

**The Dunbarton Town Hall & Theatre Restoration Project**

Meeting Minutes

Wednesday, January 29, 2014

7:00 P.M.

**Trustees Present:**

<p>Tiffany Dodd, Chair/Treasurer          Margaret Watkins, Vice-Chair          Shelley Westenberg, Secretary          Jon Wiggin, Fire Chief          Travis James, Selectman Representative          Clement T. Madden          Judy van Kalken</p>
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**Guests:** Mark Antonia, Library Representative; Les Hammond

- **Motions made:**

- Tiffany Dodd made a motion to approve the December Minutes. Margaret Watkins seconded. Motion passed.
- Travis James made a motion to approve the November Treasurer's Report. Jon Wiggin seconded. Motion passed.
- Tiffany Dodd made a motion to accept the Conflict of Interest Policy. Judy vanKalken seconded. Motion passed.

- **Town Meeting 2014**

Tiffany Dodd prepared a handout for Town Meeting/Election Day to inform the public of the progress to date. Revisions were suggested and adopted. Shelley Westenberg is preparing a trifold brochure to hand out for *Dunbarton Arts on the Common* (May 10 and 11).

- **Report of the Construction Sub-Committee**

Clem Madden reported that advisors Gary Chicoine and Jeff Trexler talked the committee through the process of deciding whether to hire a Construction Manager or General Contractor for the project. In general, a Construction Manager would be more collaborative with the Trustees, which the group feels is the correct way to go, as this would allow the possibility of using our own sub-contractors from the community of Dunbarton.

- **Fundraising Update**

A successful campaign has been launched to visit Dunbarton residents and ask for pledges toward the project. House parties may be organized to stir interest in the project among residents who may not yet be familiar with the effort.

- **250<sup>th</sup> Town Anniversary**

The DTHTRP may pick up with a Brick Fund where the town leaves off.