

**DUNBARTON CEMETERY TRUSTEES
MEETING MINUTES**

Date: Tuesday, October 6, 2015 at 7:00 PM

Location: Dunbarton Town Offices

Trustees Present:

Tom Groleau

Brian Pike

Annette Kuhn

Trustees Absent:

None

Members of the Public Present:

Art St. Laurent

Meeting Opening

Tom Groleau called the meeting to order at 7:03 PM.

Cemetery Maintenance

Art St. Laurent, of Saint's Lawn Care, attended the meeting to provide the Trustees with an update and anticipated future work. The Trustees noted that the cemeteries, in general, look good. There are several piles of sticks and branches that will need to be removed; possibly as a result of the volunteer work performed earlier this summer. Additionally, the Trustees showed Art a marker, which appears to have been damaged during lawn maintenance, that needs to be replaced.

With respect to fall cleanup, Art will put this work off for as long as possible, preferably right before the first snowfall, to minimize the amount and time needed to perform the work. Art will also rake out the area by the stone wall during the fall cleanup. The pile of loam, by the area where the leaves are dumped, will be used to fill in any existing divots.

It may be necessary to put down some crushed stone (3/4" size) on the Center Cemetery drive because the nit pack that was put down was not packed down enough due to lack of traffic.

Erosion continues to be an issue at East Cemetery.

The area where the leaves are dumped in Page's Cemetery appears to having missing gravestones.

Art stated that he will not be changing his price as quoted in the current two-year contract, which ends this year, for the next two years.

There are four new headstones that were installed recently and one of them appears to be popping up possibly due to improper installation. Art will note the name on the headstone the next time he is in the cemetery and provide the information to the Trustees.

Cornerstones

The cornerstones for the Antonia burial plots are in.

Page's Cemetery Maintenance

The Trustees are considering if mulch should be used between the stone wall and the grass edge of Page's Cemetery to control overgrowth.

Also, the idea of maintaining barrels in a designated area, possibly on a concrete pad, was discussed.

Cemetery Maintenance Invoice

Tom Groleau signed the invoice from Saint's Lawn Care for the work performed in September.

Center Cemetery Fence

Tom Groleau will call for quotes for the fence at Center Cemetery.

Center Cemetery Gates

A quote was received last year for arched iron gates. The Trustees will review that quote.

Burial Transit Permit

A burial transit permit was received for Edith L. Rumrill.

Cemetery Regulations Violation

The Trustees will send a letter to Linda Van de Bogart regarding her son's stone in Center Cemetery and to inform her to cease and desist from leaving notes at the gravesite, as well as resending her the Cemetery Regulations. The area is not her property to take care of.

Perpetual Care to Expendable Trust

The Trustees will work on writing a Warrant Article to change the current practice of collecting funds for perpetual care when selling burial and cremains lots to creating an expendable trust in order to fund cemetery maintenance in the future.

Saint's Lawn Care Contract Extension

Brian Pike made a motion to extend Saint's Lawn Care's current contract for one more year. The current contract ends this year, however, it may be extended in one-year increments for two additional years, for a total of four years. Annette Kuhn seconded the motion. The motion passed unanimously (3-0).

Next Meeting

Date: Tuesday, November 3, 2015 at 7:00 PM

Location: Dunbarton Town Offices

Adjournment

Annette Kuhn made a motion to adjourn the meeting at 8:38 PM. Brian Pike seconded the motion. The motion passed unanimously (3-0).

Respectfully submitted,

Annette Kuhn
Recording Secretary