

**DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
THURSDAY, JUNE 6, 2013
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman
Ted Vallieres, Selectman
Travis James, Selectman
Line Comeau, Town Administrator
Alison Vallieres, Recording Secretary

Members of Boards/Committees and Town Officials:

Linda Landry, Town Clerk
Patrick Bowne, Transfer Station Manager
John Stevens, Chairman, Energy Committee
Dan Sklut, Police Chief

Members of the Public:

Tom Cusano

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

APPROVAL OF PREVIOUS MEETING MINUTES (Thursday, May 23, 2013)

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of the Thursday, May 23, 2013 Board of Selectmen's meeting as written. Travis James seconded the motion. The motion passed unanimously.

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of the Wednesday, May 29, 2013 Board of Selectmen's meeting as written. Travis James seconded the motion. The motion passed unanimously.

DAN SKLUT, POLICE CHIEF:

Promotion of Christopher Remillard to Police Sergeant:

Dan Sklut, Police Chief, appeared before the Board of Selectmen to request that the Dunbarton Board of Selectmen to approve the promotion of Police Patrolman Christopher Remillard to the rank of Police Sergeant. He noted that Patrolman Remillard has proven his capability and willingness to fulfill this supervisory and administrative roll by his actions over the past 17 months of the Police Chief's tenure in Dunbarton.

Based on the Police Chief's recommendation, the following motion was made:

MOTION:

Travis James made a motion that the Dunbarton Board of Selectmen promote Police Patrolman Christopher Remillard to Police Sergeant based on Police Chief Dan Sklut's recommendation. Ted Vallieres seconded the motion. The motion passed unanimously.

The Board of Selectmen decided that Christopher Remillard would be sworn in as Police Sergeant on Wednesday, June 12, 2013 between 6:30 - 7:00 p.m.

Question re Accounts Payable Invoice for Siren:

At this point in the meeting, Travis James, Selectman, asked the Police Chief a question regarding an Accounts Payable invoice for a siren.

Police Chief Sklut responded that they originally had the siren from the old 2004 cruiser transferred to the 2006 cruiser but that it no longer worked and was not covered by the Warranty.

TOM CUSANO TO DISCUSS AIR CONDITIONING FOR TOWN OFFICES:

Air Conditioners in Town Office:

Les Hammond, Chairman, stated that the present air conditioners are very old (1985 vintage) and also very loud. If a meeting is held, the air conditioners cannot be run because of the noise.

Tom Cusano presented a price listing for air conditioners and noted that he could purchase these units at wholesale price. He would be willing to do this for the Town. He explained as follows:

1. Would recommend the Town purchase three units as follows:

- 2 - 18,000 BTU units @ a cost of \$1,069 each
- 1 - 24,000 BTU unit @ a cost of \$1,257

2. Would recommend purchasing the units with a heat pump which would be very economical. The cost for the heat pump would be \$100/per unit. He suggested that the heat pump would save money for the Town in the event of a boiler malfunction or a need to just take the chill off instead of firing up the boiler, etc.

3. Noted that the electrical installation would cost in the vicinity of between \$200 - \$250 per unit.

Les Hammond, Chairman, stated he did not want to combine the unit with the heat pump feature.

John Stevens, Energy Committee, stated the heat pump would be a good idea and it was also very economical at only \$100. He would suggest the Town consider including the heat pump in the air conditioner units.

The Board of Selectmen discussed various options in relation to the Town Government Building Budget and it was decided to purchase one unit at this time until such time as we determine how much money is left in the Town Building Maintenance account. The unit would be put in the Selectmen's Office/Town Administrator.

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen authorize Tom Cusano to purchase an air conditioner unit NLIS 18F, Ductless Split, heat pump 16 seer, inverter 18,000 BTU - white at a wholesale price of \$1,169. Travis James seconded the motion. The motion passed unanimously.

Memorial Gardens:

Tom Cusano brought up the subject of Memorials. He stated the Town Common had service related War Memorials and they are very well maintained. If we do more Memorial Gardens, where will we put them?

Donna Dunn has mentioned a School Memorial Garden at some point.

It was noted there are cul-de-sacs throughout the Town where Memorial Gardens can be placed. It was noted that maintenance of these gardens becomes an issue.

At this point in the meeting, Les Hammond stated that the large Christmas trees on both sides of the Town Hall will be taken down in the near future. They are too large and interfering with the building, etc.

Tom Cusano suggested waiting to take them down until around the Christmas season when they might be used as a Christmas tree, etc.

JOHN STEVENS, ENERGY COMMITTEE, RE LIGHT POLES AT TRANSFER STATION:

John Stevens appeared before the Board of Selectmen to discuss light poles at the Transfer Station as follows:

1. Reported that the lights on the poles at the Transfer Station are billed by PSNH as OL which may or may not be correct.
2. The light pole that fell over at the Transfer Station is assumed to be owned by the Town.
3. It was noted that the two large lights at the Transfer Station entrance are PSNH lights which the Town pays for.
4. Based on the above information, the Board of Selectmen suggested that Line Comeau, Town Administrator, contact the LGC insurance to determine if they will pay anything for the pole, etc.
5. John Stevens suggested that instead of replacing the light pole that broke off, the lights be mounted on the existing building. This would be much cheaper. The cost of just the pole is in the vicinity of \$1,200 for a new pole. Used poles are free but we would have to pay for transportation, etc. Ernie's Electric had estimated the cost of replacement of the broken pole at \$3,500 and take off \$1,200 if he did not put in a new pole.
6. Patrick Bowne will check the numbers on the poles to determine which ones are owned by PSNH.
7. John Stevens stated he would suggest getting a Lighting Design done for the Transfer Station. He noted that Steve Dodd might be able to do this.
 - a. Ted Vallieres stated he would hesitate having Steve Dodd do a Lighting Plan and then have someone else do the electrical work. Does not seem quite fair.

8. John Stevens noted there is a slight possibility of getting a 50-50 rebate on lighting but because of the fact that they are not on 24-7, it might not be possible.

9. Would suggest start replacing this one light with a light or lights on the building instead of putting them on poles.

Board Discussion:

Line Comeau, Town Administrator, will contact the LGC Insurance re claim for the pole.

John Stevens will check the numbers on the poles to determine if they are owned by PSNH.

PATRICK BOWNE, TRANSFER STATION:

Patrick Bowne, Transfer Station, reported that he had not been successful in getting delivery of the Michie Blocks for the replacement wall at the Transfer Station. He has called the Salesman several times and left messages with no response.

The Board of Selectmen advised him to call the owner or manager of the company and let him know that unless we get a response in the next day or two, we will purchase from another vendor. The Board of Selectmen noted they had three quotes for the blocks and they would go with another vendor.

APPOINTMENTS:

Line Comeau, Town Administrator, presented appointment paperwork for members of the Recreation Committee as follows:

Karen Harris
William Johnson
Carrie Letellier
Lynn Marcou
Debora Marcou
Heidi Wright
Lara Routhier
Mark Wamser

ATTORNEYS:

Line Comeau, Town Administrator, presented quotes from various attorneys.

After discussion, the Board of Selectmen reached a consensus to continue with Mitchell Associates.

OTHER BUSINESS:

Line Comeau, Town Administrator, brought up the following issues for discussion and/or action:

Dehumidifier for Vault:

Stated that she had spoken with J. R. Swindlehurst and he stated that a heater in the vault would not correct the mold/mildew problem in the vault. He would suggest getting a dehumidifier instead.

There was discussion regarding materials in the vault and if there were any that should be preserved, etc. It was suggested that Linda Landry, Town Clerk, be consulted as to what records in the vault should be preserved.

Linda Landry, Town Clerk, stated that she would have to look in the vault to see what records should be preserved, etc. She also noted that the books of minutes in the wooden cabinets should be scanned and put in digital format in the event of a fire, etc. She also noted there are many records in the Town Clerk's Office in the Fire Proof Safe. She also felt that a dehumidifier for the vault would be a good idea.

School Board - Storage Room:

Received a communication from Deb Foster, School Board., stating that the tables and chairs have been put in the Storage Room with a diagram put on the door as to how they should be put in the room.

Any questions, please notify the School Board.

There being no further business, the following motion was made:

MOTION:

Travis James made a motion that the Board of Selectmen meeting adjourn at 8:55p.m. The motion was seconded by Ted Vallieres and passed unanimously.

Respectfully submitted,

Alison R. Vallieres, Recording Secretary

Les Hammond, Chairman

Ted Vallieres, Selectman

Travis James, Selectman