

The Dunbarton Town Hall & Theatre Restoration Project
Meeting Minutes
Wednesday, April 23, 2014
7:00 P.M.

Trustees Present:

Tiffany Dodd, Chair/Treasurer Margaret Watkins, Vice-Chair Shelley Westenberg, Secretary Clement T. Madden, Construction Committee Chair

Guests: John Stevens

- **Motions made:**
None

- **Report of the Construction Advisors**

We are trying to achieve “substantial completion” by September of 2015.

We will hire an architect first and then a Construction Manager.

There must be enough detail in our forthcoming RFP to ensure the architect knows what to include in terms of meeting the standards of the Secretary of the Interior for historic buildings. The architect will have to know how much of the Phase I design has to be preserved in order to gauge the scope of their work.

LCHIP grants will only fund the existing structure—not any addition to it.

A “LULA” elevator was discussed as one possibility to save on the expense of the elevator.

*****These minutes have not yet been officially approved*****