

**DUNBARTON CEMETERY TRUSTEES
MEETING MINUTES**

Date: Tuesday, December 6, 2016 at 7:00 PM

Location: Dunbarton Town Offices

Trustees Present:

Tom Groleau

Brian Pike

Annette Kuhn

Trustees Absent:

None

Members of the Public Present:

None

Meeting Opening

Tom Groleau called the meeting to order at 7:10 PM.

Closure of Cemeteries

Brian Pike made a motion to close the cemeteries as of this date, December 6, 2016, with the reopening of the cemeteries to be on April 15, 2017, weather permitting. Annette Kuhn seconded the motion. The motion passed unanimously (3-0).

Additional Cemetery Maintenance

An invoice from Saint's Lawn Care, in the amount of \$450, was received and approved for payment by Tom Groleau for the additional maintenance work in Center Cemetery that included the addition of nit pack, as well as removal and leveling of the loam pile.

Page's Cemetery

Art, of Saint's Lawn Care, provided a quote of \$3,600 for placing crushed stone, approximately two (2) feet in width, on the inside of the rock wall along Route 13 and the rock wall along the south border. Tom Groleau will contact Art to put a formal contract in place for the work to be completed in Spring 2017 in order to encumber the funds for the current fiscal year.

Annual Cemetery Budget

Tom Groleau and Annette Kuhn discussed the Trustees' budget for fiscal year 2017. Brian Pike recused himself from the conversation. Tom and Annette agreed to request the same budget for 2017 as is the current (2016) budget at the Selectmen's Meeting on Thursday, December 8, 2016.

Cornerstones

Tom Groleau ordered a set of cornerstones for the Cook burial plot in Center Cemetery. Tom will request an invoice for the cornerstones to be received before the end of the year.

Projected Activities in 2017

The Trustees briefly discussed projected activities for the upcoming year, including ones that are currently on-going. These include, but are not limited to, construction of additional roads in Center Cemetery, completion of

mapping in Page's Cemetery, pruning trees along the eastern border of Center Cemetery, replacing the fence along School Street and the northern edge in Center Cemetery and applying a water seal/moisture barrier to the fence along Route 13 in Center Cemetery.

Next Meeting

Date: Tuesday, January 3, 2016 at 7:00 PM

Location: Dunbarton Town Offices

Adjournment

Annette Kuhn made a motion to adjourn the meeting at 8:11 PM. Brian Pike seconded the motion. The motion passed unanimously (3-0).

Respectfully submitted,

Annette Kuhn
Recording Secretary