

**DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
THURSDAY, FEBRUARY 14, 2013
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman
Ron Wanner, Selectman
Ted Vallieres, Selectman
Line Comeau, Town Administrator
Alison Vallieres, Recording Secretary

Members of Boards/Committees and Town Officials:

Patrick Bowne, Transfer Station Manager
Brian Pike
Travis James
David Stilson

Members of the Public:

None

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

APPROVAL OF PREVIOUS MEETING MINUTES (February 7, 2013) :

Ron Wanner stated that he would like to amend the minutes as follows:

On page 6, under the sub-title of Town Offices budget, specifically Highway:
the item under Highway should read as follows: *Paint garage* and salt shed (typographical error)

MOTION:

Ron Wanner made a motion that the Dunbarton Board of Selectmen approve the minutes of the February 7, 2013 meeting as amended above. Ted Vallieres seconded the motion. The motion passed unanimously.

DAVID STILSON - HIGH SCHOOL CHOICES:

David Stilson appeared before the Board of Selectmen to discuss the School Board process with regard to the Area Agreements concerning the schools (Bow versus Goffstown) as follows:

1. Stated he was very concerned that there would not be the as many residents attending the School District Meeting as the Town Meeting. Stated this is one of the most important votes for the Town as to whether children should go to Bow or Goffstown. There is always 200-300 people at the Town Meeting and only a few at the School District Meeting.
2. Asked whether or not this issue could be voted on at Town Meeting instead of the School District Meeting where very few residents attend. Is there any way this can happen? Stated he felt this is such a big issue, we should be sure that the School vote is representative of all the residents of the

Town. This affects everyone in the Town and it affects every taxpayer. Could this vote be taken at the Town Meeting?

Les Hammond, Chairman, stated that the School District is a separate entity from the Town Meeting. Under the statute, they are responsible for holding the School District Meeting where the vote will be taken. Any School District votes and discussion must be done at the School District Meeting.

3. Asked about the \$200 per student fee for attending Bow. First it was \$200/student for a period of 10 (ten) years into a Capital Improvement Fund. Then they changed it to \$250/student for 15 (fifteen) years. There is no guarantee that this money will be used for improvements that will affect Dunbarton. They could put an extension on to the Library portion of the school and Dunbarton would have no say in the way the monies are spent. There should be some written guarantee within the contract that Dunbarton has a say in the way the monies are being spent or have the monies stay within the Dunbarton School District and transfer to the Town of Bow if and when they need it with the authority to have some sort of control over the expenditure of the monies.

Once we give that money up, it will be gone. It should be in the best interest of the taxpayers to have a say in the way it is expended. In addition, we could be collecting interest on the monies.

Les Hammond, Chairman, stated this will be voted on at the School District Meeting. The only option is to prepare an amendment in writing at the School District Meeting. He would suggest contacting a member of the School Board, Rene Ouelett or one of the other members, to help him prepare the Amendment to make sure it is correct before submitting it at the School District Meeting.

4. Stated that Bow has been going to other towns, i.e. Hooksett, etc. to try to recruit students to attend Bow.

5. Asked if the voting process for the Area Agreement can be done by Absentee Vote. There are many people in this Town that are down south for the winter. They should have an opportunity to vote on this most important issue.

Les Hammond, Chairman, stated that only the written Ballots can be done by Absentee Vote. The vote for the Area Agreement has to be from the attendees at the School District Meeting.

OTHER BUSINESS:

Line Comeau, Town Administrator, brought up the following items for discussion and/or action:

MS-5 Form and Warrant:

Presented the Board of Selectmen with five copies of the MS-5 Form and Warrant to be posted in two public places within the Town of Dunbarton. In addition, one must be filed with the Town Clerk, the Department of Revenue Administration and one for the Town Office.

Selectmen all signed appropriate paperwork of MS-5 form and Warrant.

Town Report - Printing Costs and Mailing:

Stated she had received a final quote for the **printing of the Town Report** as follows:

Total page count	182
Quote for printing of 1150 Reports	\$5,778.50 or \$5.03 each
Quote for printing separate yellow page	\$69.00 (billed separately)

Board of Selectmen agreed that because the School District Meeting would be requiring more Town Reports than usual, they should consider printing at least 200 extra.

Postage costs as follows:

Dunbarton Route 7	534
Dunbarton Route 8	<u>522</u>
Total mailing	1056

Total weight is 15.12 ounces which is below the one pound weight limit so there will be no change in the postal permit rate, aside from the 2013 increase to \$200 for the year.

Total mailing expense for the Town Report will be \$635.46 (including the postal permit).

The Board of Selectmen noted that the School would be paying a portion of the cost of the printing and mailing of the Town Report as follows:

\$ 1733.00 for printing of additional pages and postage
\$1,000.00 for additional printing of 200 reports @ \$5.03 each

Line Comeau, Town Administrator, will call the School Board to see how many extra Town Reports they feel they will need for the School District Meeting. Will check with them to see if 200 will be enough.

Request for Waiver for Building Permit Fees for Tom Giovagnoli:

Ron Wanner asked when Tom Giovagnoli was scheduled to return to the Board of Selectmen for an answer to his request for a Waiver for Building Permit Fees. It was noted that this is a large chicken barn (46' X 600') and that Cater Stables and other large structures have always paid the full cost of the building permit fees.

It was noted that Mr. Giovagnoli will either expect an answer to his request or come back to the Board of Selectmen in three weeks (February 21, 2013).

Ron Wanner stated that as far as he was concerned there is no precedent for the waiving of Building Department fees and would not be in favor of waiving the fees.

Ted Vallieres agreed with not waiving the Building Department fees.

Les Hammond, Chairman, asked that Kyle Parker, Building Inspector, come to the February 21, 2013 Board of Selectmen's Meeting to explain the reasoning behind this request.

Flood Control Bill:

Noted that there will be a Public Hearing in the Legislature on a Flood Control Bill next week.

Transfer Station, Assistant Manager Position:

Ted Vallieres brought up the point that Patrick Bowne has received an application from a qualified applicant for the Assistant Manager Position at the Transfer Station. Patrick Bowne has requested that one of the Board of Selectmen be present for the interview process.

Patrick Bowne noted that the applicant will require a physical. There was discussion as to whether the physical would be for the DOT CDL license or a regular employment physical. It was noted that

if he already has a CDL license, he probably already has a medical card as required. Patrick Bowne will check into the requirements, etc.

Ted Vallieres stated he would be willing to serve as part of the interview process.

Les Hammond, Chairman, stated that he would not be comfortable with hiring anyone prior to Town Meeting. The budget should be approved before anyone is hired.

It was decided to go through the interview process and once Town Meeting is over, a final decision can be made as to employment, etc.

Brian Pike - Cemetery Trustee:

Brian Pike, Cemetery Trustee, stated that he noticed in the minutes of the Budget Hearing that the Cemetery Trustees budget had been reduced by \$3,000. Stated that the Cemetery Trustees were in the process of getting back interest monies from the Perpetual Care Fund, but that these funds would be going directly to the General Fund instead of to the Cemetery budget.

Asked what the reasoning was for the Selectmen to cut the Cemetery budget.

Les Hammond, Chairman, stated that for several years in the past the Cemetery Trustees have not spent all their budget. In addition, monies are available from the Perpetual Care interest monies for Cemetery Maintenance which they should be obtaining. Also, the Board of Selectmen would be considering these Perpetual Care Interest monies to go towards the 2014 budget, etc.

Brian Pike stated that they had put monies in their 2013 budget for replacing the fence at the Pages Corner Cemetery but now that the budget is reduced, they will be unable to do this.

Les Hammond, Chairman, stated their only option would be to make an amendment to the Town budget to increase the Cemetery budget line by \$3,000.

At this point in the meeting, the Board of Selectmen went into Non-Public Executive Session in accordance with 91:A:3 to discuss a Welfare Issue with the following motion:

MOTION:

Ron Wanner made a motion that the Dunbarton Board of Selectmen go into a Non-Public Executive Session to discuss a Welfare Issue. Ted Vallieres seconded the motion. The motion passed unanimously with the following roll call vote:

Hammond - Yes
Wanner - Yes
Vallieres - Yes

There being no further regular business, the meeting adjourned with the following motion:

MOTION:

Ron Wanner made a motion that the Dunbarton Board of Selectmen adjourn the meeting at 8:20 p.m. Ted Vallieres seconded the motion. The motion passed unanimously.

Respectfully submitted,

Alison R. Vallieres, Recording Secretary

Les Hammond, Chairman

Ron Wanner, Selectman

Ted Vallieres, Selectman