

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

**DUNBARTON CEMETERY TRUSTEES
MEETING MINUTES**

Date: Monday, August 3, 2015 at 7:00 PM

Location: Dunbarton Town Offices

Trustees Present:

Tom Groleau

Brian Pike

Annette Kuhn

Trustees Absent:

None

Members of the Public Present:

None

Meeting Opening

Tom Groleau called the meeting to order at 7:00 PM.

Burial Plots in Page's Cemetery

Bruce LeDuc was sent a copy of the current Cemetery Regulations and the Trustees received the signed copy of his acknowledgement of said regulations.

Community Service in Center Cemetery

A group of volunteers from Becket Family Services provided some community service within Center Cemetery. Tom will email Susan Langlois, the coordinator for this group, for a detailed summary of the work that was performed. He will also inquire whether they can provide any additional work such as cutting the brush, resetting cornerstones, etc.

Monument Repair of Leaning Stones

Keith Racine of Cornerstone Cemetery Services, LLC spent four (4) days of work within the three cemeteries straightening leaning stones. A total of 109 stones were straightened; 42 in Center Cemetery, 35 in Page's Cemetery and 32 in East Cemetery. An invoice was submitted to the Trustees for this work, as previously agree upon.

Request for Information – Mary Ann Stairratt

Dick and Carol Aub'e emailed the Trustees looking for information for Mary Ann Stairratt, who is related to the Littles, who died in January 1967. Tom Groleau was not able to find any information at this time, but will do more research.

Request for Information – The Marshall Family

Tom Groleau has been communicating with Jacki Earp who is looking for information on the burials of the Marshall Family. Tom was able to locate Susan Walker Marshall Prescott, who died in 1898, and is buried in Center Cemetery. Some additional information was found during the meeting from burial records, which Tom will scan and forward to Ms. Earp.

Meeting Minutes

Brian Pike brought up a correction that needed to be made to the July 2015 meeting minutes under the heading "Mapping Software."

The wording from the July 2015 meeting minutes is as follows: "An invoice from Ramaker & Associates was received for their work on the mapping software."

The correction is as follows: "The Trustees reviewed a previous invoice from Ramaker & Associates for their work on the mapping software that Line Comeau had a question about."

Annette Kuhn made a motion to approve the minutes of the Cemetery Trustee's Meeting held on Monday, July 13, 2015 as amended. Brian Pike seconded the motion. The motion passed unanimously.

Cemetery Trustees Budget

The expenditures to date of this year's budget are as expected with the majority being spend on regular maintenance of the cemeteries. No unusual circumstances have occurred up to this point that would impact the budget.

Walkthrough of Center Cemetery

The Trustees conducted a walkthrough of Center Cemetery toward the end of the meeting to observe the work that was conducted by the volunteer group, reconfirm maintenance issues that need to be addressed in the near future and to look at the work performed by Saint's Lawn Care.

Dirt Pile in Center Cemetery

Tom Groleau will contact Art St. Laurent, of Saint's Lawn Care, regarding a dirt pile that was moved from one location to another within Center Cemetery, that was observed during the walkthrough. Tom will request that the dirt be used to fill in low spots.

Next Meeting

Date: Tuesday, September 8, 2015 at 7:00 PM

Location: Dunbarton Town Offices

Adjournment

Annette Kuhn made a motion to adjourn the meeting at 8:02 PM. Brian Pike seconded the motion. The motion passed unanimously.

Respectfully submitted,

Annette Kuhn
Recording Secretary