

**TOWN OF DUNBARTON
BOARD OF ASSESSORS
MINUTES MEETING**

August 21, 2012

Present: Mary LaValley
Bryan Clark
Line Comeau, Town Administrator
Janice VandeBogart, Secretary

The meeting was called to order by Mary LaValley, at 7:00 PM.

Chairman, Tim Terragni, was unable to attend due to a prior commitment.

Line Comeau, Town Administrator, met with the board to present the paperwork which showed the property values for the year 2012. She produced reports from Vision and BMSI and gave comparisons with the year 2011. It was noted that in 2012 the town picked up a total increase in value of \$1,170,903.00. She left all the reports for the board to review. These values are the basis for setting the tax rate for the year 2012. Ms. Comeau noted that after all the numbers were verified and she was ready to fill out the necessary form, she could not locate the MS-1 form on the DRA website. This form is due by September 1st. She contacted DRA and they told her that they were rewriting the form and they advised the town to apply for an extension to allow them enough time to produced the new form. After some discussion, the board decided to ask for an extension to September 18, 2012, being the date of their next meeting. The motion was made by Mary LaValley to ask the Department of Revenue for an extension to September 18, 2012 to file the MS-1, Inventory of Taxable Property, in order to allow more time for the DRA to produce their new MS-1 form. The motion was seconded by Bryan Clark and the vote was unanimous. Motion carried. The Board signed the request form.

Line Comeau left the meeting at 8:10 pm.

The Board reviewed and accepted the minutes of June 19, 2012.

Invoices:

- An invoice from Municipal Resources, Inc in the amount of \$91.20 for appraisal services was approved for payment.
- An invoice from George Sansoucy, utility appraiser, in the amount of \$18,000 was approved for payment. This represents a fixed amount agreed upon for Utility assessing.

Veterans Credit:

The application for Veterans Credit from Michael & Janet Dodge, 161 Kimball Pond Road, B5-02-02, was reviewed. It was noted that Mr. Dodge's dates of service between 1969 and 1971 and his residency qualified him for approval. Mary LaValley made the motion to approve

the Veterans Credit for Michael and Janet Dodge, lot B5-02-02. Bryan Clark seconded the motion and the vote was in the affirmative. Motion carried.

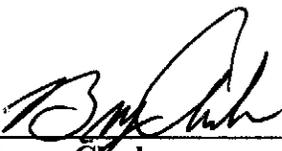
For the Record: The following items were approved and signed by the Board in the time frame between their June and August meetings:

1. June 26, 2012: The Corrected Abatement approval form in the name of George Nicolaou, lot D3-03-05. This abatement was approved at the June meeting.
2. August 6, 2012: Intent to Cut Timber in the name of James and Judith Stone Revocable Trust, F4-02-01.
3. August 6, 2012: Intent to Cut Timber in the name of Robert Naser, A2-01-03.
4. August 15, 2012: Intent to Cut Timber in the name of Alain & Phyllis Biron, C4-02-03.

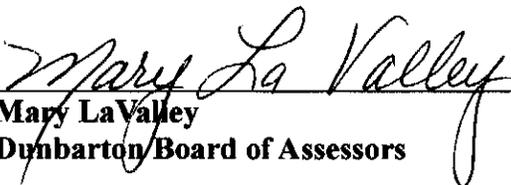
The Board reviewed a letter dated June 27, 2012 from the Department of Revenue, Stephen Hamilton, Director. The letter stated that upon their inspection, the town's property assessments met the guidelines as recommended by the Assessing Standards Board.

The Board reviewed the letter from the Dunbarton Telephone Company dated June 26, 2012 stating that they would be providing data regarding updates for the year 2012 and forwarding this information to George Sansoucy's office.

There being no further business, the meeting was adjourned at 7:30 pm.



Bryan Clark



Mary LaValley
Dunbarton Board of Assessors

Recorded by: Janice VandeBogart, Secretary