

**DUNBARTON CEMETERY TRUSTEES
MEETING MINUTES**

Date: Tuesday, April 5, 2016 at 7:00 PM

Location: Dunbarton Town Offices

Trustees Present:

Tom Groleau

Brian Pike

Annette Kuhn

Trustees Absent:

None

Members of the Public Present:

Erick Dulude

Lorraine Stetson

Lucy Gobin

Colleen Lalumiere

Meeting Opening

Tom Groleau called the meeting to order at 7:00 PM.

Trustee Chair

Brian Pike made a motion to nominate Tom Groleau as Chair of the Cemetery Trustees. Annette Kuhn seconded the motion. The motion passed by a vote of 2-0-1.

Trustee Recording Secretary

Brian Pike made a motion to nominate Annette Kuhn as Recording Secretary of the Cemetery Trustees. Tom Groleau seconded the motion. The motion passed by a vote of 2-0-1.

Cremains Interment in Page's Cemetery

Erick Dulude appeared before the Trustees to notify them that he would like to bury his grandmother's, Gertrude Dulude, cremains in the family plot in Page's Cemetery on April, 15, 2016. Tom Groleau located the plot deed and will mark the location of the plot during the upcoming weekend. Mr. Dulude needs to contact Mark Hubbard to dig the hole for the cremains. The Trustees need to receive a certificate of cremation from Mr. Dulude.

Burial Plot in Center Cemetery

Lucy Gobin purchased two (2) burial lots in Center Cemetery in Row H, Lot Nos. 1 and 2. Payment was received for the lots. However, the cost of the four (4) cornerstones needs to be determined and subsequent payment made.

Burial Plot in Page's Cemetery

Colleen Lalumiere purchased one (1) burial lot in Page's Cemetery, Mill's Field; Lot No. 292. A full burial for Richard Lalumiere will take place on May 28, 2016. Payment was received for the lot.

Warrant Article for Expendable Trust

Brian Pike made a motion to amend the prices for lots, in accordance with the Warrant Article for the Expendable Trust that was passed at Town Meeting on March 8, 2016, to include the cost of what used to be the costs for perpetual care. Annette Kuhn seconded the motion. The motion passed unanimously (3-0).

Meeting Minutes

Brian Pike made a motion to approve the minutes of the Cemetery Trustee's Meeting held on Tuesday, March 1, 2016. Tom Groleau seconded the motion. The motion passed unanimously (3-0).

Tree Removal in Center Cemetery

Annette Kuhn reconfirmed that Accurate Tree Service has put the stump grinding on their schedule. Accurate will contact Annette a day or two before they plan on grinding the stump.

The Trustees received an invoice from Keith Racine, for \$200, for replacing the headstone that was previously needed to be removed prior to the tree removal. The Trustees approved payment for the invoice.

Opening of Cemeteries

Brian Pike made a motion to open the cemeteries on April 15, 2016 for the season. Annette Kuhn seconded the motion. The motion passed unanimously (3-0).

Gates at Center Cemetery

Annette Kuhn will contact Penney Fence to inquire about the schedule for the installation of the two sets of gates at Center Cemetery.

Cemetery Walk-Throughs

The Trustees will conduct the annual walk-throughs of the three cemeteries to identify various areas that may need to be addressed with respect to maintenance of grounds, fencing, stones, safety and other issues on Sunday, May 1, 2016. The walk-throughs will also coincide with Saint's Lawn Care to discuss the direction of landscaping work for the year, as well as erosion control measures at East Cemetery. Tom Groleau will contact Art St. Laurent to schedule the meeting.

Monument Repair

Tom Groleau will contact Keith Racine of Cornerstone Cemetery Services, LLC to discuss additional stone repair work to be performed during the coming season.

Community Service in Cemeteries

Tom Groleau is working on scheduling a meeting with Susan Langlois of Becket Family of Services to, once again, coordinate volunteer work this summer in the cemeteries. Possible tasks the Trustees suggested include the following:

- Washing the hearse building in Page's Cemetery
- Straightening cornerstones
- Washing the vinyl fence in East Cemetery
- Hauling wood and brush to edge of cemetery property line, for subsequent disposal, in East Cemetery
- Filling in low spots with loam

Next Meeting

Date: Tuesday, May 3, 2016 at 7:00 PM

Location: Dunbarton Town Offices

Adjournment

Brian Pike made a motion to adjourn the meeting at 8:57 PM. Annette Kuhn seconded the motion. The motion passed unanimously (3-0).

Respectfully submitted,

Annette Kuhn
Recording Secretary