

**DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL**

**DUNBARTON BOARD OF SELECTMEN  
MINUTES OF MEETING  
THURSDAY, AUGUST 8, 2013  
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman  
Ted Vallieres, Selectman  
Travis James, Selectman  
Line Comeau, Town Administrator  
Alison Vallieres, Recording Secretary

**Members of Boards/Committees and Town Officials:**

Jeff Crosby, Road Agent  
Mike Guiney, Planning Board Member

**Members of the Public:**

None

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

**APPROVAL OF PREVIOUS MEETING MINUTES (Thursday, July 25, 2013)**

**MOTION:**

*Travis James made a motion that the Dunbarton Board of Selectmen approve the minutes of the Thursday, July 25, 2013 Board of Selectmen's meeting with the following two amendments:*

*"1. On Page 2 regarding the recommended Appointments to the Town Hall and Theatre Restoration Committee:*

*Stated that he did not vote for the appointments to the Town Hall and Theatre Restoration Committee. Should read that "Travis James voted No." . He stated that he was not in favor of Judy VanKalken.*

*2. On Page 3 should read that Travis James suggested the three written recommendations for the Transfer Station part-time employee and not the Board of Selectmen as noted in the minutes.*

*Ted Vallieres seconded the motion. The motion passed by a majority voted as follows:*

*Hammond - Yes  
Vallieres - Yes  
James - No "*

*Ted Vallieres seconded the motion to approve the minutes as amended by Travis James . The motion passed unanimously.*

**MICHAEL GUINEY, KELSEA ROAD ISSUE:**

Michael Guiney appeared before the Board of Selectmen to discuss Kelsea Road. He stated that the Naults continue to "york rake" the road after the Road Agent has told them not to. The Road Agent has spoken to the Naults about this issue but they continue to do it.

Jeff Crosby, Road Agent, stated he will speak to the Naults again and advise them not to do maintenance on Kelsea Road. He did not know about this until Mike Guiney called him. There is no damage to the road. Saw David Nault and David Nault stated that he had brought heavy equipment in and had a problem with the track, etc. and it tore up the road. Joshua went up the road with the york rake. Told them not to do this again. I guess they feel they are doing something good.

Jeff Crosby, Road Agent, stated that when the road is raked this time of year, it turns to powder and makes it very dusty. Everyone is going up and down the road. Will ask them again not to do this.

Mike Guiney stated the road is like a super highway as compared to when he moved there.

It was noted there is an Exaction Fee of \$4,000 from David Nault but it is relating to replacement of a culvert and it cannot be used until the Building Permit is requested.

Mike Guiney stated he felt this was good enough for him.

**GENERAL TOWN BUSINESS:****Town Forest Committee:**

Jeff Crosby, Road Agent and Member of Town Forest Committee, stated the Town Forest Committee recently met and there was discussion about the land being donated to the Town from the Chans as a part of the subdivision off Gile Hill Road. The Town Forest Committee was under the impression that they would be receiving it from the Board of Selectmen to manage for the Town.

Ron Jarvis, also a member of the Conservation Commission, stated he had no knowledge of the Conservation Commission not wanting the Chan parcel of land. Felt the Conservation Commission would be interested in it. He stated he has attended all Conservation Commission meetings and it was never discussed that they did not want the Chan parcel.

Les Hammond, Chairman, stated that the parcel will be deeded to the Town of Dunbarton and the Board of Selectmen will assign it to a Town Committee to manage.

Jeff Crosby stated that the Town Forest Committee voted on Wednesday, August 7, 2013 to accept the Chan parcel from the Dunbarton Board of Selectmen. They did this so they would not have to have another meeting to take a vote on the acceptance and would not hold up the process.

Jeff Crosby stated that Fred Mullen as perambulator of the Town Lines felt the plan should indicate the following changes:

1. The plan shows a Granite Bound when in fact, it is a drill hole in a rock. Would like the plan changed accordingly. Fred Mullen has located the drill hole in the rock but there is no Granite Bound. Should read DH bound.
2. The 40 acre parcel should read to the "Town of Dunbarton" and not the Town Forest Committee.

At this point in the meeting, Les Hammond, Chairman, called Jacques Belanger, Surveyor, and requested these two changes to be made on the final plan.

Ted Vallieres, Selectman, asked why this land is being given to the Town instead of remaining on the Tax Rolls. What happens if the Town receives the land and it is found to be contaminated. It was noted this subdivision was started in 2004 and is finally coming to a close.

**Stark Bridge:**

Jeff Crosby, Road Agent, reported on the status of replacing Stark Bridge as follows:

1. Noted that we don't have the permit yet. It is taking a long time. Noted that in the past, we hired someone to do the paperwork and project for Bela Brook and it cost over \$25,000. Felt if we did it ourselves, we could save some money for the Town.
2. Noted that this will replace the existing bridge which is an arched culvert which the bottom has rusted completely out with vertical cracks in the bridge. This is the reason the bridge was closed by DOT. Eventually, the bridge is going to fall into the water.

Ted Vallieres stated he thought the replacement was going over the top of the bridge.

Travis James stated he understood the original bridge would remain and the replacement would go over the top, etc. Felt that we are losing all our historic properties in that section of town as it is. Are you saying that the bridge can't get done this year?

Jeff Crosby stated that we have to proceed with the permitting process. Once we get the permit, it is good for a reasonable span of time. It does not lapse in 90 days, etc.

Jeff Crosby stated that the Army Corps of Engineers had a problem with putting a replacement over the top of the bridge because we would be building the grade up. If we were to build the grade up, it will reduce the volume of water storage in the event of flood control measures. Jeff Crosby noted that he told them that the Town had been excavating gravel from a pit within the flood area thus increasing the volume but they did not agree with this solution.

Jeff Crosby, Road Agent, stated the process will be we will remove the existing old bridge and change the alignment with Ray Road. This is part of the permit process. We can do the project fairly late in the year. We can pre-buy the material precast. Don't want to order the pre-made until we know we can put it in. It is all about hydraulics which is the amount of water that flows through an area. Have to size the culvert and calculate how much water will be going through based on the 100 year flood level. The bridge is 22' wide.

It was noted that the entire bridge goes underwater when the Corps of Engineers decides to flood the water, etc.

Jeff Crosby stated that he will proceed with the process of replacing the bridge.

**The Board of Selectmen agreed for him to go ahead with the process.**

**Old Home Day Fireworks:**

Line Comeau, Town Administrator, presented a contract for the Fireworks for Old Home Day authorizing J. R. Swindlehurst to purchase the Fireworks at a cost of \$3,500.

There was discussion about the amount of money set aside for the Old Home Day Fireworks.

**Les Hammond, Chairman, signed the contract authorizing J. R. Swindlehurst to purchase the Fireworks.**

**Les Hammond noted that Judy Calquist should be notified when the Fireworks would be because she is a close neighbor to the area where they are set off.**

**Dead Tree Limbs on Corner of Stinson Drive and Mansion Road:**

Travis James, Selectman, brought to the attention of the Road Agent that there was a tree with dead limbs on the side of the Wright's property which was blocking the visibility when turning out onto Mansion Road from Stinson Drive.

**Commodity Bid Results and Recommendations for the Goffstown School Board:**

Line Comeau, Town Administrator, presented Commodity Bids and Recommendations from the Town of Goffstown as follows:

**Paper Supplier:**

|                      |                                |
|----------------------|--------------------------------|
| WB Mason             | \$2.5532 per ream (low bidder) |
| Central Paper        | \$2.5695 per ream              |
| Contract Paper Group | \$2.7592 per ream              |

**Oil Supplier:**

|                 |                                 |
|-----------------|---------------------------------|
| Fred Fuller Oil | \$3.195 per gallon (low bidder) |
| Irving Oil      | \$3.261 per gallon              |
| Dead River      | \$3.299 per gallon              |

**Propane Supplier:**

|                      |                             |
|----------------------|-----------------------------|
| Dead River           | \$1.475/gallon (low bidder) |
| Eastern              | \$1.51/gallon               |
| Fred Fuller          | \$1.579/gallon              |
| Energy North Propane | \$1.63/gallon               |

**Electricity:**

Integrays Energy

**Paper Supplier:**

The Board of Selectmen reached a consensus to accept WB Mason as the supplier for paper at a cost of \$2.5532/ream.

**Oil Supplier:**

At this point in the meeting, Ted Vallieres stated he felt that the Town of Dunbarton should strive to award bids to residents and taxpayers of the Town. He stated this past heating season, Fred Fuller was the vendor and both the Library and the Fire/Police Station ran out of oil at least twice each. In addition, the company that services the oil heating systems lives in Dunbarton. Fred Fuller does not service the Town heating systems. We should make it a priority to keep business in Town.

Ted Vallieres stated that when he saw the Commodity Bid from Goffstown in the Selectmen's basket, he called Dunbarton Fuel Service and asked them if they could compete with Fred Fuller, etc.

Dunbarton Fuel Company agreed to sell .10 per gallon less than the existing cash price per gallon to the Town of Dunbarton. Presently the cash price is \$3.30/gallon which would make the cost to the Town of Dunbarton at \$3.20/gallon at this time.

Travis James and Les Hammond both agreed that the Town should try to award contracts to town residents, etc. and agreed to award the heating fuel contract to Dunbarton Fuel Company at a cost of .10 less per gallon of the existing cash price.

Travis James requested that Dunbarton Fuel Company put the agreement in writing to the Town.

Ted Vallieres will contact Dunbarton Fuel Company and get the price in writing.

Based on the above, the Board of Selectmen reached a consensus to award the fuel oil contract to Dunbarton Fuel Company.

Propane:

The Board of Selectmen noted that Dead River was the low bidder @ \$1.475/gallon.

The only town facility using propane is the Transfer Station and they only used \$213.00 last year.

Based on the above information, the Board of Selectmen agreed to award the contract to Dead River at a cost of \$1.475/gallon.

Electricity:

The Board of Selectmen agreed to continue with Public Service Company of New Hampshire.

Red Cross:

Line Comeau, Town Administrator, reported the Town had received a letter from the Red Cross requesting \$1,244.

The Board of Selectmen agreed that the Town of Dunbarton would not contribute to Red Cross and continue with the Community Action Program and the Salvation Army.

MS1 Form:

Line Comeau reported that the MS1 form was complete and almost ready for submittal.

Audit:

The audit is complete and the Management Letter is ready for signature. Will be delivered the early part of the following week. Will be scheduling the exit interview in the near future.

Town Government Building Account:

It was noted the Town Government Building account was spent down. In view of the fact that the Town received \$9,000 in Health Care Credits, the Board of Selectmen reached a consensus to continue with the Town Government Building projects which were originally scheduled consisting of the following:

Air conditioner for Meeting Room estimated at \$1,500  
Painting of interior of Town Offices \$2,210

It was suggested that the painter come to the Board of Selectmen's meeting to discuss what rooms he would recommend painting, etc.

The Board of Selectmen noted that Stil-Mac Construction had done a great job on the new outside Bulletin Board.

**Police Department:**

Travis James reported that Eric Blow and the Police Chief will be attending the next Board of Selectmen's Meeting for a Thank You letter to Eric Blow for coordinating Community Services.

**Cancellation of Thursday, August 15, 2013 Board of Selectmen's Meeting:**

It was requested that the next Board of Selectmen's Meeting scheduled for August 15, 2013 be cancelled due to the fact that there was a Library Program which Selectmen and staff would be interested in attending. In addition, Line Comeau is on vacation that week.

**The Board of Selectmen reached a consensus to cancel the Thursday, August 15, 2013 scheduled Board of Selectmen's Meeting.**

**FEMA Monies:**

Line Comeau, Town Administrator, noted there are some additional FEMA monies which will be coming in to be divided between three departments i.e. Highway, Fire and Police. Highway will probably receive the most of the monies.

There being no further business, the following motion was made:

***MOTION:***

*Travis James made a motion that the Board of Selectmen meeting adjourn at 8:40 p.m. The motion was seconded by Ted Vallieres and passed unanimously.*

Respectfully submitted,

Alison R. Vallieres, Recording Secretary

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Les Hammond, Chairman

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Ted Vallieres, Selectman

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Travis James, Selectman