

Dunbarton Ethics Committee

Tuesday, January 14, 2014

*Minutes of meetings are subject to final approval at the next scheduled meeting.*

Present: Katharine Daly, Darlene Leone, Michael Malloy and Tom Hathcoat

The meeting was called to order at 7:34 PM.

- 1) The Committee read and approved the minutes of the December meeting.
- 2) There was no mail for the committee.
- 3) The Committee discussed formatting of a bookmark/handout to be given to newly elected or hired Town employees and officials with an invitation to attend ethics training.
  - a. Tom agreed to format the handout and prepare a draft for the February meeting.
- 4) Katharine Daly presented a draft of an annual report prepared for the next Town meeting.
  - a. The draft was approved by the Committee.

There being no further business, the meeting was adjourned at <sup>8:05</sup>8:45 PM.

The next meeting of the Committee will be on February 11, 2014.

Respectfully submitted,

Tom Hathcoat

Date: 2/11/2014

Darlene Leone

Katharine Daly

Michael Malloy

Tom Hathcoat

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