

**DUNBARTON BOARD OF SELECTMEN  
MINUTES OF MEETING  
THURSDAY, FEBRUARY 21, 2013  
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

**Les Hammond, Chairman  
Ron Wanner, Selectman  
Ted Vallieres, Selectman  
Line Comeau, Town Administrator  
Alison Vallieres, Recording Secretary**

**Members of Boards/Committees and Town Officials:**

**Patrick Bowne, Transfer Station Manager  
Brian Pike, Cemetery Trustee  
Travis James, Planning Board and Town Hall & Theatre Restoration Committee  
Ken Swayze, Chairman, Planning Board  
John Trottier, Chairman, Zoning Board of Adjustment  
Jeff Crosby, Road Agent  
Gregg Arce, Library Trustee  
Martha Rae, Tax Collector  
George Holt, Co-Chairman, Planning Board**

**Members of the Public:**

**Eleanor Swindlehurst  
J. R. Swindlehurst  
Brian Rae  
Tom Giovagnoli**

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

**APPROVAL OF PREVIOUS MEETING MINUTES (February 14, 2013):**

**MOTION:**

Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of the previous meeting of Thursday, February 14, 2013 as written. Ron Wanner seconded the motion. The motion passed unanimously.

**MOTION:**

Ron Wanner made a motion that the Dunbarton Board of Selectmen approve the minutes of the previous Non-Public Meeting to discuss welfare of Thursday, February 14, 2013. Ted Vallieres seconded the motion. The motion passed unanimously.

**TOWN REPORT DEDICATION:**

At this point in the meeting, Les Hammond, Chairman, announced that the 2012 Town Report was being dedicated to Martha Rae, Tax Collector, who was retiring as Tax Collector after 29 years. We will all miss her.

The Board of Selectmen wished her well and thanked her for her excellent services as Tax Collector over the past 29 years. Congratulations, Martha and thank you for a job well done.

**ROBERT LOUF: BOW REPRESENTATIVE TO BOTH COMMITTEES (SAU + AREA):**

Robert Louf, School Board Chair for the Town of Bow appeared before the Board of Selectmen to introduce himself and present an Open Letter to the Dunbarton Community with contact information as to how to reach him. (attached).

He stated he would be available to residents of Dunbarton to answer any questions they would have regarding the Area Agreement and SAU decisions.

He stated that the Town of Bow would be voting on whether or not to accept Dunbarton students on Friday, March 8, 2013. Goffstown will be voting on the same issue on Tuesday, March 12, 2013. Dunbarton will vote on Saturday, March 16, 2013.

Ron Wanner asked what would happen if both Bow and Goffstown voted "No". What would Dunbarton's option be at that point?

Robert Louf stated that we are hoping that would not happen.

**GREGORY ARCE, LIBRARY UPDATE:**

Gregg Arce, Library Trustee, appeared before the Board of Selectmen to bring them up to date on Library activities/issues as follows:

1. Stated that the Security System key pad at the Library was not working properly due to old age. The numbers are not working because they are soft, etc. The system is so old there are no replacement parts available. The cost for replacement for a system similar to the one at the Transfer Station is around \$800.00.

At this point, Les Hammond, Chairman, stated that the Town Government Building Account does not have any extra funds that have not been allocated for replacement of the Library Security System.

**Events:**

February 27, 2013 - Adult Book Discussion - "Why be Happy when you can be Normal"

Last week in March - Documentary on the Shakers at the Larsen's Home Theatre

Starting March 5, 2013 - Three week Art Class for Elementary Students

Men's Coffee Chat - First and third Friday between 9:00 - 10:00 a.m. No age restrictions.

**TOM GIOVAGNOLI, BUILDING PERMIT DISCUSSION:**

Tom Giovagnoli appeared before the Board of Selectmen to discuss his recent request for the Board of Selectmen waiving the Building Permit fees for building a large chicken barn (46' x 550) for an egg laying building.

Les Hammond, Chairman, stated that Kyle Parker, Building Inspector, had recently written a letter to the Board of Selectmen regarding the request as follows: (Les Hammond gave a copy of the letter to Mr. Giovagnoli for his information)

*"February 19, 2013*

*Board of Selectmen  
Town of Dunbarton  
1011 School Street  
Dunbarton, NH 03046*

*RE: Building Permit Giovagnoli D6-04-02*

*Dear Board Members:*

*The building dept. received a preliminary permit application from Mr. Giovagnoli on 01-24-2013 for construction of a 46 x 550 egg laying building.*

*Initial concerns by Mr. Giovagnoli were the cost of the permit. He was advised that permit costs could not be altered by the building dept. but that he could talk to the selectmen. The permit was put in the "Pending" file until after he met with the board.*

*Other initial questions were raised and addressed as far as feasibility, setback, and construction type.*

*It has come to my attention that he wants to move forward with the project. Based on research into zoning regulations, and site plan review the building department feels the applicant needs to talk with the planning board as this venture falls under commercial usage and not under home occupation which may have allowed a permit to be issued at the building department level.*

*Sincerely,*

*Kyle Parker  
Building Department"*

At this point in the meeting, Ted Vallieres, Selectman, stated that the reason the Board of Selectmen is talking about this is that Mr. Giovagnoli requested the Board of Selectmen to waive the fees for the building permit for a large chicken barn. We are only acting on his request. The question of Site Plan Review, etc. should be handled by the appropriate board, the Planning Board and not the Board of Selectmen. The Board of Selectmen stated at the time of the request that we would check with the Building Inspector and the above letter is his response.

Tom Giovagnoli stated that when he talked with Kyle Parker, Building Inspector, he was not told he would have to go for Site Plan Review, etc. There was no mention of that. He asked if any other large barns that had been built had to go through the Site Plan Review process.

The Board of Selectmen noted that three weeks ago when Mr. Giovagnoli came before the Board of Selectmen they did not know if he had a permit or not. It was unclear at the time.

After discussion, the Board of Selectmen made the following motion:

**MOTION:**

Ron Wanner made a motion that the Board of Selectmen deny the request from Tom Giovagnoli to waive or authorize a discount of the Building Permit fees as requested. Ted Vallieres seconded the motion. The motion passed unanimously.

**PATRICK BOWNE, TRANSFER STATION MANAGER:**

Patrick Bowne, Transfer Station Manager, appeared before the Board and stated the following:

1. Recently received notification that the Transfer Station had received a grant in the amount of \$1,800 towards the cost of two containers which he recently purchased.

**KEN SWAYZE, CHAIRMAN, PLANNING BOARD:**

Stated that he would like to recommend that Charles (Chuck) Frost be moved up to a full-time member of the Dunbarton Planning Board to replace Michael Poirier who passed away this past summer. He stated the Planning Board still has plenty of members.

**MOTION:**

Ron Wanner made a motion that the Dunbarton Board of Selectmen appoint Charles Frost as a full-time member of the Dunbarton Planning Board with a term ending \_\_\_\_\_. Ted Vallieres seconded the motion. The motion passed unanimously.

Ken Swayze stated that we need full-time help in the Building Department to make sure residents are informed of the process they need to go through in cases like Mr. Giovagnoli.

Les Hammond, Chairman, stated that once Town Meeting was over and the Personnel Plan was finalized, we will be recruiting for full-time help in the Building Department.

There being no further business, the meeting adjourned with the following motion:

**MOTION:**

Ron Wanner made a motion that the Dunbarton Board of Selectmen adjourn the meeting at 7:38 p.m. Ted Vallieres seconded the motion. The motion passed unanimously.

Respectfully submitted,

Alison R. Vallieres, Recording Secretary

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Les Hammond, Chairman

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Ron Wanner, Selectman

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Ted Vallieres, Selectman