Town of Dunbarton  
Cemetery Trustees Work Sessions

Location: Dunbarton Town Office

Date (s): Oct. 15, 24, Nov. 6, Dec. 6, Dec. 11, Jan 22, 29

Trustees Present
Judy Stone, Secretary  
Judy Keefe, Alternate

Work session (s):
This is to document work of a partial board and did not require public notice as the quorum of the Cemetery Trustees was not present. The following is to document ongoing work by the Trustees.

- Judy and Judy continue to work on researching and organizing the maps so as to send them to CIMS.

- on Jan 29, Judy and Judy spoke with Rebecca Morris (CIMS). We are sending the last of the maps, Section A, B, and C of Pages Cemetery. Upon receipt of these maps, CIMS will build our CIMS Cloud website. We need to approve them and then start data entering.

- Linda Gray has offered to help with the data entry. We are keeping her updated on the progress. We hope that we will be able to start entering data within a couple of months. (March-April) We need to view their videos and/or the online demonstration to better understand how to input data.

- Rebecca Morris gave us a cost breakdown to have this information on the Cloud and also what it will cost for the general public to view this information. (See attached email).

- We need to discuss the logistics of data entering: laptop? (what’s best for use of software, etc.), gathering information that needs to be inputted, etc. Rebecca suggested that we put in basic information at first and then later add more detail.

- The Cemetery Trustees need to discuss and decide if it is cost effective to have these maps available for the public to view. Or, do we have them...
available to the trustees and if someone needs information they can contact the trustees.

- Judy K talked with Polly Freese, Francestown Cemetery Trustee and asked if they use a program like CIMS. They do not. They do have extensive information on Find a Grave that includes all their cemeteries.

- There are some graves in Dunbarton that are on Find a Grave.

- EMAIL: from Rebecca Morris of Ramaker & Associates

Hi Judy and Judy,

I have the costs for switching from CIMS desktop to CIMS Cloud – the license cost is the same as the desktop version ($2,995), but the system support fee for the Cloud will be $700/year.

Below is the cost for eCIMS:

eCIMS Internet Mapping Module – $1,000 Set Up Fee for the Center cemetery and $500.00 for apiece for Page’s and East. There is a $1,200.00 hosting fee per year.

A website hosted by Ramaker & Associates that will allow your customers to look up information about their loved ones on our website. When a record is added to Cloud CIMS, the eCIMS site will be updated instantaneously.

Please let me know if you have any questions.

Thanks!

Rebecca Morris | CIMS Project Coordinator/CAD Technician
RAMAKER & ASSOCIATES, INC. | 100% Employee-Owned

Respectfully submitted,

Judith Stone, Secretary