Minutes of meetings are subject to final approval at the next scheduled meeting.

Present: Katharine Daly, David Allen, Darlene Leone, Mike Malloy, and Tom Hathcoat

1. The meeting was called to order at 7:30 PM by Katharine Daly.

2. The committee reviewed minutes from the December 11, 2012 meeting. Mike motioned to accept the minutes as presented, Darlene seconded. The minutes were accepted unanimously.

3. There was no mail for the committee and no new business was presented.

4. The committee discussed the ethics training conducted in December.

5. The committee discussed ways to improve training for the future.
   a. Katharine cited feedback from participants about the examples that were used in the December training session.
   b. Also discussed was the possibly of adding more hypothetical situations in the presentation that are closer to actual circumstances.
   c. Darlene suggested that department heads be solicited for examples to be used in training.
   d. The next training session will be in April, following Town elections.

6. There being no further business, the meeting was adjourned at 7:56 PM.

7. The Committee will meet again at 7:30 PM on Tuesday, February 12, 2012.

Respectfully Submitted,

Tom Hathcoat