The Dunbarton Town Hall & Theatre Restoration Project
Meeting Minutes
Wednesday, July 9 and Thursday, July 10, 2014

Trustees Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>Tiffany Dodd</td>
<td>Chair/Treasurer</td>
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<td>Margaret Watkins</td>
<td>Vice-Chair</td>
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<td>Shelley Westenberg</td>
<td>Secretary</td>
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<td>Clement T. Madden</td>
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<td>Jon Wiggin</td>
<td>Fire Chief</td>
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Guests Present: Travis James, Selectman
Mark Antonia
John Stevens

- **Motions made:**
  None

**July 9, 5:30 PM:** Interview with Eric Palson and Jason LaCombe of SMP Architects

- Small firm with 3 architects: can give our project a lot of attention
- Interest in environmentally-friendly options that will not affect price
- Currently working on a number of projects similar in scope to our project
- They use Construction Managers regularly and like that model
- Familiarity with the *Secretary of the Interior’s Standards for the Treatment of Old Buildings*
- The two architects live close by and their office is in Concord: easy accessibility

**July 9, 6:45 pm:** Interview with Karen L. Schact and Daniel A. Bisson of Harriman Architects and Engineers

- Large firm, half are engineers
- Our team would be two: an architect and a Project Manager
- PM has a lot of familiarity with a project like this and their interest lies in coming up with the best, most cost-effective yet durable solution to each problem
- “Adaptive reuse”: Saving or salvaging what they can to repurpose on a project
- Know about rebates for energy efficient products through “NH Saves”

**July 10, 5:00 pm:** Interview with Dennis Mires and Stephen T. Peach of Dennis Mires Architects

- 4 licensed architects at 34-year-old firm
- “4 eyes, 4 sets of solutions”
- Use of 3D model for informational purposes
- Understanding of the range of interpretations possible for the Secretary of the Interior’s guidelines
- They like using CMs-Use of a fee model for CM fees to make sure all fees are appropriate
- They are 25 minutes from us

******These minutes have not yet been officially approved******