previous year. Had a good day, warm and sunny as compared to last year when it rained. Last year, the race was down Route 13. This year we ran around Flintlock Farm Road two times, starting at Moose Point intersection.
2. May 9, 2013 - Civil Rights Program at the Congregational Church. Talked about the Underground Railroad, etc.
3. Kids Book Discussion was held last week.
4. Held a Recycled Sculptures on the Common.
5. Book Discussion - Mike Pride re book about the Civil War to be held on Friday, May 24 at 6:30 p.m.

Month of June:

1. June 14 - Puppeteers which was there last year will be back. These are full-size puppets 4' - 5' tall.
2. The Apollo Program is working well. Renews books through the internet.
3. Library will be doing a 2014 Calendar with a Color Theme.
4. Men's Coffee Chat meets the first and third Friday.

Maintenance Items:

1. Need to schedule Kyle Parker to turn on the fans in the basement for moisture control, etc.
2. Smoke Detectors need new batteries.

3. Security System Panel needs replacement. It was noted that this will be put into the Town Government Building budget for the 2014 budget year.

PUBLIC HEARING ON 2013 ROAD PROJECTS:

At this point in the meeting, the following motion was made:

MOTION:

Ted Vallieres made a motion to open the Public Hearing on 2013 Road Projects at 7:15 p.m. Travis James seconded the motion. The motion passed unanimously.

Jeff Crosby, Road Agent, stated he would like to thank the Board of Selectmen and the residents for the increase in the Highway Department budget which will allow him more money to get Highway projects done for this year.

Stated upcoming projects planned for the year 2013 are as follows:

1. Stark Bridge Replacement on Mansion Road - Stated he had received a good price. It will be an arched concrete bridge. Cost will be \$30,000 delivered to the site. Site work is estimated at \$25,000 and \$10,000 for a permit fee. The fee will depend on whether it is considered a simplified version of the bridge or a full blown version of a permit.
2. Replace 48" culvert on Armand's Way. The bottom of this culvert is completely rotten out. Recently unplugged it from beavers, etc. Needs to be replaced.
3. Noted that once we get through the winter season, we have an idea as to how much money we have to do Highway projects. This past winter the Town spent considerable money on winter maintenance.
4. Cleaning the sides of roads back and work on the ditch lines. Going to work on these projects throughout the town.
5. Work on Devil's Steps Road which has four homes on it. Truck broke through the asphalt this past winter.
6. Plan to work on Holmes Road. We have an issue with this road above Joe Soule's home and close to Marcou's house. Will come up with a reasonable way to fix the road. We could repave what is there now. This road should have drainage on it and add gravel. Dig it out and repave.
7. Armand's Way has a section that is quite broken up. Was built 20 years ago. Should grind up the asphalt and put down a new layer of pavement.
8. Top of Grapevine Road - May turn out that we might have to put this off until next year depending on the progress of the other projects.
9. Work to be done on intersection improvements especially on County Road, cutting trees, removing trees up to a DBH of 4.5" which is considered brush removal. The Town does have the right to cut these trees. The Highway Department tries to be considerate with residents and ornamentals. We have a tree company that removes the trees for us.
10. Rangeway Road is a gravel road with a hill which is very narrow of only one car width. Need to make this so it is not quite so dangerous. There are 14 homes on Rangeway Road now.

Public Comments:

Stanley Soule stated that the work the Road Agent has described for Holmes Road is maintenance repair and not the result of my one house subdivision.

Jeff Crosby stated that his position is that we should put a 6" drain across Joe Soule's property to save the pavement as much as possible. That would be the optimum plan. The other plan would be 10" of gravel and overcoat the road. That would be a maintenance issue. Feedback from the Planning Board about the road being too narrow. It is only 12' wide. By doing that and putting the drain in, we would increase the pavement width by 4' to between 16' and 18' of asphalt.

Stanley Soule stated Holmes Road is only 11' - 12' wide and we were required to put an 18' wide driveway. Stanley Soule noted that his interpretation of the Exaction fee is it is to be used for improvements as the result of a subdivision. This repair needed to be done before. I am adamant that my exaction fee should not be used for this. The traffic that put the road in this condition was not from my subdivision.

Jeff Crosby, Road Agent, stated he could not answer this question. It was up to the Board of Selectmen.

Stanley Soule stated it was his perspective that this is maintenance and repair and not an improvement or upgrade necessitated by his subdivision.

Jeff Crosby stated there is a limited amount of money and we try to spend the money wisely. We will not just completely take the road that is 12' wide and put asphalt down. The long term is that this is not a good investment for the Town. Would suggest increasing the width to 16' - 18' with shoulders based on the recommendations of the Planning Board. That is the discussion we are going to have.

Les Hammond stated he felt they should never have had to pay the exaction fee to begin with. Don't feel this qualifies for the exaction fee. Don't see where the subdivision affected the road.

Jeff Crosby stated that to me this is an overall improvement to the road. Whether or not your subdivision made that necessary is the question. The Route 13 State intersection is a problem. We will plan to work on this. There is a question as to whether or not Route 13 was discontinued on the southerly end or not. According to paperwork which Andy Michaels gave Jeff in the past, the southerly portion of Route 13 was not discontinued.

Les Hammond stated he would like to expend money on the entrance to Holmes Road off Route 13. This has been a problem since it was put in.

Stanley Soule stated that going back to this discussion with the Planning Board, if you are going to use that money, it better be for the right reason.

Stark Bridge:

Linda Landry, Town Clerk, presented materials from DOT regarding historic bridges, etc.

Les Hammond, Chairman, noted that the Stark Bridge would not be considered a historic bridge.

Jeff Crosby, Road Agent, explained details of the replacement Stark Bridge.

There being no further comments regarding the Public Hearing on Road Projects for 2013, the following motion was made:

MOTION:

Travis James made a motion that the Dunbarton Board of Selectmen close the Public Hearing on Road Projects for 2013. Ted Vallieres seconded the motion. The motion passed unanimously.

Kelsea Road Turn-Around:

Jeff Crosby, Road Agent, brought up the fact that the Town will need a turn-around on Kelsea Road for snow plowing. At this point, Mike Guiney has given the Town until September 15, 2013 to work something out.

David Nault has offered the Town an area at the end of Kelsea Road to construct a turn-around in the event the town has no other option. He will have his surveyor prepare a plan showing the area for the turn-around.

Jeff Crosby will contact Mike Guiney to discuss a turn-around on his property before any final decision is made.

UNFINISHED BUSINESS:

At this point in the meeting, Ted Vallieres asked the following:

1. Status of the request for attorneys list for quotes.

Line Comeau stated that she had been very busy this past week and had not completed this project.

2. Status of Cemetery Trustees request to the Board of Trustees for transfer of interest monies to the Town.

Reported that Jason Dubrow has reported that they have received a request for transfer of funds from the Cemetery Trustees and will be processing it in the near future.

3. Jeff Crosby, Road Agent, explained the invoice in the amount of \$1,300 from Gold Eagle which was for an inspection of the gas pumps for \$350 plus an upgrade to the pumps to bring them in compliance with the new Federal standard at a cost of \$1,000.

There being no further business, the following motion was made:

MOTION:

Ted Vallieres made a motion that the Board of Selectmen meeting adjourn at 8:45 p.m. The motion was seconded by Travis James and passed unanimously.

Respectfully submitted,

Alison R. Vallieres, Recording Secretary

Les Hammond, Chairman

Ted Vallieres, Selectman

Travis James, Selectman