

The Dunbarton Town Hall & Theatre Restoration Project (DTHTRP)

Meeting Minutes

Tuesday, July 29, 2014

Trustees Present:

Tiffany Dodd, Chair/Treasurer Margaret Watkins, Vice-Chair Shelley Westenberg, Secretary Clement T. Madden

Guests Present: Travis James, Selectman

Mark Antonia

Dennis Mires, Project Architect

- *Motion made:* None
- Official “congratulations” were extended to Dennis Mires on the firm’s appointment by the Town of Dunbarton as the architect for Phase 2 of the Dunbarton Town Hall and Theatre Restoration Project.
- Dennis Mires brought a copy of the standard A.I.A. contract that was requested in the town’s RFP and left it with the Committee and the Selectmen to peruse. He stressed that discussions and planning sessions will not be held up without the contract being signed.
- Margaret Watkins asked if, when the design development phase is completed, there will be another contract for Phase 3? Mires said “yes.”
- Mires will look at the bids that came in from Turnstone, Milestone and AlliedCook construction management firms and will send the Committee a comparison chart of the fee structures and services offered by each. He has worked with only one of the firms (Milestone), and mentioned that they have a lot of experience with the restoration of historical structures, and that they are a “good fit for the job.”
- A discussion ensued as to how much of the Phase 1 design we want to keep, as well as what the general needs are of the community. The Committee will put together a Needs/Wish List/Priorities Report for Dennis Mires for the August meeting so that they come up with a few possible designs and plans for the renovation.

*****These minutes have not yet been officially approved*****