DUNBARTON CEMETERY TRUSTEES
MEETING MINUTES
AUGUST 1, 2017

Date: Tuesday, August 1, 2017
Location: Dunbarton Town Offices

Trustees Present:
Don Larsen, Chairman
Judith Stone, Secretary
Brian Pike

Trustees Absent:
None

Members of the Public Present:
None

Meeting Opening:
Don Larsen called the meeting to order at 7:05 PM.

Timothy Maciolek
Don received a telephone call from Timothy Maciolek who lives on the north border of the Center Cemetery. A large branch of a tree that is on cemetery property has broken off and fallen in his yard. He called to see if he could get permission to cut down the tree. The trustees went out to look the situation over and agreed that the tree should come down. Before giving Mr. Maciolek permission to cut the tree the trustees talked about getting a tree service to do it. Brian motioned, seconded by Don, and passed 3-0 to have Brian call a tree service give an estimate of the cost to cut down the tree.

Geneva Sanborn Olson
Mrs. Olson, who was living in NC, originally from Dunbarton, passed away May 28, 2017. Her cremains were buried in the Page’s Corner Cemetery on Saturday, the 29 of July.

H. Shirley Dwyer
An email was received from Jennifer Russo of Dignified Cemetery Services to see if H. Shirley Dwyer is buried in Pages Corner Cemetery. Brian checked the files and found that he is buried in Pages Cemetery in Section D-Lot 13. Brian will respond to Ms. Russo’s email to let her know.

Old Home Day
Don informed the Trustees that the Wreaths Across Dunbarton project will have a booth at Old Home Day on August 19th.

Special Meeting-Cemetery Site Walk
Weather permitting, the Trustees will walk through the cemeteries on Saturday, August 5th, to check on any work that needs to be done. They will be focusing on gravestones that need attention and will flag the stones. Don will inform the Town Administrator so that a public notice can be posted that the trustees are having a Special Meeting.

July 6 Meeting Minutes
The July 6, 2017 Minutes were read. An amendment to the Action that Josef and Phyllis Thanner purchased lot A-9 in the Cremains section of the Center Cemetery it should be noted that Mr. & Mrs. Thanner’s remains will be enclosed in one container. With that correction Don made a motion, seconded by Brian and passed to accept the minutes as corrected.
The amendment will be made to the minutes and sent to the Town Administrator.

**Burial Permit**
A State of NH Burial Transit Permit was received regarding Deborah Elaine Gelinas. Date of death: June 4, 2017. Her remains are located at the Phaneuf Crematorium in Manchester, NH.
The notice was filed in the cabinet.

**Maintenance Work**
Received a note from the Town Administrator to check on maintenance work on the Pages Corner cemetery has been completed. The money for the work is from encumbered 2016 funds for 2017 work. The Invoice from Saints Lawncare is #610, dated 12/9/2016. Don will check on this.

**Alternate Cemetery Trustee**
The trustees received an email from the Town Administrator stating that Margaret Venetor went to the Board of Selectmen to inquire if she can be an alternate cemetery trustee. The trustees agreed that we can have an alternate, but must look into the NH Law to see if an alternate can vote if an elected trustee is absent.
Judy will check into this and report back at the next meeting. Also, Don will contact Mark Lang because he had shown an interest in becoming an alternate.

**June 15, Special Meeting**
The June 15, 2017 meeting minutes were approved as read.

**Encumbered & Capitol Improvement Funds**
Don will ask the Town Administrator for a report on the Encumbered Funds and Capitol Improvement funds.

**Date of next meeting**
The next meeting will be held on Tuesday, September 5, 2017 at 7:00 PM

**Adjourn:**
Don made a motion to adjourn at 8:21 PM, seconded by Brian, passed by all.

Respectfully Submitted,
Judith Stone, Secretary.