

Dunbarton Ethics Committee
Tuesday, February 10, 2009

Minutes of meetings are subject to final approval at the next scheduled meeting.

Present: Nick Holmes, Brett St. Clair, Brigitte Cook and Tom Hathcoat.

The meeting was called to order at 7:40 p.m.

1. A draft of minutes for the meeting held on January 13, 2009 were reviewed and after a spelling error was corrected, the minutes were approved as amended.
2. Brett St. Clair introduced the matter of notes and records in his possession that needed to be transferred to the committee upon his departure.
3. The committee also discussed the retention and storage of old records. Nick said that he will check on the availability of storage space at the town hall.
4. The committee discussed the swearing-in of new town officials and employees after the coming election. Brigitte said that she would be available to hand out copies of the Dunbarton Code of Ethics to those individuals when they are sworn-in and would also answer any questions that they might have regarding the Code of Ethics.
5. Nick Holmes read a statement that he had prepared on behalf of the committee to officially recognize outstanding service performed by outgoing committee member, Brett St. Clair. The statement was entered into record and adopted by unanimous vote. A copy of the resolution will be posted with the Committee's records.

The next meeting of the Ethics Committee will be held at 7:30 PM on Tuesday, April 7, 2009.

There being no further business, the meeting adjourned at 8:10 PM.

Respectfully Submitted,

Tom Hathcoat