DUNBARTON CEMETERY TRUSTEES

Date: August 7, 2018
Location: Dunbarton Town Office

Trustees Present
Don Larsen, Chairman
Justin Nault
Judy Stone, Secretary
Judy Keefe, Alternate

Members of Public Present
Robert Goonan

Town Official Present
Line Comeau, Town Administrator

Meeting Opening
The meeting was called to order at 7:00 PM

Sale of Lots
Bob Goonan came in to complete paperwork for two lots, numbers 27A and 27B in Section D of the Center Cemetery. The Trustees will call Perry Monument to install the corner stones.

Meeting Minutes
Minuets of the July 10, 2018 meeting were read and approved.

Invoice:
An invoice was received from Saints Lawncare for maintenance.
Motion was made and passed to pay the invoice.

Training and Annual Conference for Cemetery Trustees
The conference will be held November 14 and 15 at Hotel Manchester (Radisson), 700 Elm St.

CIMS: Continued work on the mapping of Pages Cemetery and the Center Cemetery.

Donations:
A donation of $500.00 was received from Phyllis & Josef Thanner for the Cremains Garden in the Center Cemetery.
A donation of $500.00 was receive from Margaret Venator for the Cremains Garden in the Center Cemetery.
I would like to note here that Sheri Hird will donate a bench in the name of the Hird Family, for the Cremains Garden in the Center Cemetery in memory of her mother, Julia Ireland. The Trustees should approve of the donation and let Sheri know when to purchase the bench.

**Town Administrator:**
Line joined the meeting to explain an RSA that the town adopted in 2016 says the sale of the lots is kept in the Cemetery Trust Fund. The check for the sale of the lot goes to the Trustee of Trust Funds and the check for the cornerstones goes to the Town of Dunbarton. When the cornerstones are installed the Trustees will instruct the Town to pay the invoice. Cornerstones cost $300.00.

**Sale of lots form:** Line is going to help re-write the paper work to make it less confusing.

**Trust Funds:** From the sales of lots Line transferred $4,750 from the General Fund to the Trustee of Trust Funds. This money is expendable for maintenance.

**Monuments:** At the 2015 Town Meeting the Cemetery Trustee asked the Town for and received $20,000 for maintenance and repair of monuments. We still have $11,000 of that $20,000 left. It will expire in 2020. This money is in the General Fund.

**CIMS:** We have $2,276.13 left for CIMS mapping company in the General Fund.

**Donations:** The donations for the cremains section of the Center Cemetery must be spent before the end of the year.

**Lawn Care:** There is $9,600 remaining in the budget.

**New Business:** Discussed putting in gravel for the roadways at Pages Corner, pathways for the cremains section of the Center Cemetery, and the new section of the Center Cemetery. Discussed having the cemetery maps printed in large scale similar to the town maps. Cemetery Regulations could be put on the Town website.

Don and Judy met with Mr. & Mrs. Matthew Delude at the Mills section of Pages Cemetery earlier in the day. They would like to purchase Lot #399.

**Next Meeting:** The next meeting will be held on September 4, 2018 at 7:00 PM

**Adjournment:** The meeting adjourned at 8:45 PM

**Respectfully Submitted:**

Judith Stone, Secretary