

The Dunbarton Town Hall & Theatre Restoration Project (DTHTRP)

Meeting Minutes

Wednesday, August 11, 2014

Trustees Present:

Tiffany Dodd, Chair/Treasurer Margaret Watkins, Vice-Chair Shelley Westenberg, Secretary Clem Madden (via Skype)

Guests Present: Travis James, Selectman***Motions made:***

- Tiffany Dodd made the motion that, given that all of the references were equally positive for both Turnstone and Milestone, the DTHTRP trustees recommend to the Dunbarton Board of Selectmen that they hire Milestone Engineering & Construction as the Construction Manager for Phase 2 of the Dunbarton Town Hall and Theatre Restoration Project. Seconded by Margaret Watkins. The motion passed with one abstention from Shelley Westenberg, who couldn't vote because she was absent during the Construction Manager interviews.

- Discussion regarding which Construction Manager to recommend that the town hires for Phase 2: All references for both firms were glowing, with no hesitation. Based on the fact that both firms' references checked out extremely positively, and both firms have the skill set to take on this job, the decision was made to go with Milestone because their bid was nearly \$40,000 less than Turnstone.
- A meeting with Project Architect Dennis Mires will be scheduled for next week to discuss uses of the building. The trustees made a chart showing how many days of possible use the building could have: every day on a month's calendar was filled, and the number of town groups who have demonstrated the need for additional town meeting space was discussed.
- Tiffany Dodd stressed the need to first and foremost grant accessibility to the second floor. Considerations of storage space, basement dehumidification and stage lighting will not necessarily be a priority. The basement will have to be sprinklered to meet code.
- The trustees will bring their recommendation of CM to the Selectmen on August 21.

*****These minutes have not yet been officially approved*****