The Dunbarton Town Hall & Theatre Restoration Project
Meeting Minutes
Wednesday, April 1, 2014
7:00 P.M.

Trustees Present:

- Tiffany Dodd, Chair/Treasurer
- Margaret Watkins, Vice-Chair
- Shelley Westenberg, Secretary
- Clement T. Madden, Construction Committee Chair
- Jon Wiggin, Fire Chief

Guests:  Mark Antonia, John Stevens

- **Motions made:**
  - Tiffany Dodd made a motion to approve the February Minutes, with corrections. Margaret Watkins seconded. Motion passed.
  - Jon Wiggin made a motion to approve the February Treasurer’s Report. Margaret Watkins seconded. Motion passed.

- **Report of the Construction Sub-Committee**
  Clem Madden did a walk-through of the Town Hall with John Stevens, who has written a detailed report on possible alternatives to the schematic design submitted by CMK Architects during Phase I of the Project. When Mr. Stevens questioned whether or not a lift was a possibility instead of an elevator, Margaret Watkins pointed out that an open forum was held in 2012, during which time it was the consensus of the citizens attending that an elevator was necessary, as a lift would not be sufficient for the needs of the public who would be needing to get to the second floor.

  Alternative heating and cooling systems were discussed at length, as were storage options and the fact that the basement must be waterproofed. Mr. Stephens has done an exhaustive report on his response to the original schematic, and the Committee stressed that his suggestions will be taken into serious consideration as they enter the second phase of the Project, which is the hiring of an architect to draw up the final plans, leading to a firmer cost estimate for the project.

  Clem Madden reported that he will consult with Mr. Stevens and Jeff Trexler on an RFP.

- **Town Meeting 2014**
  Tiffany Dodd reported that a matching grant of $3,500 from the Library Trustees was more than met on Town Meeting Day.

- **Development**
  September is the deadline for the public giving campaign. The next round of LCHIP grants is approaching, and Margaret Watkins feels confident that the Project can apply for the maximum amount, as long as all of the grant money is used for the sole purpose of opening the second floor to the public.

  Shelley Westenberg will secure the school library on May 13th or 20th for the next public forum.
These minutes have not yet been officially approved