

**DUNBARTON CEMETERY TRUSTEES
MEETING MINUTES**

Date: Tuesday, November 3, 2015 at 7:00 PM

Location: Dunbarton Town Offices

Trustees Present:

Tom Groleau

Brian Pike

Annette Kuhn

Trustees Absent:

None

Members of the Public Present:

Jim Colbath

Meeting Opening

Tom Groleau called the meeting to order at 7:05 PM.

Meeting Minutes

Annette Kuhn made a motion to approve the minutes of the Cemetery Trustee's Meeting held on Monday, September 1, 2015 and of the Cemetery Trustee's Meeting held on Tuesday, October 6, 2015 as written. Brian Pike seconded the motion. The motion passed unanimously (3-0)

Center Cemetery Burial Plot

An inquiry was made into purchasing a double burial plot in Center Cemetery. Brian Pike and Annette Kuhn have scheduled an appointment to meet at Center Cemetery on Wednesday, November 11, 2015 at 10AM to identify the desired plot location.

Cornerstones

An invoice was received from Rock of Ages for two sets of cornerstones for a total of \$610. Monies have been received for one set of cornerstones and Brian Pike to contact the other burial plot owners for the funds for the other set of cornerstones.

Division of Vital Records Administration

A list of deceased Dunbarton residents from the New Hampshire Division of Vital Records Administration was received by the Cemetery Trustees. None of the names on the list were buried in Dunbarton cemeteries this year. However, there were two names not included on the list that were buried this year; Irene Thalheimer and Edith L. Rumrill.

Cemetery Fall Cleanup

This year's fall cleanup, to be performed by Saint's Lawn Care, is still pending.

Monument Repair of Leaning Stones

Tom Groleau will contact Keith Racine of Cornerstone Cemetery Services, LLC for an updated estimate for straightening thirty(30) additional leaning stones in Center Cemetery.

Center Cemetery Fence and Gate

The Cemetery Trustees received two quotes for the installation of fence and a gate at Center Cemetery from Penney Fence and American Fences. Annette Kuhn to contact American Fences about a few questions regarding the submitted quote.

Tree Removal in Center Cemetery

An estimate for removing a tree in Center Cemetery was received from Boisvert Brothers Tree Service. Annette Kuhn to contact Accurate Tree Service to schedule an appointment for an estimate to remove the tree.

Change in Cremains Burial Lot Price

Brian Pike made a motion to increase the price of a single cremains burial lot to \$50 in Center and Page's Cemeteries, and to increase the price of a double cremains burial lot to \$75 in Page's Cemetery. Annette Kuhn seconded the motion. The motion passed unanimously (3-0).

Suspension of Burial Lot Sales

Tom Groleau made a motion to suspend the sales of burial lots until the vote in March 2016 on a Warrant Article pertaining to changing the current practice of collecting funds for perpetual care when selling burial and cremains lots to creating an expendable trust in order to fund cemetery maintenance in the future. Any parties interested in purchasing burial lots between now and the Town Meeting in March 2016 may reserve lots, however, final sale paperwork and payment will be deferred until the outcome of the vote. Exception to suspension will be for a sale needed for an actual burial before the cemeteries are closed for the year. Brian Pike seconded the motion. The motion passed unanimously (3-0).

Dunbarton School Time Capsule

Donna Dunn, from the Historical Awareness Committee, along with several Dunbarton Elementary School students will be attempting to locate a time capsule that was buried about 1965 by students from the old Dunbarton School (now the location of the Town Offices) with metal detectors and small area, shallow digging. The Cemetery Trustees reiterated that the digging shall not be within twenty-five(25) feet of the Center Cemetery boundary.

Raising of Stone

Ken Swazey has contacted the Cemetery Trustees that he would like to raise a stone located in the Center Cemetery Cremains Section that has sunken into the ground. During the discussion, the Trustees reiterated that the granite markers may only be raised to ground level and that no permanent flowers, decorations, etc. are allowed.

Cemetery Layout

The Cemetery Trustees are waiting on receiving the mapping of the cremains garden in Page's Cemetery.

Next Meeting

Date: Tuesday, December 1, 2015 at 7:00 PM

Location: Dunbarton Town Offices

Adjournment

Annette Kuhn made a motion to adjourn the meeting at 8:17 PM. Brian Pike seconded the motion. The motion passed unanimously (3-0).

Respectfully submitted,

Annette Kuhn
Recording Secretary