

Dunbarton Ethics Committee
Tuesday, October 9, 2012

Minutes of meetings are subject to final approval at the next scheduled meeting.

Present: Katharine Daly, Darlene Leone, Mike Malloy, and Tom Hathcoat.

Absent: David Allen

1. The meeting was called to order at 7:30 PM by Katharine Daly.
2. The committee reviewed minutes from the April 10, 2012 meeting. Katharine made a motion to accept the minutes after correcting one typographical error. The minutes were accepted unanimously.

Note: no Ethics Committee meeting was held in May due to the Town meeting. Also, as the clerk, Tom Hathcoat was not present for the June meeting no minutes were available. Katharine agreed to prepare minutes from the June meeting to be presented at the November meeting.

3. There was no mail for the committee or new business presented.
4. Discussion:
 - a. The committee discussed some old business: a canceled presentation to Fire Dept. and the possibility of rescheduling.
 - b. The committee discussed the need to schedule an ethics training presentation for Town Departments that have gained new members or personnel since the Spring 2012 town election.
 - c. Tom suggested that if possible, training sessions should be available at least twice annually to reach individuals who may not have an opportunity to attend otherwise.
 - d. Katharine suggested that May would be the best opportunity for the first scheduled presentation to reach newly appointed or hired individuals. The general consensus was that a second training session might be scheduled later in the year, sometime before the holiday season.
 - e. The committee agreed to schedule a training presentation open to all town departments to be held during the regular Ethics Committee meeting on December 11, 2012.
 - f. Mike will get information from the Town clerk regarding new hires or members (as of Spring 2012) in order to send out invitation letters. The remaining time was spent discussing materials and logistics for the December presentation.
5. There being no further business, the meeting was adjourned at 7:50 PM.
6. The Committee will meet again at 7:30 PM on Tuesday, November 13, 2012.

Respectfully Submitted,

Tom Hathcoat